

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, November 9, 2010  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

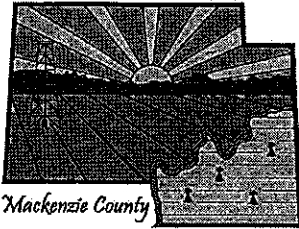
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<b>CALL TO ORDER:</b>	1.	a)	Call to Order	
<b>AGENDA:</b>	2.	a)	Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a)	Minutes of the October 27, 2010 Organizational Council Meeting	9
		b)	Minutes of the October 27, 2010 Regular Council Meeting	29
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a)		
		b)		
<b>DELEGATIONS:</b>	5.	a)	RCMP – 1:00 p.m.	
		b)	John Krahn – 1:00 p.m.	41
		c)	Regional Economic Development Initiative – 1:30 p.m.	
		d)	Access Across N ½ 26-104-14-W5M – 2:00 p.m. (In-Camera)	
		e)	Frontier Veterinary Services – 2:30 p.m.	
		f)		
<b>GENERAL REPORTS:</b>	6.	a)		
		b)		

<b>PUBLIC HEARINGS:</b>	7.	a)	None	
<b>TENDERS:</b>	8.	a)	None	
		b)		
<b>COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:</b>	9.	a)	Council Committee Reports	
		b)	CAO and Director Reports	45
<b>CORPORATE SERVICES:</b>	10.	a)	Investment Policy – FIN027	53
		b)	Finance and Investment Report – October 31, 2010	61
		c)	Tax Notification Default on Payments	71
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		e)	Appointment of Members at Large to County Committees	75
		f)	Northeast Community Adult Learning Council – Council Representative	81
		g)	Commuter Air Access Network of Alberta – Council Representative	85
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		i)		
		j)		
<b>OPERATIONAL SERVICES:</b>	11.	a)	High Level East Drainage Project Update (verbal)	
		b)	AJA Friesen Water Management Project Update (verbal)	
		c)	Rural Waterline Project Update (verbal)	
		d)	Gravel Update (verbal)	

	e)	Airports (verbal)	
	f)		
	g)		
<b>PLANNING &amp; DEVELOPMENT:</b>	12.	a)	Bylaw 780-10 Extension and Upgrade to Range Road 15-2 to RV Park (La Crete Rural) 95
		b)	Bylaw 781-10 Land Use Bylaw Amendment to Rezone Part of SW 7-109-13-W5M from Agricultural District 1 "A1" to Public/Institutional District "HP" (Fort Vermilion Rural) 103
		c)	Bylaw 782-10 Land Use Bylaw Amendment to Rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B" (La Crete) 111
		d)	Bylaw 783-10 Temporary Road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area) 121
		e)	Regional Land Use Framework Initiative 129
		f)	
		g)	
<b>EMERGENCY &amp; ENFORCEMENT SERVICES:</b>	13.	a)	
		b)	
<b>INFORMATION / CORRESPONDENCE:</b>	14.	a)	Information/Correspondence Items 135
<b>IN CAMERA SESSION:</b>	15.	a)	Land Negotiations (SRD)
		b)	Veterinary Contract Negotiations
		c)	Council Expense Claims
		d)	
		e)	

**NEXT MEETING DATE:** 16. a) Regular Council Meeting  
Wednesday, November 24, 2010  
4:00 p.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:** 17. a) Adjournment



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the October 27, 2010 Organizational Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the October 27, 2010 Organizational Council meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the minutes of the October 27, 2010 Organizational Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
ORGANIZATIONAL COUNCIL MEETING**

**Wednesday, October 27, 2010  
9:30 a.m.  
Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Jacquie Bateman Councillor  
Peter Braun Councillor  
Elmer Derksen Councillor  
Dicky Driedger Councillor  
John W. Driedger Councillor  
Odell Flett Councillor  
Eric Jorgensen Councillor (arrived at 9:48 a.m.)  
Bill Neufeld Councillor  
Walter Sarapuk Councillor  
Lisa Wardley Councillor

**ABSENT:**

**ADMINISTRATION:** William (Bill) Kostiw Chief Administrative Officer  
Joulia Whittleton Director of Corporate Services  
John Klassen Director of Operations (South)  
Marion Krahn Supervisor of Planning & Development  
Carol Gabriel Executive Assistant

**ALSO PRESENT:** S/Sgt. Tom Love, RMCP  
S/Sgt. Shane Ramteemal, RCMP  
Hon. Morris B. Golden, Provincial Court Judge  
Tom Marriott – Brownlee LLP  
Members of the public.

Minutes of the Organizational Council meeting for Mackenzie County held on October 27, 2010 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

William Kostiw, Chief Administrative Officer, called the meeting to order at 9:33 a.m.

**1. b) Chief Administrative Officer Overview**

Mr. Kostiw gave a brief address to the members of Council and introductions were held.

**AGENDA:** 2. a) Adoption of Agenda

**MOTION 10-10-882** **MOVED** by Councillor Braun

That the agenda be adopted as presented.

**CARRIED**

**VOTING PROCEDURE** 3. b) Voting Procedure

**MOTION 10-10-883** **MOVED** by Councillor Neufeld

That all elections required at the organizational meeting be held by secret ballot.

**CARRIED**

**OATH OF OFFICE:** 4. a) Oath of Office – All Council

The Oath of Office was performed to all Councillors by Tom Marriott, Brownlee LLP.

4. b) Overview of Roles & Responsibilities of the Reeve and Deputy Reeve

The Honorable Morris B. Golden, Provincial Court Judge gave an overview of the roles and responsibilities of the Reeve and Deputy Reeve.

Councillor Jorgensen arrived at 9:48 a.m.

The Oath of Office for Councillor Jorgensen was performed by Tom Marriott, Brownlee LLP.

**ELECTION OF REEVE & DEPUTY REEVE:** 4. c) Election of Reeve

Mr. Kostiw called for nominations for the position of Reeve for Mackenzie County for the period October 27, 2010 to October 2011.

First Call: Councillor Neufeld was nominated by Councillor Wardley

Second Call: No further nominations.

Third Call: No further nominations.

**MOTION 10-10-884** **MOVED** by Councillor Sarapuk



That nominations cease for the position of Reeve.

**CARRIED**

Councillor Neufeld was acclaimed Reeve for Mackenzie County for the period October 27, 2010 to October 2011.

**4. d) Election of Deputy Reeve**

Mr. Kostiw called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 27, 2010 to October 2011.

First Call: Councillor Sarapuk was nominated by Councillor Flett

Second Call: No further nominations.

Third Call: No further nominations.

**MOTION 10-10-885**

**MOVED** by Councillor Braun

That nominations cease for the position of Deputy Reeve.

**CARRIED**

Councillor Sarapuk was acclaimed Deputy Reeve for Mackenzie County for the period October 27, 2010 to October 2011.

**4. e) Oath of Office – Reeve & Deputy Reeve**

The Oath of Office was administered to the Reeve and Deputy Reeve by The Honorable Morris B. Golden, Provincial Court Judge.

Mr. Kostiw recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:13 a.m.

**TURNOVER OF CHAIR: 5. a) Turnover of Chair to the Reeve**

Mr. Kostiw turned over the chair to newly elected Reeve Neufeld.

**DELEGATION: 6. a) Tom Marriott, Brownlee LLP**

Presentation by Tom Marriott, Brownlee LLP on the roles and responsibilities of elected officials.

Reeve Neufeld recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:49 p.m.

**MOTION 10-10-886**

**MOVED** by Councillor Braun

That Council move in-camera at 12:50 p.m.

**CARRIED**

**MOTION 10-10-887**

**MOVED** by Councillor D. Driedger

That Council move out of camera at 1:12 p.m.

**CARRIED**

Reeve Neufeld recessed the meeting at 1:12 p.m. and reconvened the meeting at 1:24 p.m.

**BYLAWS/POLICIES:**

**7. a) Bylaw 779-10 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members**

**MOTION 10-10-888**

Requires 2/3

**MOVED** by Councillor Braun

That first reading be given to Bylaw 779-10 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members.

**CARRIED**

**MOTION 10-10-889**

Requires 2/3

**MOVED** by Councillor Derksen

That second reading be given to Bylaw 779-10 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members.

**CARRIED**

**MOTION 10-10-890**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 779-10 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members.

**CARRIED UNANIMOUSLY**

**MOTION 10-10-891**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 779-10 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members.

**CARRIED**

**7. b) Bylaw 784-10 Procedural Bylaw**

**MOTION 10-10-892**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 784-10 organizational and procedural bylaw as amended with the deletion of section 707.

**CARRIED**

**MOTION 10-10-893**

**MOVED** by Councillor D. Driedger

That second reading be given to Bylaw 784-10 organizational and procedural bylaw as amended with the deletion of section 707.

**CARRIED**

**MOTION 10-10-894**  
Requires Unanimous

**MOVED** by Councillor Braun

That consideration be given to go to third reading of Bylaw 784-10 organizational and procedural bylaw.

**CARRIED UNANIMOUSLY**

**MOTION 10-10-895**

**MOVED** by Councillor Jorgensen

That third reading be given to Bylaw 784-10 organizational and procedural bylaw as amended with the deletion of section 707.

**CARRIED**

**COUNCIL COMMITTEES  
& TASK FORCES**

**8. a) Review of Council Committees and Terms of References**

**MOTION 10-10-896**

**MOVED** by Councillor J. Driedger

That the council committees and terms of reference be received for information.

**CARRIED**

**MOTION 10-10-897**

**MOVED** by Deputy Reeve Sarapuk

That Council move in-camera at 2:49 p.m.

**CARRIED**

**MOTION 10-10-898**

**MOVED** by Councillor Flett

That Council move out of camera at 3:06 p.m.

**CARRIED**

**8. a) Appointment of Council Members to Council  
Committees, Boards and Task Forces**

**MOTION 10-10-899**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Agricultural  
Land – Land Use Planning Committee** for the period October  
27, 2010 to October 2011.

Councillor D. Driedger  
Councillor Jorgensen  
Councillor Bateman  
Councillor Derksen

**CARRIED**

**MOTION 10-10-900**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Agriculture  
Service Board** for a three year term ending October 2013.

**Nominated:**  
Councillor J. Driedger  
Councillor D. Driedger  
Deputy Reeve Sarapuk

**Elected:**  
Councillor D. Driedger  
Deputy Reeve Sarapuk

**CARRIED**

**MOTION 10-10-901**

**MOVED** by Councillor Wardley

That the **Airport Development Committee** be abolished and  
that issues be dealt with under the local building committee.

**CARRIED**

**MOTION 10-10-902**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Assessment Review Board** for a three year term ending October 2013.

Councillor Braun  
Councillor D. Driedger

**CARRIED**

**MOTION 10-10-903**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Community Sustainability Plan** for the period October 27, 2010 to October 2011.

Councillor Jorgensen  
Councillor Braun  
Councillor Bateman  
Councillor Wardley

**CARRIED**

**MOTION 10-10-904**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **La Crete County Building Task Force** for the period October 27, 2010 to October 2011.

Councillor Braun  
Councillor Neufeld  
Councillor J. Driedger

**CARRIED**

**MOTION 10-10-905**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Fort Vermilion County Building Task Force** for the period October 27, 2010 to October 2011.

Councillor Derksen  
Councillor Flett  
Councillor Jorgensen

**CARRIED**

**MOTION 10-10-906**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **High Level/Zama County Building Task Force** for the period October 27, 2010 to October 2011.

Councillor Wardley  
Councillor Bateman  
Deputy Reeve Sarapuk

**CARRIED**

**MOTION 10-10-907**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Education Task Force** for the period October 27, 2010 to October 2011.

Councillor Wardley  
Councillor Flett  
Councillor D. Driedger

**CARRIED UNANIMOUSLY**

**MOTION 10-10-908**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Equipment Committee** for the period October 27, 2010 to October 2011.

Deputy Reeve Sarapuk  
Councillor J. Driedger  
Councillor Derksen

**CARRIED**

**MOTION 10-10-909**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Finance Committee** for the period October 27, 2010 to October 2011.

Councillor Braun  
Deputy Reeve Sarapuk  
Reeve Neufeld  
Councillor Wardley

**CARRIED**

**MOTION 10-10-910**

**MOVED** by Councillor Jorgensen

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for the period October 27, 2010 to October 2011.

Councillor J. Driedger  
Councillor Bateman

**CARRIED**

**MOTION 10-10-911**

**MOVED** by Councillor J. Driedger

That the following Councillor be appointed to the **Inter-Municipal Subdivision and Development Appeal Board** for the period October 27, 2010 to October 2011.

Deputy Reeve Sarapuk

**CARRIED**

**MOTION 10-10-912**

**MOVED** by Councillor Flett

That the following Councillor be appointed to the **Mackenzie Housing Management Board** for the period October 27, 2010 to October 2011.

Nominated:  
Councillor J. Driedger  
Councillor Flett

**Elected:**  
Councillor J. Driedger

**CARRIED**

**MOTION 10-10-913**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 27, 2010 to October 2011.

Nominated:  
Councillor Wardley  
Councillor J. Driedger  
Councillor Bateman

**Elected:**  
Councillor Wardley  
Councillor J. Driedger

**CARRIED**

**MOTION 10-10-914**

**MOVED** by Councillor D. Driedger

That the following Councillors be appointed to the **Mackenzie Pipeline Ad Hoc Committee**.

Nominated:  
Councillor Derksen  
Councillor Braun  
Councillor Jorgensen  
Councillor Wardley

Elected:  
Councillor Wardley  
Councillor Derksen

**CARRIED**

**MOTION 10-10-915**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 27, 2010 to October 2011.

Councillor J. Driedger  
Councillor Derksen

**CARRIED**

**MOTION 10-10-916**

**MOVED** by Councillor Derksen

That the following Councillors be appointed to the **Parks and Recreation Committee** for the period October 27, 2010 to October 2011.

Councillor Braun  
Councillor Wardley  
Councillor D. Driedger  
Councillor Flett

**CARRIED**

**MOTION 10-10-917**

**MOVED** by Councillor Braun

That the Remuneration Review Committee be abolished.

**CARRIED**

**MOTION 10-10-918**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 27, 2010 to October 2011.



Councillor Wardley  
Deputy Reeve Sarapuk (alternate)

**CARRIED**

**MOTION 10-10-919**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 27, 2010 to October 2011.

Reeve Neufeld  
Councillor J. Driedger  
Councillor D. Driedger

**CARRIED**

**MOTION 10-10-920**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Tompkins Fire Hall Building Committee** for the period October 27, 2010 to October 2011.

Councillor D. Driedger  
Councillor J. Driedger

**CARRIED**

**MOTION 10-10-921**

**MOVED** by Councillor J. Driedger

That the following Councillor be appointed to the **Upper Hay Recreational Hunting & Fishing Advisory Committee** for a three year term ending October 2013.

Councillor Derksen

**CARRIED**

**MOTION 10-10-922**

**MOVED** by Councillor Jorgensen

That the following Councillors be appointed to the **Veterinary Advisory Committee** for a three year term ending October 2013.

Councillor J. Driedger  
Councillor D. Driedger

**CARRIED**

**MOTION 10-10-923**

**MOVED** by Councillor D. Driedger

That the following Councillor be appointed to the **Zama Economic Development Committee** for the period October 27, 2010 to October 2011.

Councillor Wardley

**CARRIED**

**8. c) Appointment of Members at Large to County Boards/Committees**

**MOTION 10-10-924**

**MOVED** by Councillor Braun

That the appointment of Members at Large to County Boards/Committees be deferred to the November 9, 2010 regular Council meeting.

**CARRIED**

**APPOINT  
REPRESENTATIVES:**

**9. a) Appointment of Council Representatives to Other Committees**

**MOTION 10-10-925**

**MOVED** by Councillor D. Driedger

That the following Councillors be appointed to the **Caribou Mountains Wildland Advisory Committee** for the period October 27, 2010 to October 2011.

Councillor Jorgensen  
Deputy Reeve Sarapuk (alternate)

**CARRIED**

**MOTION 10-10-926**

**MOVED** by Councillor Derksen

That the following Councillor be appointed to the **Community Futures Northwest** for the period October 27, 2010 to October 2011.

Councillor J. Driedger

**CARRIED**

**MOTION 10-10-927**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Family Community and Support Services (FCSS)** for the period October 27, 2010 to October 2011.

La Crete – Councillor Braun  
Fort Vermilion – Councillor Flett

**CARRIED**

**MOTION 10-10-928**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Hay Zama Bison Advisory Committee** for the period October 27, 2010 to October 2011.

Councillor Wardley

**CARRIED**

**MOTION 10-10-929**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Hay Zama Committee** for the period October 27, 2010 to October 2011.

Councillor Derksen  
Reeve Neufeld  
Councillor Flett (alternate)

**CARRIED**

**MOTION 10-10-930**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Hay Zama Tourism Sub-Committee** for the period October 27, 2010 to October 2011.

Councillor Derksen  
Reeve Neufeld  
Councillor Flett (alternate)

**CARRIED**

**MOTION 10-10-931**

**MOVED** by Councillor J. Driedger

That the following Councillor be appointed to the **High Level**

**Forests Public Advisory Committee** for the period October 27, 2010 to October 2011.

Deputy Reeve Sarapuk

**CARRIED**

**MOTION 10-10-932**

**MOVED** by Councillor Flett

That the following Councillors be appointed to the **High Level & District Recreational Advisory Committee** for the period October 27, 2010 to October 2011.

Councillor Bateman  
Councillor Wardley (alternate)

**CARRIED**

**MOTION 10-10-933**

**MOVED** by Councillor Derksen

That the following Councillors be appointed to the **Mackenzie Regional Waste Management Commission** for the period October 27, 2010 to October 2011.

Councillor Braun  
Councillor J. Driedger

**CARRIED**

**MOTION 10-10-934**

**MOVED** by Councillor Wardley

That the following Councillor be appointed to the **Mighty Peace Tourist Association** for the period October 27, 2010 to October 2011.

Councillor Braun

**CARRIED**

**MOTION 10-10-935**

**MOVED** by Councillor Flett

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for the period October 27, 2010 to October 2011.

Councillor Bateman

**CARRIED**

**MOTION 10-10-936**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Northwest Corridor Development Corporation** for the period October 27, 2010 to October 2011.

Councillor J. Driedger  
Councillor Braun  
Councillor Jorgensen

**CARRIED**

**MOTION 10-10-937**

**MOVED** by Councillor J. Driedger

That the following Councillor be appointed as the County's representative on the **Partners in Prevention Committee**.

Councillor Wardley

**CARRIED**

**MOTION 10-10-938**

**MOVED** by Councillor Bateman

That the following Councillor be appointed to the **Railway Task Force** for the period October 27, 2010 to October 2011.

Councillor D. Driedger

**CARRIED**

**MOTION 10-10-939**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Recreation Boards** for the period October 27, 2010 to October 2011.

Fort Vermilion – Councillor Flett  
La Crete – Councillor Braun  
Zama City – Councillor Wardley  
High Level – Councillor Bateman

**CARRIED**

**MOTION 10-10-940**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Regional**

**Economic Development Initiative** for the period October 27, 2010 to October 2011.

Councillor Wardley  
Councillor D. Driedger

**CARRIED**

**MOTION 10-10-941**

**MOVED** by Councillor J. Driedger

That the following Councillor be appointed to the **REDI Recreational Study & Tourism Sub-Committee** for the period October 27, 2010 to October 2011.

Councillor Braun

**CARRIED**

**MOTION 10-10-942**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Veterinary Services Incorporated** for the period October 27, 2010 to October 2011.

Councillor D. Driedger  
Deputy Reeve Sarapuk (alternate)

**CARRIED**

**OTHER BUSINESS:**

**10. a) 2011 Council Meeting Dates**

**MOTION 10-10-943**

**MOVED** by Councillor J. Driedger

That the 2011 council meeting dates be approved as follows:

Date	Location	Time
Tuesday, January 11, 2011	La Crete	10:00 a.m.
Wednesday, January 26, 2011	La Crete	4:00 p.m.
Tuesday, February 8, 2011	Zama	10:00 a.m.
Wednesday, February 23, 2011	La Crete	4:00 p.m.
Tuesday, March 8, 2011	La Crete	10:00 a.m.
Wednesday, March 30, 2011	La Crete	4:00 p.m.
Tuesday, April 12, 2011	High Level	10:00 a.m.
Wednesday, April 27, 2011	La Crete	4:00 p.m.
Tuesday, May 10, 2011	Fort Vermilion	10:00 a.m.
Wednesday, May 25, 2011	Fort Vermilion	4:00 p.m.
Wednesday, June 15, 2011	Fort Vermilion	10:00 a.m.
Wednesday, June 29, 2011	Fort Vermilion	4:00 p.m.
Tuesday, July 12, 2011	Fort Vermilion	10:00 a.m.
Wednesday, July 27, 2011	Fort Vermilion	4:00 p.m.

Tuesday, August 9, 2011	Fort Vermilion	10:00 a.m.
Wednesday, August 24, 2011	Fort Vermilion	4:00 p.m.
Tuesday, September 13, 2011	Fort Vermilion	10:00 a.m.
Wednesday, September 28, 2011	Fort Vermilion	4:00 p.m.
Tuesday, October 11, 2011	Fort Vermilion	10:00 a.m.
Wednesday, October 26, 2011	Fort Vermilion	4:00 p.m.
Tuesday, November 8, 2011	Fort Vermilion	10:00 a.m.
Wednesday, November 30, 2011	Fort Vermilion	4:00 p.m.
Tuesday, December 13, 2011	Fort Vermilion	10:00 a.m.

**CARRIED**

**10. b) Communication Devices**

**MOTION 10-10-944**

**MOVED** by Councillor Braun

That the communication devices be received for information.

**CARRIED**

**10. c) Use of Personal Communications During Council Meetings**

Discussion item.

**DESTRUCTION OF  
BALLOTS**

**11. a) Destruction of Ballots**

**MOTION 10-10-945**

**MOVED** by Councillor Wardley

That all ballots used during the 2010 organizational meeting be destroyed.

**CARRIED**

**ADJOURNMENT:**

**12. a) Adjournment**

**MOTION 10-10-946**

**MOVED** by Councillor Braun

That the Organizational Council meeting be adjourned at 3:47 p.m.

**CARRIED**

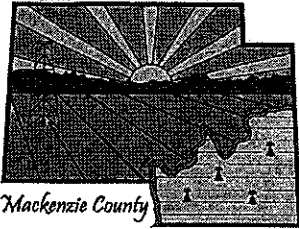
These minutes will be presented to Council for approval on Tuesday, November 9, 2010.

\_\_\_\_\_  
Bill Neufeld  
Reeve

\_\_\_\_\_  
William Kostiw  
Chief Administrative Officer







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the October 27, 2010 Regular Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the October 27, 2010 Regular Council meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the minutes of the October 27, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 27, 2010  
4:00 p.m.**

**Council Chambers  
Fort Vermillion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**ABSENT:**

**ADMINISTRATION:**

William Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Marion Krahn	Supervisor of Planning & Development
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on October 27, 2010 at the Council Chambers in Fort Vermillion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 4:05 p.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 10-10-947 MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

- 3. b) Minutes of the October 14, 2010 Special Council Meeting
- 15. b) Land Negotiations (SRD)
- 12. a) Bylaw 783-10 Temporary Road
- 12. b) Logging Camp Sewage Concerns

15. c) North Country Acres Ltd. Sewer Main Installation  
Request (La Crete)

**CARRIED**

**TENDERS:**

**8. a) High Level East Drainage**

**MOTION 10-10-948**

**MOVED** by Councillor Braun

That the High Level East Drainage tenders be opened.

**CARRIED**

Tenders Received:

In-Line	\$2,223,100.00
Forest Trotter	\$ 508,050.00
EOS Pipeline	\$1,104,987.00
Pineridge Logging	\$ 610,150.00

**MOTION 10-10-949**

Requires 2/3

**MOVED** by Councillor Wardley

That the budget be amended to include an additional \$150,000.00 for the High Level East Drainage project with funding coming from the Drainage Reserve.

**CARRIED UNANIMOUSLY**

**MOTION 10-10-950**

**MOVED** by Councillor J. Driedger

That the High Level East Drainage tender be awarded to the lowest qualified tender.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the October 13, 2010 Regular Council  
Meeting**

**MOTION 10-10-951**

**MOVED** by Councillor Wardley

That the minutes of the October 13, 2010 Regular Council meeting be adopted as presented.

**CARRIED**

**3. b) Minutes of the October 14, 2010 Special Council  
Meeting (ADDITION)**

**MOTION 10-10-952**

**MOVED** by Councillor Braun

That the minutes of the October 14, 2010 Special Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

4. a) None

**DELEGATIONS:**

5. a) **Regional Think Local Market Initiative**

**MOTION 10-10-953**

**MOVED** by Councillor Braun

That the County participate in the Regional Think Local Market Initiative at a start up cost of \$2,500.00 with funding coming from the general operating budget.

**CARRIED**

**MOTION 10-10-954**

**MOVED** by Councillor Braun

That the County's participation in the Regional Think Local Market Initiative be at no cost to the ratepayers for their access to this service.

**CARRIED**

**GENERAL REPORTS:**

6. a) None

**PUBLIC HEARINGS:**

7. a) **Bylaw 776-10 Land Use Bylaw Amendment to Rezone Part of NW 3-106-15-W5M from Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Hamlet Country Residential District 1 "HCR1" (La Crete)**

Reeve Neufeld called the public hearing for Bylaw 776-10 to order at 4:35 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 776-10 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on September 29, 2010.

Reeve Neufeld asked if Council has any questions of the proposed road closure bylaw. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 776-10. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 776-10. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 776-10 at 4:38 p.m.

**MOTION 10-10-955**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 776-10 being a Land Use Bylaw amendment to rezone Part of NW 3-106-15-W5M, south of Plan 082 5877, Block 3, Lot 1 to the south boundary of NW 3-106-15-W5M and east of 100<sup>th</sup> Street to the undeveloped 99<sup>th</sup> Street, from Hamlet Commercial District 1 (HC1) and Hamlet Commercial District 2 (HC2) to Hamlet Country Residential District 1 (HCR1).

**CARRIED**

**MOTION 10-10-956**

**MOVED** by Councillor J. Driedger

That third reading be given to Bylaw 776-10 being a Land Use Bylaw amendment to rezone Part of NW 3-106-15-W5M, south of Plan 082 5877, Block 3, Lot 1 to the south boundary of NW 3-106-15-W5M and east of 100<sup>th</sup> Street to the undeveloped 99<sup>th</sup> Street, from Hamlet Commercial District 1 (HC1) and Hamlet Commercial District 2 (HC2) to Hamlet Country Residential District 1 (HCR1).

**CARRIED**

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

**9. a) None**

**CORPORATE  
SERVICES:**

**10. a) Pre-Budget Presentation**

**10. b) Projects Progress Report – October 19, 2010**

**MOTION 10-10-957**

**MOVED** by Councillor J. Driedger

That the pre-budget presentation and the projects progress report for October 19, 2010 be received for information.

**CARRIED**

**10. c) Lobby Government Effectively Seminar**

**MOTION 10-10-958**

**MOVED** by Councillor Braun

That a Lobby Government Effectively Seminar be held locally to all Council.

**CARRIED**

**10. d) Edmonton City Centre Airport**

**MOTION 10-10-959**

**MOVED** by Deputy Reeve Sarabuk

That the Edmonton city centre airport be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 5:33 p.m. and reconvened the meeting at 6:09 p.m.

**10. e) AAMDC Fall Convention**

**MOTION 10-10-960**

**MOVED** by Councillor Flett

That all Council be authorized to attend the Alberta Association of Municipal Districts & Counties (AAMD&C) fall convention from November 14 – 17, 2010 in Edmonton and that the Reeve be authorized to attend the Mayors'/Reeves' Meeting on November 14, 2010.

**CARRIED**

**10. f) Growing the North Conference**

**MOTION 10-10-961**

**MOVED** by Councillor Wardley

That five Councillors be authorized to attend the Growing the North Conference in Grande Prairie on January 19 – 21, 2011.

**CARRIED**

**10. g) Alberta Roadbuilders Association Conference**

**MOTION 10-10-962**

**MOVED** by Deputy Reeve Sarapuk

That the Alberta Roadbuilders Association conference be received for information.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**11. a) AJA Friesen Water Management Project Update**

**MOTION 10-10-963**

**MOVED** by Councillor J. Driedger

That the AJA Friesen Water Management Project Update be received for information.

**CARRIED**

**11. b) Rural Water Project Update**

**MOTION 10-10-964**

**MOVED** by Councillor Bateman

That the Rural Water Project update regarding awarding the contract to Forest Trotter Construction be received for information.

**CARRIED**

**11. c) Resource Roads Update**

**MOTION 10-10-965**

**MOVED** by Councillor Wardley

That the Resource Roads update be received for information and that the Reeve, Deputy Reeve, and the CAO be authorized to continue lobbying for funding.

**CARRIED**

**11. d) Roads to Resources Funding**

**MOTION 10-10-966**

**MOVED** by Councillor Flett

That Council approve the Reeve and the Highway 88 Committee to pursue Roads to Resources funding to continue Highway 88 base/paving.

**CARRIED**



**11. e) Tompkins Crossing**

**MOTION 10-10-967**

**MOVED** by Councillor Jorgensen

That the Tompkins Crossing Committee continue to work with Alberta Transportation for alternative ferry crossing solutions.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**12. a) Bylaw 783-10 Temporary Road on N ½ 26-104-14-W5M  
(ADDITION)**

**MOTION 10-10-968**  
Requires Unanimous

**MOVED** by Councillor D. Driedger

That first reading be given to Bylaw 783-10 being a bylaw for the opening of a temporary road on the N ½ 26-104-14-W5M.

**CARRIED UNANIMOUSLY**

**12. b) Logging Camp Sewage Concerns (ADDITION)**

**MOTION 10-10-969**  
Requires Unanimous

**MOVED** by Councillor Braun

That administration set up a meeting with Municipal Affairs and/or Safety Codes and the logging companies to discuss sewage concerns.

**CARRIED UNANIMOUSLY**

**EMERGENCY AND  
ENFORCEMENT  
SERVICES:**

**13. a) None**

**INFORMATION/  
CORRESPONDENCE**

**14. a) Information/Correspondence**

**MOTION 10-10-970**

**MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 10-10-971**

**MOVED** by Councillor J. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:41 p.m.

- 15. a) Veterinary Contract Negotiations
- 15. b) Land Negotiations (SRD) (ADDITION)
- 15. c) North Country Acres Ltd. Sewer Main Installation Request (La Crete) (ADDITION)

**CARRIED**

**MOTION 10-10-972**

**MOVED** by Councillor J. Driedger

That Council move out of camera at 7:18 p.m.

**CARRIED**

**IN CAMERA SESSION:**

**15. a) Veterinary Contract Negotiations**

**MOTION 10-10-973**

**MOVED** by Deputy Reeve Sarapuk

That the County proceed with the veterinary contract negotiations.

**CARRIED**

**15. b) Land Negotiations (SRD) (ADDITION)**

**MOTION 10-10-974**

**MOVED** by Councillor Wardley

That the Committee continue to work with Sustainable Resource Development to finalize land negotiations.

**CARRIED**

**15. c) North Country Acres Ltd. Sewer Main Installation Request (La Crete) (ADDITION)**

**MOTION 10-10-975**

Requires Unanimous

**MOVED** by Councillor Braun

That administration proceed with Option 2 as presented, subject to proper security, for the North Country Acres Ltd. Sewer Main Installation Request (La Crete).

**CARRIED UNANIMOUSLY**

**NEXT MEETING DATE:**

**16. a) Regular Council Meeting**  
Tuesday, November 9, 2010  
10:00 a.m.

Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:** 17. a) Adjournment

**MOTION 10-10-976** **MOVED** by Councillor J. Driedger

That the Council meeting be adjourned at 7:20 p.m.

**CARRIED**

These minutes will be presented to Council for approval on November 9, 2010.

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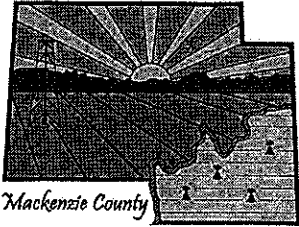
Bill Neufeld  
Reeve

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William Kostiv  
Chief Administrative Officer

UNAPPROVED





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION John Krahn – 1:00 p.m.</b>

**BACKGROUND / PROPOSAL:**

John Krahn from Unity Sand and Gravel Ltd. will be in attendance to discuss the levy imposed by the County for gravel.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



October 18, 2010

Mackenzie County

Dear Councilors of Mackenzie County:

Re: County Levy being paid on Government jobs.

With stiff competition going on and bids down to the lowest possible dollar I would like to ask you, as "Mackenzie County", to revisit the county levy being implemented on gravel used for Government jobs.

Here are a few concerns:

- Problem #1 Reclaimed Government Pits
- Problem #2 No royalties and levies being charged on Government Pits
- Problem #3 Very low gravel prices to compete with
- Problem #4 Highway #697 paving project involved no County roads.  
Why the levy on this project?

Yours truly,

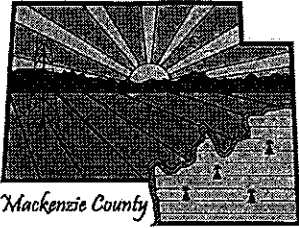
John J. Krahn



Unity Sand and Gravel Ltd. Box 46, Buffalo Head Prairie, Alberta T0H 2H0  
Ph: (780) 928-3379 Cell: (780) 841-2603 Fax (780) 928-3447







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	November 9, 2010
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	CAO & Director Reports

### BACKGROUND / PROPOSAL:

See attached Director reports.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_



To: William (Bill) Kostiw, Chief Administrative Officer  
From: Joulia Whittleton, Director of Corporate Services

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**Current and Completed Corporate Services Department Projects/Activities:**

- Medical Co-Response – prepared a letter to Alberta Health Services regarding the County's participation in the MCR and attended a meeting with AHS representatives on October 14, 2010. The County's Fire Chiefs will be working directly with the local MCR representatives regarding the details.
- FRIAA –a request to add the removal of the mountain pine beetle infected trees at the Machesis Lake and to add the removal of the fallen trees due to the wind storm to the scope of the project was approved by FRIAA; waiting for the agreement amendment document. The estimated cost for both components is approximately \$32,000.
- Interim Audit – interim audit took place on October 25 and 26. A letter will be prepared by auditors and will be presented to the Finance Committee and Council.
- Zama Community Park – the first claim was prepared and submitted by the due date of October 14 (Western Economic Diversification).
- Finance Committee – a meeting was held on October 12; organized the meetings, prepared packages. The draft Council Honorariums and Remuneration bylaw was reviewed by the Committee and a recommendation to Council was formulated (presented to Council at their October 27 organizational meeting).
- Investment Policy – the Finance Committee reviewed the proposed amendments at their October 12, 2010 meeting. The amended policy is being presented to Council at their November 9, 2010 meeting
- Assessment Audit Follow-up by Municipal Affairs – prepared and sent the compliance document (based on the last assessment audit recommendations).
- County's Four-Step Community Sustainability Plan project report was prepared and sent to the Green Municipal Fund. The action plan is being currently reviewed (this component was missed by the consultant during the original plan submission and is now being completed).

To: William (Bill) Kostiw, Chief Administrative Officer  
From: Joulia Whittleton, Director of Corporate Services

Page 2

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- Agricultural Land Use Planning Committee – meetings were held October 27 and November 1; organized the meetings, invited attendees, prepared packages, and took minutes.
  - RV Road Projects – reviewed the documents prepared by Planning and Development department and participated in the meeting with two ratepayers that are contributing funds upfront towards the proposed project.
  - Handi-van use policy – the policy and applicable documentation was sent to the administering agencies.
  - The department is currently researching and working on proposed revisions to the existing reserves policies after receiving some feedback from the Finance Committee members. This information will be presented and reviewed by the Committee prior to being presented to Council with the Committee's recommendations.
  - Alberta Rural Community Adaptation Grant Program – waiting for a decision regarding our application; made a follow-up phone call and was told that they are waiting for the approvals from the Minister's office.
  - Rural Water Connection Fees –the bylaw and the rural water connection contract was finalized. A public notice is being prepared for distribution.
  - 2011 Budget – prepared the "Pre-budget discussion" document for Council (was presented at their October 27 meeting). The first Council budget meeting is scheduled for November 24. The department is preparing documents for this meeting.
  - Multi-year capital project plans– some feedback is received from some Council members regarding the special interests projects. This is to be reviewed at the next Council workshop and/or business planning session.

### **Legal Files Update**

A tax forfeiture property was sold by the County and now we are experiencing problems removing two encumbrances from the title. The County's lawyers have been engaged and the purchaser of this property was notified.

### **Personnel/Human Resources.**

No changes to report

To: William (Bill) Kostiw, Chief Administrative Officer  
From: Joulia Whittleton, Director of Corporate Services

Page 3

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**Future Corporate Services Department Projects/Activities (major highlights):**

- Long Term Capital Plan that correlates with a new business plan of Council
- Grants applications preparation as new programs become available
- Job Description – a review and update of all job descriptions

Respectfully submitted,

Joulia Whittleton

# **Director of Operations (South) Report For November 9, 2010 Regular Council Meeting**

## **Past:**

The corridor tower group has completed construction of the tower on the fire hall site. We have wrapped up numerous small drainage projects that will enhance the spring runoff. Public works staff completed pickling the winter sand supply.

## **Present:**

We are in the process of developing a plan for the La Crete hamlet storm drainage to the west in conjunction with the two effected land owners. The AJA drainage project is well under way and the contractor seems to be moving along quite well. Administration has developed the design/build package for the Tompkins Fire Hall and will need to call a meeting of the committee to review prior to advertizing. We will need some direction from Council pertaining to the waste hauling contract, if Hamlet garbage pickup is a consideration it will greatly reduce the volume of waste received at the transfer station and therefore directly affect the hauling contract, taking that into consideration I feel we may need to extend the current contract for one year in order to get all our ducks in a row.

## **Future:**

We are wrapping up the last of the small ditching/drainage projects as well as ensuring the winter snow removal equipment is ready to roll.

Thank You.

John Klassen

Mackenzie County

Director of Operations (South)

To: William (Bill) Kostiw, Chief Administrative Officer  
From: Marion Krahn, Supervisor of Planning and Development  
Page 1

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**Completed Projects:**

- Agreements signed and funds collected for the RV Park road upgrade/construction project.
- Agreement signed and security provided for the North Country Acres (Frank and Tina Goertzen) sewer main installation.
- The land sales agreement for the Truck Fill Station south of Fort Vermilion has been signed by the landowners.

**Ongoing Projects:**

- Draft County Land Use Bylaw is undergoing final technical review and will be presented to Council at the December 14, 2010 Council meeting.
- Subdivision Refund Policy review is still underway. Legal counsel input has been requested as recommended by the Municipal Planning Commission.
- Subdivision review of by Stewart Weir is ongoing. This review includes any registered subdivision files that Mackenzie County currently holds security for and is intended to address any outstanding components. Staff will be meeting with the Stewart Weir on December 16, 2010 regarding this review.
- Draft General Municipal Improvements Standards are being processed. Stewart Weir has provided Administration with the final draft which is currently under review by staff.
- Subdivision and Development Statistical Reports have been completed and will be presented to Council at the November 24<sup>th</sup>, 2010 Council meeting
- A loggers meeting has been scheduled for November 9, 2010 at 7:00 p.m. in the La Crete County office. The intent of this meeting is to discuss Safety Code Permits, specifically sewer permits.
- A meeting with the local private sewer installers has been scheduled for November 10, 2010 at 8:00 a.m. in the La Crete County office. The intent of this meeting is to discuss any questions or concerns that the installers have related to the Alberta Private Sewage Systems Standard of Practice 2009.
- The Request for Proposal for Safety Codes Services has been posted and numerous enquiries related to it have been received. The deadline for proposal submission is November 11, 2010.
- The data for Hamlet maps are being consolidated into one map per Hamlet with layers that can be turned on and off as desired. This will streamline the mapping process as only one map will need to be amended when changes occur.

**Future Projects and Goals:**

- Fort Vermilion and La Crete airport surveyed plans will be presented to Council at the November 24, 2010 meeting.

To: William (Bill) Kostiw, Chief Administrative Officer

From: Marion Krahn, Supervisor of Planning and Development

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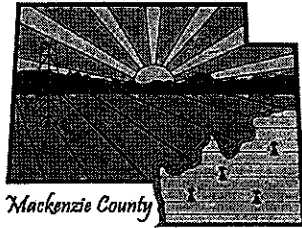
**Personnel/Human Resources**

- The Planning and Development Administrative Support position is currently vacant. This position was previously filled by Anna Marie Peters. This position will remain vacant.
- An advertisement for an Assistant Development Officer has been posted with an end date of November 24<sup>th</sup>, 2010. This is a new position.

Respectfully submitted,

Marion Krahn





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Investment Policy – FIN027</b>

### **BACKGROUND / PROPOSAL:**

The County's investment manager (ATB Investment Management) has suggested amending the investment policy, which would allow the investment manager to use a somewhat broader range of investments. This could increase the opportunity to generate investment revenues.

The revised policy still complies with the Municipal Government Act.

Our auditors Wilde & Company have reviewed the proposed changes, and advised positively.

### **OPTIONS & BENEFITS:**

Increased opportunity for investment revenues.

The Finance Committee reviewed the proposed changes at their October 12 2010 meeting and passed the following motion:

*That a recommendation be taken to Council to approve the revised investment policy FIN027.*

### **COSTS & SOURCE OF FUNDING:**

The investment manager fees and investment revenues are posted to the operating budget. The recommended changes will not affect the investment manager fees.

### **RECOMMENDED ACTION:**

That Investment Policy FIN027 be approved as presented.

**Author:** J. Whittleton      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



## Mackenzie County

<b>Title:</b> Investment Policy	<b>Policy No:</b> FIN027
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<b>Legislation Reference:</b> Municipal Government Act, Section 250
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### Purpose

- To provide a framework for and guidance in managing the investment portfolio.
- To provide an accountability structure for the management of investments.

### 1. Scope

- 1.1 This investment policy applies to all funds of Mackenzie County on deposit or invested in investment securities.
- 1.2 The funds include:
  - a. Operating Funds
  - b. Reserve Funds
  - c. Any new fund created by Mackenzie County, unless specifically exempted.

### 2. Prudence

- 2.1 Investments are to be made with the same good judgment and care – under circumstances then prevailing - that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, considering the probable safety of their capital as well as the probable income to be derived.
- 2.2 The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

### 3. Investment Objectives

The primary objectives, in order of priority, of Mackenzie County’s investment activities, shall be:

### 3.1 Safety

Investments for Mackenzie County shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

### 3.2 Liquidity

Mackenzie County's investment portfolio will remain sufficiently liquid to enable Mackenzie County to meet all operating and capital requirements, which might be reasonably anticipated.

### 3.3 Return on Investment

Mackenzie County's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account Mackenzie County's investment risk constraints and the cash flow characteristics of the portfolio.

## 4. Authority

4.1 Authority to manage Mackenzie County's investment program is derived from the following:

- a. Section 250 of the Alberta Municipal Government Act
- b. Mackenzie County's Council resolutions

4.2 Management responsibility for the investment program is hereby delegated to the Director of Corporate Services, who shall establish procedures for the operation of the investment program consistent with this investment policy.

4.3 No person shall engage in an investment transaction except as provided for under the terms of this policy and the procedures established by the Director of Corporate Services. The external Investment Manager (if any) is required to act in the best interest of Mackenzie County at all times.

4.4 The Director of Corporate Services shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

## 5. Ethics and Conflict of Interest

Officers and employees of Mackenzie County, who are involved with investment decisions, and the Chief Administrative Officer:

5.1 shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions;

- 5.2 shall disclose to Mackenzie County Council, through the CAO, any material financial interests in financial institutions that conduct business within Mackenzie County, and they shall further disclose any material personal/business financial/investment positions that could be related to the performance of Mackenzie County's portfolio;

## **6. Investments**

- 6.1 Investments shall be restricted to those outlined in Schedule 1 of this policy. No investment in instruments other than those indicated as acceptable in this policy shall be executed unless specifically approved by the Council of Mackenzie County.
- 6.2 The types of investments are further limited to those authorized under section 250 of the Alberta Municipal Government Act.

## **7. Custody and Segregation**

Investments shall be held either directly in the name of Mackenzie County or held in bulk segregation in accounts in the name of Mackenzie County.

## **8. Diversification**

Mackenzie County shall diversify its investments by security issuer and by security type. Maximum percentages of the investment portfolio that may be invested with any single issuer or within any investment type are outlined in Schedule 1.

## **9. Investment Terms**

- 9.1 To the extent possible, Mackenzie County will conduct its investment activities in a manner that best provides appropriate cash to fund its anticipated operating and capital expenditure requirements.
- ~~9.2 Reserve funds with no specific cash flow requirements, or with cash flow requirements of five or more years, may be invested in securities with maturity dates up five years from the investment date.~~

## **10. Investment Manager**

- 10.1 Mackenzie County Council may retain the services of an external Investment Manager to provide advice and/or investment management services with respect to the County's investment portfolio.

10.2 The Director of Corporate Services shall, through the CAO, provide a detailed proposal to Council and obtain Council's approval before engaging an external Investment Manager.

10.3 Any agreement with an external investment manager is to be reviewed by Council every three years to confirm that expected results have been achieved.

## **11. Internal Control**

A review of compliance with the investment policies shall be done annually, and the results will be reported to Council via the CAO and the Finance Committee.

## **12. Performance Evaluation**

12.1 Given that the primary funds available for investment are a mix of capital reserves and intra year operating cash surpluses/deficits, and that preservation of capital and liquidity have higher priorities than return on investment, no predetermined performance targets are set in this policy. When longer term, more stable levels of surplus funds become available, then suitable performance targets for those funds may be determined at that time

## **13. Reporting**

The Director of Corporate Services will provide regular reports to the CAO. The CAO will report semi-annually to Council, noting investments on hand, activity during period, and income or losses on investments.

## **14. Investment Policy Adoption**

14.1 Mackenzie County's investment policy, original and as amended, shall become effective when adopted by Council.

14.2 The investment policy will be reviewed annually by the Director of Corporate Services and any proposed modifications shall be presented to the CAO and the Finance Committee, for submission to Council. Each annual review must take place within eighteen of the previous annual review and no later than the 30th of June in each year.

**SCHEDULE 1**

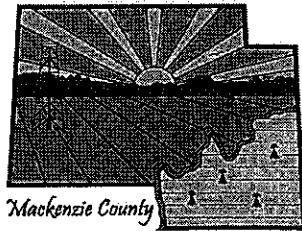
Security (Securities denominated in Canadian Dollars ONLY)	Maximum % per Institution*	Maximum % per Investment Type*
<b>Government:</b> Securities issued or guaranteed by: The Government of Canada Alberta Government Other Provincial Governments within Canada Municipal Governments within Canada	100% 100% 40% <del>30%</del> 5%	100% 100% 20% <del>50%</del> 5%
<b>Banks:</b> Securities issued or guaranteed by: Major Banks - Includes ONLY the following banks Bank of Montreal, Royal Bank, TD Bank, CIBC, Scotiabank Other Banks	100% 5%	100% 5%
<b>Alberta Treasury Branches:</b> (Securities issued or guaranteed by)	100%	100%
<b>Credit Unions:</b> Securities issued or guaranteed by: Alberta Credit Unions Other Credit Unions	100% 5%	100% 5%
<b>Trust Companies:</b> (Securities issued or guaranteed by)	5%	5%
School Divisions, School Districts, Hospital District, Health Region, Regional Service Commissions	0%	0%
Pooled funds in accordance with section 250(2)(e) (a, b, c, d) of the Municipal Government Act	<del>5%</del> 100%	<del>5%</del> 100%
<b>Corporations:</b> Shares	0%	0%

- The percentage requirement must be met when the investment is made.

	Date	Resolution Number
<b>Approved</b>	May 6, 2008	08-05-356
<b>Amended</b>		







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Finance and Investment Report – October 31, 2010</b>

### **BACKGROUND / PROPOSAL:**

Finance department provides financial reports to Council as per policy.

### **OPTIONS & BENEFITS:**

Please review the following financial reports for the period ended October 31, 2010:

- Investment Report
- Operating Statement
- Projects Progress Report

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

That the financial reports for the period ended October 31, 2010 be accepted for information.

Author: J. Whittleton Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_



# INVESTMENT REPORT, OCTOBER 31, 2010

## CHEQUING ACCOUNT ON OCTOBER 31

Bank account balance 2,294,572

## INVESTMENT VALUES ON OCTOBER 31

Short term investments (EM0-0377-A) 20,046,846  
 Short term T-Bill (859-1044265-26) 428,662  
 Long term investments (EM0-0374-A) 4,414,091  
24,889,599

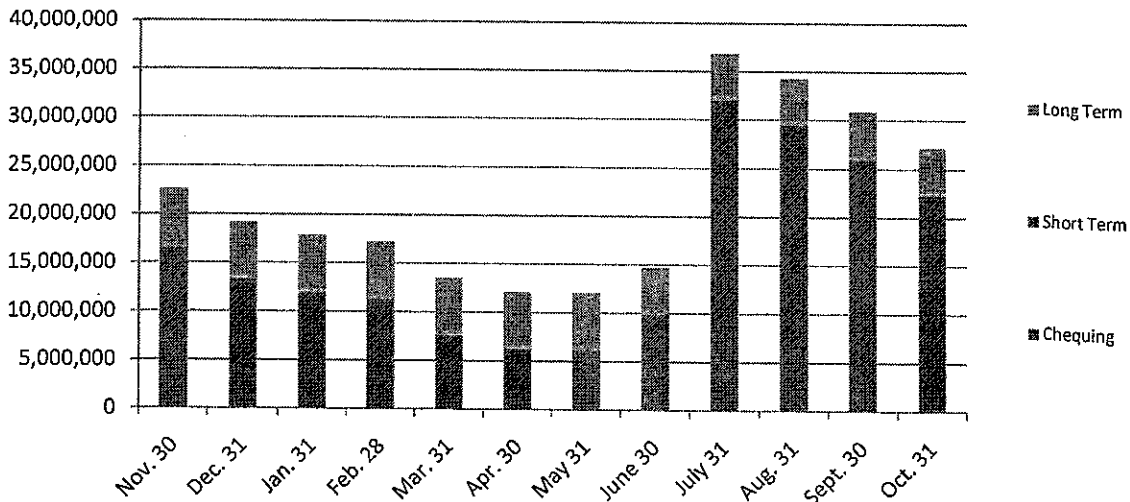
These balances include market value changes.

## REVENUES

	Total	Short Term	Long Term
Interest received from investments	104,424	18,244	86,180
Interest accrued (built up, yet to receive) on investments	98,139	28,361	69,778
	<b>202,563</b>	<b>46,605</b>	<b>155,958</b>
Market value changes of investments	(31,165)	n/a	(31,165)
Interest received on chequing account balance	22,071	22,071	n/a
<b>Grand total revenues before investment manager fees</b>	<b>193,469</b>	<b>68,676</b>	<b>124,793</b>
Deduct: investment manager fees for investments	-13,505	-3,506	-9,999
<b>Grand total revenues after investment manager fees</b>	<b>179,964</b>	<b>65,169</b>	<b>114,794</b>

## BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
Nov. 30	7,538,298	9,000,000	427,024	5,620,830	22,586,152
Dec. 31	4,268,966	9,003,633	427,114	5,534,340	19,234,053
Jan. 31	4,900,389	7,010,378	427,205	5,556,039	17,894,011
Feb. 28	4,250,354	7,012,476	427,287	5,547,408	17,237,526
Mar. 31	591,446	7,015,089	427,378	5,489,385	13,523,298
Apr. 30	2,207,357	4,007,343	427,466	5,449,831	12,091,997
May 31	6,147,146	0	427,556	5,448,219	12,022,922
June 30	6,873,801	3,000,000	427,729	4,375,153	14,676,683
July 31	9,042,151	23,001,988	427,923	4,374,615	36,846,677
Aug. 31	6,453,324	23,005,425	428,142	4,390,682	34,277,572
Sept. 30	2,958,483	23,012,646	428,402	4,423,160	30,822,691
Oct. 31	<b>2,294,572</b>	<b>20,046,846</b>	<b>428,662</b>	<b>4,414,091</b>	<b>27,184,171</b>



**STATEMENT OF OPERATIONS**  
**October 31, 2010**

	2009	2010	Budget	Variance	
	\$	\$	\$	\$	%
<b>OPERATIONAL REVENUES</b>					
Property taxes	32,448,614	30,563,208	30,590,788	27,579	0%
User fees and sales of goods	1,939,122	1,497,566	2,022,398	524,832	26%
Government transfers	1,448,984	1,106,482	1,254,523	148,041	12%
Investment income (operating)	230,586	193,469	250,000	56,531	23%
Penalties and costs on taxes	111,547	141,705	115,000	(26,705)	-23%
Licenses, permits and fines	266,293	279,687	177,250	(102,437)	-58%
Rentals	29,434	40,923	34,218	(6,705)	-20%
Insurance proceeds	2,412	4,129	0	(4,129)	0%
Development levies	33,000	175,572	0	(175,572)	0%
Municipal reserve revenue	34,074	93,232	0	(93,232)	0%
Sale of non-TCA equipment	7,913	6,056	0	(6,056)	0%
Other	263,459	244,153	217,000	(27,153)	-13%
<b>Total operating revenues</b>	<b>36,815,438</b>	<b>34,346,183</b>	<b>34,661,177</b>	<b>314,994</b>	<b>1%</b>
<b>OPERATIONAL EXPENSES</b>					
Legislative	559,407	397,499	539,619	142,120	26%
Administration	3,589,632	3,442,153	4,114,197	672,044	16%
Protective services	1,686,747	398,557	1,105,656	707,099	64%
Transportation	10,841,485	5,648,439	11,507,534	5,859,095	51%
Water, sewer, solid waste disposal	3,532,975	1,866,656	4,087,232	2,220,576	54%
Public health and welfare (FCSS)	583,771	587,852	635,053	47,201	7%
Planning, development, agriculture	1,907,330	1,211,691	2,217,045	1,005,354	45%
Recreation and culture	1,388,576	1,136,906	1,467,530	330,624	23%
School requisitions	6,768,922	3,276,970	6,559,007	3,282,037	50%
Lodge requisitions	568,212	720,470	720,470	0	0%
Non-TCA projects	1,156,348	423,185	1,316,763	893,578	68%
<b>Total operating expenses</b>	<b>32,583,406</b>	<b>19,110,378</b>	<b>34,270,106</b>	<b>15,159,728</b>	<b>44%</b>
<b>Excess (deficiency) before other</b>	<b>4,232,032</b>	<b>15,235,805</b>	<b>391,071</b>	<b>(14,844,735)</b>	<b>-3796%</b>
<b>CAPITAL REVENUES</b>					
Government transfers for capital	9,072,364	4,472,335	6,681,557	2,209,222	33%
Investment income (capital)	10,082	0	0	0	0%
Other revenue for capital	115,502	13,859	359,798	345,939	96%
Proceeds from sale of TCA assets	320,517	1,019,098	571,585	(447,513)	-78%
<b>EXCESS (DEFICIENCY) - PSAB Model</b>	<b>13,750,497</b>	<b>20,741,098</b>	<b>8,004,011</b>	<b>(12,737,087)</b>	<b>-159%</b>
<b>Convert to local government model</b>					
Remove non-cash transactions	6,125,091	0	6,061,556	6,061,556	100%
Remove revenue for capital projects	(9,518,465)	(5,505,292)	(7,612,940)	(2,107,648)	28%
Long term debt principle	1,316,048	830,673	1,709,972	879,299	51%
Transfers to/from reserves	8,991,074	(353,806)	4,742,655	5,096,461	107%
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>50,000</b>	<b>14,758,938</b>	<b>0</b>	<b>(14,758,939)</b>	

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Oct. 31	2010 Budget Remaining on Oct. 31	Status Update on Oct. 31, 2010	% Completion
<b>Administration Department</b>							
Questica Budget Module	12,050	0	15,000	12,050	2,950	Implementation completed. Being used now.	100%
FV Buildings Alarm System	0	0	13,128	0	13,128	Will be undertaken as part of the FV office upgrade.	0%
La Crete Office Building	3,047,805	2,134,880	1,051,375	912,925	138,450	Tender Completed/ Waiting for boardroom table and soundproofing between offices.	99%
Zama Multi-Use Facility	2,243,247	359,991	2,611,956	1,883,256	728,700	The project is near completion. Official opening date to be determined.	90%
Virtual City Hall (Diamond Municipal Solutions)	0	0	20,000	0	20,000	Updated quote received. Establishing implementation schedule.	0
FV - Ford 9 Passenger Handivan	72,862	0	80,000	72,862	7,138	Completed.	100%
Fort Vermilion - Corporate Office Upgrade	141,420	16,850	1,738,150	124,570	1,613,580	The project started early August.	10%
Vehicle for Administrator	32,640	0	35,000	32,640	2,360	Completed.	100%
La Crete Library Building	1,950	0	5,000	1,950	3,050	Design stage in progress	1%
Land Purchase in the Hamlet of Zama	0	0	140,000	0	140,000	County is negotiating land purchase	0%
Total department 12			5,709,609	3,040,252	2,669,357		

<b>Fire Department</b>							
2009 Pumper Truck (Zama FD)	345,556	132,972	199,063	212,584	-13,521	Purchased and delivered	100%
Tompkins Fire Hall Construction	71,965	0	300,000	71,965	228,035	Clearing complete, Site prep complete. Still in design stage	10%
2009 Fire/Water Truck (as per RSSA with the Town of High Level)	218,000	0	300,000	218,000	82,000	On order	
New Fire Hall / Public Works Building (Zama)	754,962	144,546	594,954	610,416	-15,462	Done	100%
Fire Guard Expansion Zama	347,621		369,696	347,621	22,075	Done	100%
Total department 23			1,763,713	1,460,586	303,127		

Transportation Department

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Oct. 31	2010 Budget Remaining, on Oct. 31	Status Update on Oct. 31, 2010	% Completion
La Crete 98th Ave - Urban Standard	3,664,588	3,645,813	154,187	18,775	135,412	Tender complete / Waiting for RR Cable and Atco to remove line and poles.	99%
Wolfe Lake Road & Water Point	30,571	30,571	469,429	0	469,429	In conjunction with AJA drainage project	0%
Road Construction Requests (South)	77,556	77,556	22,444	0	22,444	Completed by AT's overlay project.	100%
FV Rural - Gull Creek Bridge (BF 9041)	201,326	0	250,000	201,326	48,674	Completed	100%
FV - Compact Utility Tractor	20,966	0	25,000	20,966	4,035	Completed	100%
Public Works Shop Construction (relocate to WTP site) (La Crete)	825,980	736,298	90,000	89,682	318	Tender complete / Dealing with some minor deficiencies	99%
FV - Overall Shelter for Rocky Lane Grader	0	0	30,000	0	30,000	In the finishing stages.	80%
FV - Paving 53 St from River Rd. to 48 Ave (Urban Standard)	6,872	0	5,000	6,872	-1,872		0%
FV - Paving D.A. Thomas Park	0	0	1,000	0	1,000	Not going to do project.	0%
FV - Paving Lodge Parking	0	0	1,000	0	1,000	Not going to do project.	0%
FV - Skid Steer (Bobcat)	0	0	38,195	0	38,195	Done	100%
HL Rural - Drainage (East)	25,041	0	500,000	25,041	474,959	Approval received from Dene Tha Band. The next step is Albera Environment & tendering.	5%
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles)	88,701	0	150,000	88,701	61,299	1 Road has been completed. Currently working on another road rebuild south of High Level.	50%
LC - Grader Replacement (Blue Hills)	338,961	0	350,000	338,961	11,039	Complete	100%
LC 102 Str & 92 Ave curb, gutter & sidewalk	1,711,394	1,710,218	39,782	1,176	38,606	Tender 100% complete, needs some warranty work.	100%
LC - Public Works - Salt and Sand Shelter & Asphalt Pad for Salt and Sand Shed	108,155	0	133,180	108,155	25,025	Asphalt pad complete, may need to add funds in 2011 for salt shed.	75%
Zama Bears paw Crescent	511,261	492,261	49,633	19,000	30,633	Paving completed. Ditches in progress.	
LC - Public Works Shop - Plow Truck Replacement (unit 1844)	65,112	0	70,000	65,112	4,888	Complete	100%
River Road (Fort Vermillion)	1,107,789	1,102,493	55,490	5,296	50,194	Complete. Line painting done July 2010	100%

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Oct 31	2010 Budget Remaining on Oct 31	Status Update on Oct. 31, 2010	% Completion
LC - Public Works Shop - Skid Steer Replacement	0	0	38,195	0	38,195	To take place this fall.	0%
LC - Paving of Parking Lot at the Lodge	0	0	1,000	0	1,000	On hold.	0%
Road Construction Requests	183,924	0	250,000	183,924	66,076	South: The 1.5 miles in the south 80% complete. North: Finished the road constructions. (2 roads) 100% complete.	
Zama - Skid Steer (Bobcat)	0	0	38,195	0	38,195		
Zama - Hotsy 1270 Hot Water Steamer	0	0	7,000	0	7,000		
Zama - Truck Box Sander	0	0	15,000	0	15,000		
Zama - Water Tank	0	0	7,900	0	7,900		
Apache Road - Pull Out Area	0	0	50,000	0	50,000	In planning stage.	
Hwy 697 Drainage (Buffalo Head)	61,407	15,176	66,780	46,231	20,549	In progress, almost complete.	80%
Rocky Lane Road Reconstruction	325,077	130,760	169,240	194,317	-25,077	Pavement & road repairs complete.	100%
AJA Friesen Road Reconstruction	554,600	457,645	242,355	96,955	145,400	Tender review in progress.	5%
LC 100th Ave Reconstruction - CAMRIF (BCF)	929,480	99,431	1,279,213	630,049	449,164	Final inspection is scheduled for Sept 8, 2010	99%
Service box for FV truck	19,000	0	19,000	19,000	0	Done	100%
Demo Gravel Truck (Prairie Hydraulics)	232,564	0	240,000	232,564	7,436	Truck on order. Down payment made.	50%
Total department 32			4,858,217	2,592,103	2,266,114		

**Airport Department**

LC - Airport Paving	1,201,230	0	2,595,670	1,201,230	1,394,440	Asphalt complete, cleanup underway.	90%
FV - Airport Paving	347,270	0	1,308,890	347,270	961,620	Tender has been awarded.	
Zama - Helipad	0	0	100,000	0	100,000	Waiting for specs from integrated engineering.	
Total department 33		0	4,004,560	1,548,501	2,456,059		

**Water Treatment & Distribution Department**

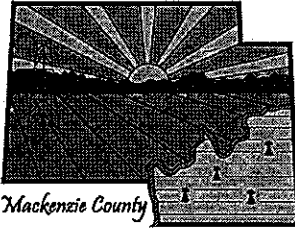
Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Oct. 31	2010 Budget Remaining, on Oct. 31	Status Update on Oct. 31, 2010	% Completion
FV - Water Line Services (school, church, collage)	4,960	0	50,000	4,960	45,040	Waiting for engineering.	
Zama Water Treatment System	13,489,974	13,489,351	30,000	623	29,377	Nearly completed	98%
Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)	4,200	0	10,000	4,200	5,800	Posponed this project, used a portion to clean the LC treated water reservoir	
FV WTP - Lab Renovation & Equipment	3,723	0	16,000	3,723	12,277	On hold until approval received.	
FV WTP - Upgrades	455,242	455,242	30,000	0	30,000	On hold until approval received.	
FV WTP - Truck 3/4 Single Cab	35,484	0	35,000	35,484	-484	Completed	
Raw Water Truck Fill - Zama	0	0	100,000	0	100,000	Planning stage	
Treated Water Truck Fill - La Crete	108,495	0	170,000	108,495	61,505	Tender complete, dealing with minor deficiencies	100%
FV WTP - Boiler/ Header	17,852	0	31,537	17,852	13,685	The work was done but we haven't received the invoice yet. Done in July.	
FV WTP - Filter Media Replacement	0	0	24,713	0	24,713	New quote received. Under review.	
LC - Hydrant Replacement Program	101,901	0	100,000	101,901	-1,901	In progress	75%
LC WTP - Power Backup	0	0	99,000	0	99,000	Pending a Managerial review, may need these funds to fix filters at the WTP	0%
Rural Water - Phase I	341,204	0	3,520,969	341,204	3,179,765	Design stage	5%
Water Meter Reading System	51,407	0	50,000	51,407	-1,407	In progress	80%
Underground Sprinkler System at WTP site LC (Froese Enterprises)	0	0	6,000	0	6,000	On hold.	0%
Cardlock Water Usage Reading System	6,886	0	10,000	6,886	3,114	In progress	10%
Total department 41			4,283,219	676,736	3,606,483		
<b>Sewer Disposal Department</b>							
Zama Waste Water Upgrade - phase 2 (CF)	4,106,801	4,024,619	100,000	82,182	17,818		
LC - Lagoon Upgrade	0	0	20,000	0	20,000	Study complete, Investigating options	0%



Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Oct. 31	2010 Budget Remaining, on Oct. 31	Status Update on Oct. 31, 2010	% Completion
LC - Sewer Flusher	0	0	55,000	0	55,000	On order	25%
LC - Sewer Trunk Main	1,343	0	420,400	1,343	419,057	Complete	100%
North Point Subdivision Lift station	3,600	0	636,000	3,600	632,400	In progress	50%
Total department 42			1,231,400	87,125	1,144,275		
<b>Solid Waste Disposal</b>							
WTS Fencing Fort Vermilion	27,882	2,011	32,989	25,841	7,148	Done	100%
Total department 43			32,989	25,841	7,148		
<b>Agricultural Services Department</b>							
Blue Hills Storm Water Control & 103-2 rd (Blue Hills Drainage)	456,590	281,823	144,431	174,767	-30,336	Complete, contractor to do some cleanup.	99%
Bushe River Flood Control (CN Ditch)	0	0	60,000	0	60,000		0%
High Level East Drainage	0	0	150,000	0	150,000		0%
Blue Hills Drainage Study	9,895	9,895	10,105	0	10,105	To be reviewed at next ASB meeting.	
Total department 63			364,536	174,767	189,769		
<b>Recreation Department</b>							
Fort Vermilion Arena - Dressing Rooms	0	0	725,000	0	725,000		
Fort Vermilion Recreation Board	6,624	0	25,000	6,624	18,376		
La Crete Recreation Board	61,358	0	65,000	61,358	3,642		
La Crete Ball Park	0	0	61,759	0	61,759		
Zama Recreation Board	0	0	40,000	0	40,000		
Total department 71			916,759	67,982	848,777		
<b>Parks &amp; Playgrounds Department</b>							
Machesis Lake Playground Additions: playground equipment & preparation	18,923	5,888	17,112	13,035	4,077	Done	100%

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Oct. 31	2010 Budget Remaining, on Oct. 31	Status Update on Oct. 31, 2010	% Completion	
Dock Improvements	49,020	0	60,000	49,020	10,980	Wadlin dock installation complete	75%	
Water Spray Park (Fort Vermillion)	0	0	80,000	0	80,000	On hold until budget complete.	0%	
Zama Park - Installation of Water Line	15,575	0	10,000	15,575	-5,575	In progress		
Zama Community Park Expansion	227,510	0	344,760	227,510	117,250	In progress		
Concrete Toilet - Zama	0	0	19,975	0	19,975	Toilets on order		
Concrete Toilet - Machesis Lake	0	0	16,650	0	16,650	Done	100%	
Concrete Toilet - FV Arena Park	0	0	16,650	0	16,650	Done	100%	
Concrete Toilet - LC Arena Park	0	0	14,450	0	14,450	Tank installed, waiting on washroom.	60%	
Concrete Toilet - Hutch Lake	0	0	17,250	0	17,250	Done	100%	
Fence around green space at Wadlin	19,303	0	11,000	19,303	-8,303	Complete	100%	
La Crete Walking Trails	56,600	0	57,000	56,600	400	Complete	100%	
Cell Tower - Wadlin Lake	3,408	0	7,000	3,408	3,592	Complete	100%	
RV Dump - Hutch Lake	0	0	6,600	0	6,600	Installed but waiting for contractor to come back to do warrenty work	80%	
La Crete - Water Spray Park	0	0	120,000	0	120,000			
Total department 72							413,996	

TOTAL 2010 TCA Projects	23,963,449	10,058,343	13,905,106
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## MACKENZIE COUNTY REQUEST FOR DECISION

**Meeting:** Regular Council Meeting

**Meeting Date:** November 9, 2010

**Presented By:** Joulia Whittleton, Director of Corporate Services

**Title:** Tax Notification Default on Payments

**BACKGROUND / PROPOSAL:**

Plan 0325292, Block 1, Lot 1 is under Tax Notification 092 122 819 and was part of the Tax Forfeiture Auction held on June 8, 2010. An Arrears Agreement was signed and a payment of \$140 was made on June 7<sup>th</sup>. There have been no further payments and no response to a letter mailed on August 13, 2010.

Administration previously requested that a date be set to hold a public auction for this property. On October 13, 2010 Council approved holding an auction on December 14, 2010.

**OPTIONS & BENEFITS:**

The deadline to advertise in the Alberta Gazette was missed by two days, therefore an auction cannot be held on December 14, 2010 (in order to comply with all required advertising and notifications periods).

Administration recommends moving the auction date to January 11, 2011 at 1:00 p.m. at the La Crete sub-office.

**COSTS & SOURCE OF FUNDING:**

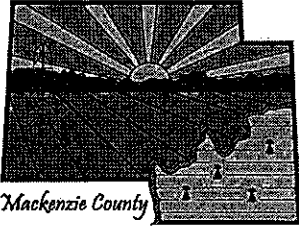
NA

**RECOMMENDED ACTION:**

That the auction date for the tax forfeiture property (Plan 0325292, Block 1, Lot 1) be set for January 11, 2011 to be held in the Mackenzie County Board Room at 9205 – 100 Street in the Hamlet of La Crete, Alberta.

**Author:** J. Whittleton **Reviewed By:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Property Taxes Write-off – Roll 313890</b>

**BACKGROUND / PROPOSAL:**

A mobile home was located on Stall 12, 2027 Aspen Drive. The unit was sold as a rental purchase and was moved off the site in May 2010.

The tax notice was sent to the previous owner and returned marked "Do not belong to me". Attempts to find out where the trailer went have been unsuccessful.

**OPTIONS & BENEFITS:**

That 2010 penalty be voided and property taxes be written off.

**COSTS & SOURCE OF FUNDING:**

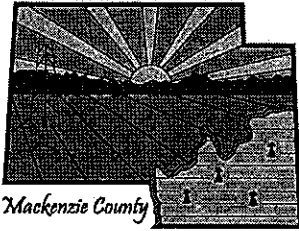
2010 Operating Budget –Tax Write offs and Penalties

**RECOMMENDED ACTION:** (requires 2/3)

That Council authorize voiding penalties of \$45.24 and write-off property taxes of \$754.08 for roll 313890.

**Author:** J. Whittleton      **Reviewed By:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Appointment of Members at Large to County Boards/Committees</b>

### BACKGROUND / PROPOSAL:

Advertisements were placed for various Member at Large positions on County Boards/Committees. Members at large are appointed annually to various Council committees.

A summary of the applications received is attached.

Due to insufficient applications for the following committees, administration will be re-advertising in the next issue of the County Image.

- Assessment Review Board
- Inter-Municipal Subdivision & Development Appeal Board
- Subdivision & Development Appeal Board

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That Members at Large be appointed to the various Council Committees.

Author: C. Gabriel Review By: \_\_\_\_\_ CAO \_\_\_\_\_





**MEMBERS AT LARGE APPOINTMENTS  
TO VARIOUS COUNTY BOARDS/COMMITTEES  
NOVEMBER 2010**

**Agriculture Service Board (3 Year Term)**  
3 Positions Available

<input type="checkbox"/>	Carla Komarnicki (High Level Rural) .....	7
<input type="checkbox"/>	Stuart Watson (High Level Rural) .....	9
<input type="checkbox"/>	Beth Kappelar (High Level Rural) .....	11
<input type="checkbox"/>	Richard Marshall (Rocky Lane) .....	13
<input type="checkbox"/>	Maarten Braat (Rocky Lane).....	15
<input type="checkbox"/>	Danny Friesen (Fort Vermilion Rural) .....	17
<input type="checkbox"/>	Ernie Peters (La Crete).....	19
<input type="checkbox"/>	Joe Peters (Tompkins Landing/Blue Hills) .....	21

**Assessment Review Board (2-3 Year Term)**  
3 Positions Available

<input type="checkbox"/>	Dawn Moberly (Fort Vermilion).....	23
<input type="checkbox"/>	Wally Schroeder (La Crete).....	25

**Inter-Municipal Planning Commission (1 Year Term)**  
1 Position Available

<input type="checkbox"/>	Beth Kappelar (High Level Rural) .....	27
<input type="checkbox"/>	Bev Hilhorst (High Level Rural) .....	29

**Inter-Municipal Subdivision & Development Appeal Board (1 Year Term)**  
1 Position Available

<input type="checkbox"/>		
<input type="checkbox"/>		

**Mackenzie Housing Management Board (1 Year Term)**  
4 Positions Available (2-Fort Vermilion, 2-La Crete, - if possible)

<input type="checkbox"/>	Dawn Moberly (Fort Vermilion) .....	31
<input type="checkbox"/>	Daryl Zielsdorf (Fort Vermilion Rural) .....	33
<input type="checkbox"/>	Peter H. Wieler (Fort Vermilion Rural) .....	35
<input type="checkbox"/>	Dave Neufeld (La Crete).....	37
<input type="checkbox"/>	Reuben Derksen (La Crete).....	39
<input type="checkbox"/>	David G. Elias (La Crete).....	41
<input type="checkbox"/>	Bill L. Driedger (La Crete).....	43

**Mackenzie Library Board (2-3 Year Term)**

6 Positions Available (Fort Vermilion, La Crete, Zama – if possible)

<input type="checkbox"/>	Beth Kappelar (High Level Rural) .....	45
<input type="checkbox"/>	Daryl Zielsdorf (Fort Vermilion Rural) .....	47
<input type="checkbox"/>	La Dawn Dachuk (Fort Vermilion Rural) .....	49
<input type="checkbox"/>	Dawn Moberly (Fort Vermilion) .....	51
<input type="checkbox"/>	Wally Schroeder (La Crete) .....	53
<input type="checkbox"/>	Lorraine Peters (Blumenort) .....	

**Mighty Peace Tourist Association (1 Year Term)**

1 Position Available

<input type="checkbox"/>	Veronica Alward (Fort Vermilion) .....	55
<input type="checkbox"/>	Beth Kappelar (High Level Rural) .....	57

**Municipal Planning Commission (1 Year Term)**

3 Positions Available (High Level, Fort Vermilion, La Crete, – if possible)

<input type="checkbox"/>	Beth Kappelar (High Level Rural) .....	59
<input type="checkbox"/>	Daryl Zielsdorf (Fort Vermilion Rural) .....	61
<input type="checkbox"/>	Danny Friesen (Fort Vermilion Rural) .....	63
<input type="checkbox"/>	Jack Eccles (La Crete).....	65
<input type="checkbox"/>	Wally Schroeder (La Crete) .....	67
<input type="checkbox"/>	Reuben Derksen (La Crete).....	69

**Subdivision & Development Appeal Board (1 Year Term)**

3 Positions Available

<input type="checkbox"/>	Richard Marshall (Rocky Lane) .....	71
<input type="checkbox"/>		
<input type="checkbox"/>		

**Upper Hay Recreational Hunting & Fishing Advisory Committee (3 Year Term)**

3 Positions Available

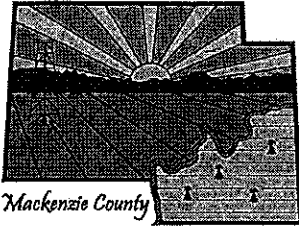
<input type="checkbox"/>	Mike Kowal (Rocky Lane).....	73
<input type="checkbox"/>	Richard Marshall (Rocky Lane) .....	75
<input type="checkbox"/>	Dawn Moberly (Fort Vermilion) .....	77
<input type="checkbox"/>	Erick Carter (Fort Vermilion Rural).....	79
<input type="checkbox"/>	Danny Friesen (Fort Vermilion Rural) .....	81
<input type="checkbox"/>	Jake J. Wolfe (La Crete).....	83

**Veterinary Advisory Committee (3 Year Term)**

2 Positions Available

- Maarten Braat (Rocky Lane)..... 85
- Henry G. Friesen (Fort Vermilion Rural) ..... 87
- Joe Peters (Tompkins Landing/Blue Hills) ..... 89





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Northeast Community Adult Learning Council – Council Representation</b>

### BACKGROUND / PROPOSAL:

The Northeast Community Adult Learning Council is requesting that a Council representative be appointed to attend their monthly meetings. See attached letter for more information.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That Councillor \_\_\_\_\_ be appointed to the **Northeast Community Adult Learning Council** for the period November 9, 2010 to October 2010.

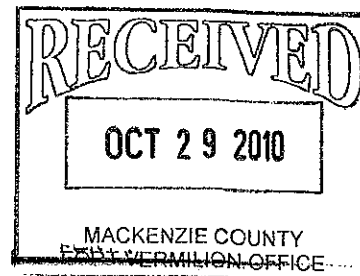
Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



NORTHEAST COMMUNITY ADULT LEARNING COUNCIL (SOCIETY)  
Box 667, Fort Vermilion, Alberta T0H 1N0

October 25, 2010

Mackenzie Council  
Box 640, Fort Vermilion, Alberta T0H 1N0



Dear Council Members:

Re: Representation on the Adult Learning Board and the College  
Community Education Committee

Northeast Community Adult Learning Council acts as Northern Lakes College's Community Education Committee and serves the communities of Fort Vermilion, Blumenort, and Rocky Lane.

The Council (NECALC) is mandated by Alberta Advanced Education to bring local learning opportunities to everyone. It can assist by way of bursaries for barriered persons to acquire safety education by which they can qualify for jobs either in town or out-of-town. It can bring in resources for communities to study and discuss solutions to any problems that may be of concern to the well-being of the community.

Northern Lakes College, overseen by the same governmental branch, and making extensive use of distance learning, offers quality certificated courses to train our community people for hospital, administration, oilfield work, any trades that the community wants, and all the upgrading needed to enter this training.

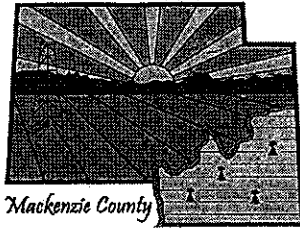
For both entities it is extremely important that there is liaison with the communities served to learn what is needed and to share information that helps to bring vibrancy into our area. We, therefore, request that someone be appointed from the County to attend our ten monthly meetings and bring back information to the Council. Please contact the undersigned if you need more information. Thank you.

Yours sincerely,

L. Marilyn Eek  
Coordinator







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Commuter Air Access Network of Alberta – Council Representative</b>

### BACKGROUND / PROPOSAL:

See attached information regarding the Commuter Air Access Network of Alberta. Council may wish to appoint a representative to this group, the County has had representation in the past.

### OPTIONS & BENEFITS:

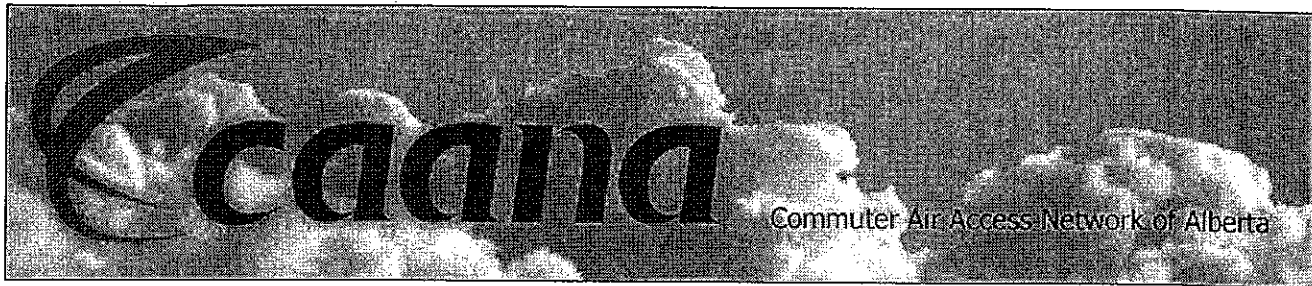
### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That Councillor \_\_\_\_\_ be appointed to the **Commuter Air Access Network of Alberta** for the period November 9, 2010 to October 2010.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



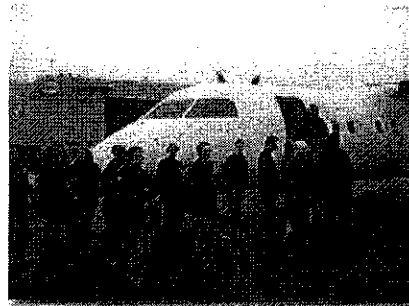


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<b>CAANA</b>
<p>CAANA news</p> <p>for up-to-date information, check</p>
<b>NEWS</b>

Alberta Commuter Air Strategy / Facts about Edmonton City Centre Airport / Documentation

**Alberta Commuter Air Strategy  
(Approved by CAANA Membership January 5, 2006)  
(Amended April 12, 2007)**



Preamble:

CAANA believes in an Open Skies Policy for Alberta, an indigenous Alberta air service that links the Regions of Alberta, where customers determine where they fly, with market driven realities that include:

- Free market competition for airports and airlines
- Prices determined by market forces
- Fair and equal opportunity to compete, that will generate revenue for all airports.

Therefore, CAANA recommends the following:

1. All Albertans should have access to commuter air services.
  - a) Access to regional airports, including the Capital City Centre Airport, is very important for business efficiencies for; Resource development and operations Agriculture and food processing Forestry sector Medical and secondary healthcare, including Medivac;
  - b) The viability of smaller airports is dependent on having accessibility to each other as well as to the major center airports;
  - c) Commuter air services provide an efficient way of conducting business face to face, which is the preferred

Alberta way;

d) There needs to be an Alberta wide system of commuter air services to provide business efficiencies as a major component of the Alberta Advantage. e) An imbalance in Alberta commuter air passenger services and business efficiencies must be righted by a free market system that determines where and how people travel or where airlines fly.

2. All air travel is not the same. Commuter travel is much different from vacation travel.

a) Commuter Travel is a service provided by airlines under Section 704 of the Canadian Air Regulations, which limits the aircraft size to 19 passengers and under 50,000 lbs. Primarily these airlines are servicing point to point service, for same day business, medical and personal travel.

3. The Alberta Government must:

a) acknowledge the value and viability of regional airports at Edmonton City Centre, Lethbridge, Medicine Hat, Cold Lake, Lloydminster, Grande Prairie, Peace River, High Level and Ft. McMurray;

b) acknowledge that regional airports are very important to the economic activity in all regions of the province and that they must be accessible to people from all regions;

c) have a cooperative relationship with municipalities regarding airports d) support airport infrastructure.

4. Airports are a major component of economic development and must be within the planning purview of provincial and local economic development authorities.

a) Airport authorities should operate airports, and facilitate convenient and efficient passenger air access, not dictate flight schedules and/or restrict the purpose of flights;

b) Airports are assets of the people of Alberta and airport authorities should not be able to restrict them or shut them down arbitrarily;

c) Technical limits notwithstanding, the purpose of airports should not be restricted;

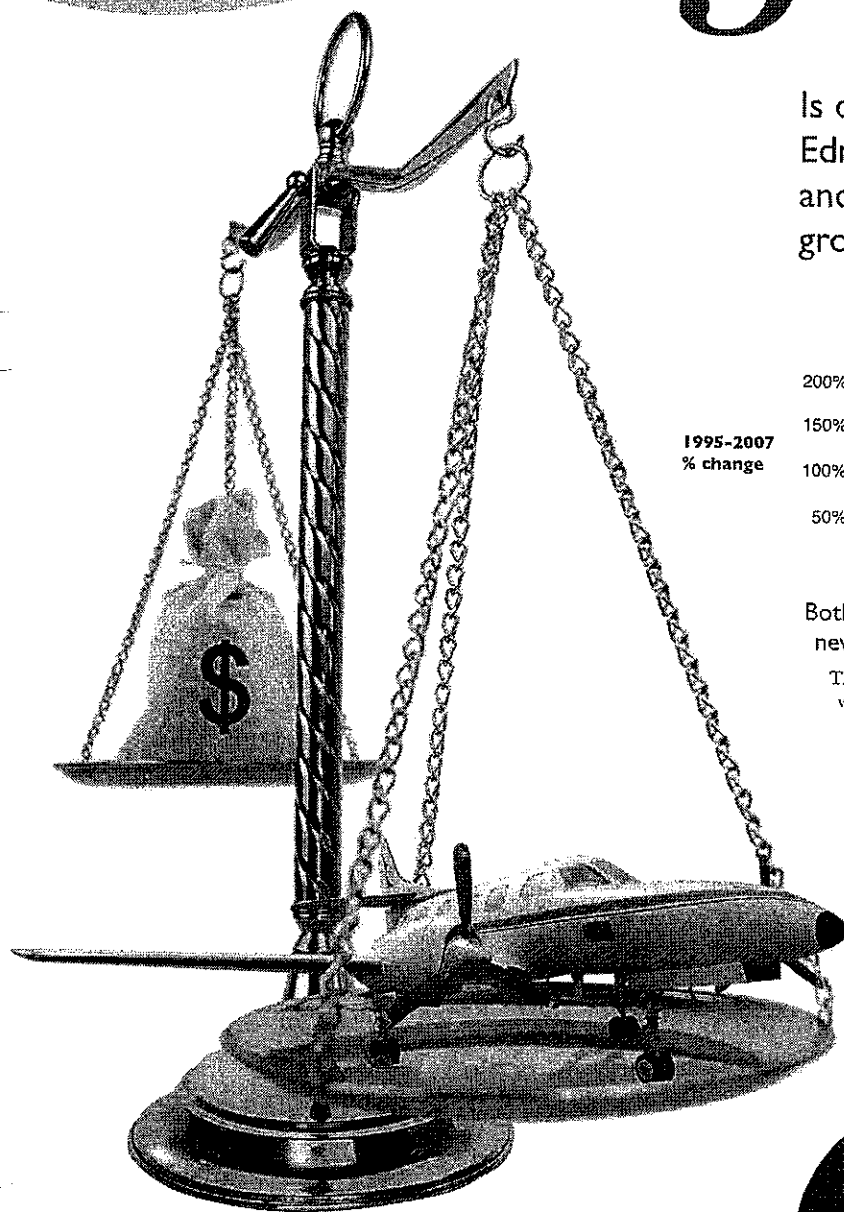
d) Major centers need better access to regional airports, to make air transportation competitive with other modes of transportation;

e) Airports are an integral part of communities and provide key transportation links.

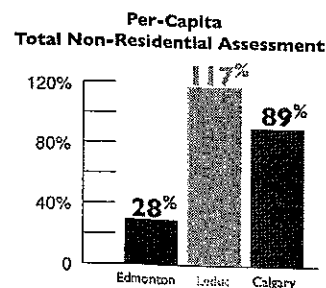
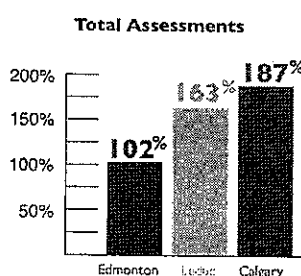
# You be the Judge

Why can't Albertans do business in Edmonton?

Is denying commuter air travel to Edmonton the reason why Leduc and Calgary have experienced higher growth rates than Edmonton since 1995?



1995-2007  
% change



Both Calgary and Leduc managed to attract significantly more new business and commercial development than Edmonton.

The last 13 years were a critical period for Edmonton. While the rest of Alberta was experiencing growth in non-residential assessment, Edmonton was not.

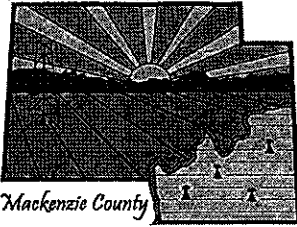
Non-residential assessment has a major impact on the financial resources available to the community for infrastructure investment, operating costs and keeping property taxes down.

The promises of consolidation were 13 years ago

You be the Judge

**caana**  
Commuter Air Access Network of Alberta  
caana.ca





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Help Yourself Support Group</b>

### **BACKGROUND / PROPOSAL:**

See attached letter from the Help Yourself Support Group in La Crete regarding additional transportation, housing, access to businesses, parking lots and sidewalks for persons with a handi-cap.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

For discussion.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





*Doc cc*

**Help Yourself Support Group**

**P. O. Box 1838**

**La Crete, Alberta T0H 2H0**



October 15, 2010:

Mackenzie County  
La Crete, Alberta T0H 2H0

Dear Sir:

We wish to express our appreciation for the vehicle that the County has made available for the transportation needs of our seniors and our handicapped people. This is very much appreciated by those people who are able to enjoy the benefits of this vehicle.

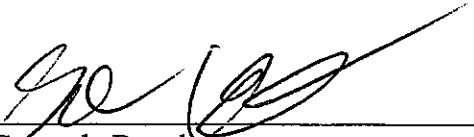
Further to our discussion with you, we hereby request that the Mackenzie County purchase an additional vehicle to transport those who are handicapped. The present vehicle is often booked when it is needed. We do not have figures as to how frequently it is not available, but surely the staff that is responsible for booking the vehicle would have that information.

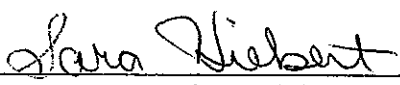
And further, we are concerned about the lack of housing that is available for people with a handicap. We need some housing that is designed for people confined to a wheelchair. Some of the local businesses do not have a proper entrance for wheel chairs, and they should be required to correct that situation. They should also be required to have washrooms that accommodate a wheel chair.

Curbs should be installed at parking lots where the vehicles have a tendency to park in such a way that they obstruct the path for the pedestrians. In some of the parking lots, the cars pull up so close that there is not sufficient room for a wheel chair to maneuver. A pedestrian can step around the vehicles, but not a wheel chair.

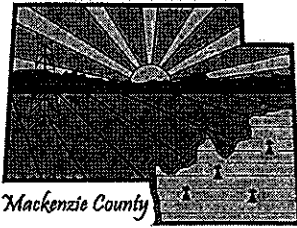
The design of most of our sidewalks, with the "Block system of construction", create a very rough and uncomfortable ride for those who suffer spinal injuries. We would like to request smoother sidewalks for the benefit of our wheel chair people.

Sincerely,

  
\_\_\_\_\_  
Gertrude Bueckert  
Chairman – Help Yourself Support Group.

  
\_\_\_\_\_  
Sara Hiebert  
Vice-Chairman





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Bylaw 780-10 – Extension and Upgrade to Range Road 15-2 to RV Park (La Crete Rural)</b>

### BACKGROUND / PROPOSAL:

Bylaw 780-10, being an Off-site Levy Bylaw for the extension and upgrade of Range Road 15-2 (south of La Crete Access South to Plan 012 1774, Lot 1) received first reading at the September 29, 2010 Council meeting. This Bylaw has been amended since the first reading to include the contributions of \$50,000.00 made by two landowners and to include the revised service area. (Previous version included a \$30,000.00 contribution by one landowner and excluded various lands which currently contain muskeg.)

### OPTIONS & BENEFITS:

The subject road will benefit the adjacent landowners as it provides alternate access to lands that can be developed into Country Residential subdivisions and further benefits the RV Park as it will now have road access.

The affected landowners prefer an off-site levy bylaw as it allows them to defer payment until they develop their lands. This option results in the County paying for and carrying the construction costs until the off-site levy is collected at the subdivision stage.

The subject road construction project consists of two components, 1) being the extension of the existing road south to the RV Park, and 2) being the upgrade to the existing constructed portion of this road which does not meet County standards. Neither of these components are included in the 2010 budget.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

The County's portion of the road construction/upgrade in the amount of \$70,000 (\$120,000 total road construction/upgrade cost minus \$50,000 contributed funds) is not included in the 2010 budget and therefore, a budget amendment will be required prior to third and final reading of this Bylaw.

**RECOMMENDED ACTION:**

That second reading be given to Bylaw 780-10, being an Off-site Levy Bylaw for the extension and upgrade of Range Road 15-2, south of La Crete Access South to a point 100 meters past the north boundary of Part of SW 35-105-15-W5M, (Plan 012 1774, Lot 1).

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**BYLAW NO. 780-10**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE MACKENZIE COUNTY  
FOR THE IMPOSITION OF AN OFFSITE LEVY**

**WHEREAS**, pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, enables Council by Bylaw to provide for the imposition and payment of an off-site levy in respect of land to be developed or subdivided;

**WHEREAS**, an off-site levy may be used only to pay for all or part of the capital cost for the construction and upgrade of a road to serve the surrounding lands.

**AND WHEREAS**, the plans have been prepared and the estimated cost of the road construction and upgrade is \$120,000.00 of which \$70,000.00 will be funded by Mackenzie County and \$50,000.00 will be funded by the landowners of NW 35-105-15-W5M and Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1).

**NOW THEREFORE**, the Council of Mackenzie County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. The Municipality, in its discretion may impose an off-site levy.
2. The off-site levy shall be for the provision of road construction and upgrade at Range Road 15-2 in order to serve the future development identified as Service Area in Schedule "A" and as outlined in Schedule "B" attached hereto.
3. This Bylaw may be cited as "the RV Park Road Construction and Upgrade".
4. The Administration of Mackenzie County may enter into an agreement in respect to payment of the off-site levy with all affected land owners.
5. When a subdivision is requested and an application is submitted, the agreement as per Article 3 of this bylaw shall form a part of the Development Agreement. The off-site levy payment shall be made prior to registration of the subdivision.
6. The off-site levy charges for this project shall be \$377.34 per acre.
7. The off-site levy was calculated as follows:

Total County cost of \$70,000.00 divided by 185.51 acres equals \$377.34 per acre to cover the costs of the road construction and upgrade.

8. This bylaw comes into force at the beginning of the day of third and final reading thereof.

READ a first time this 29<sup>th</sup> day of September, 2010.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

---

Bill Neufeld  
Reeve

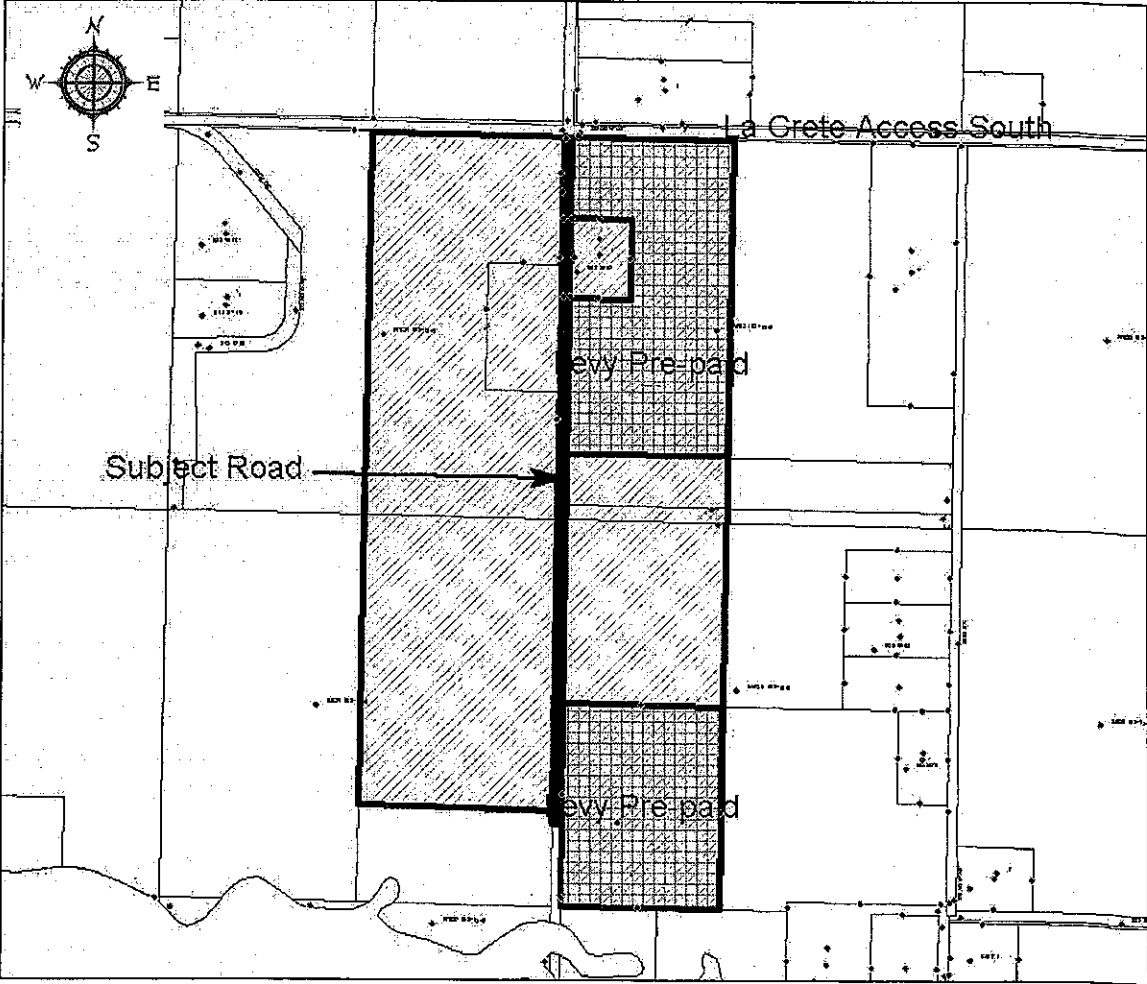
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William Kostiw  
Chief Administrative Officer

**BYLAW NO. 780-10**

**SCHEDULE "A"**

- 1. The off-site levy shall be imposed on the residential parcels according to the Service Area as follows:



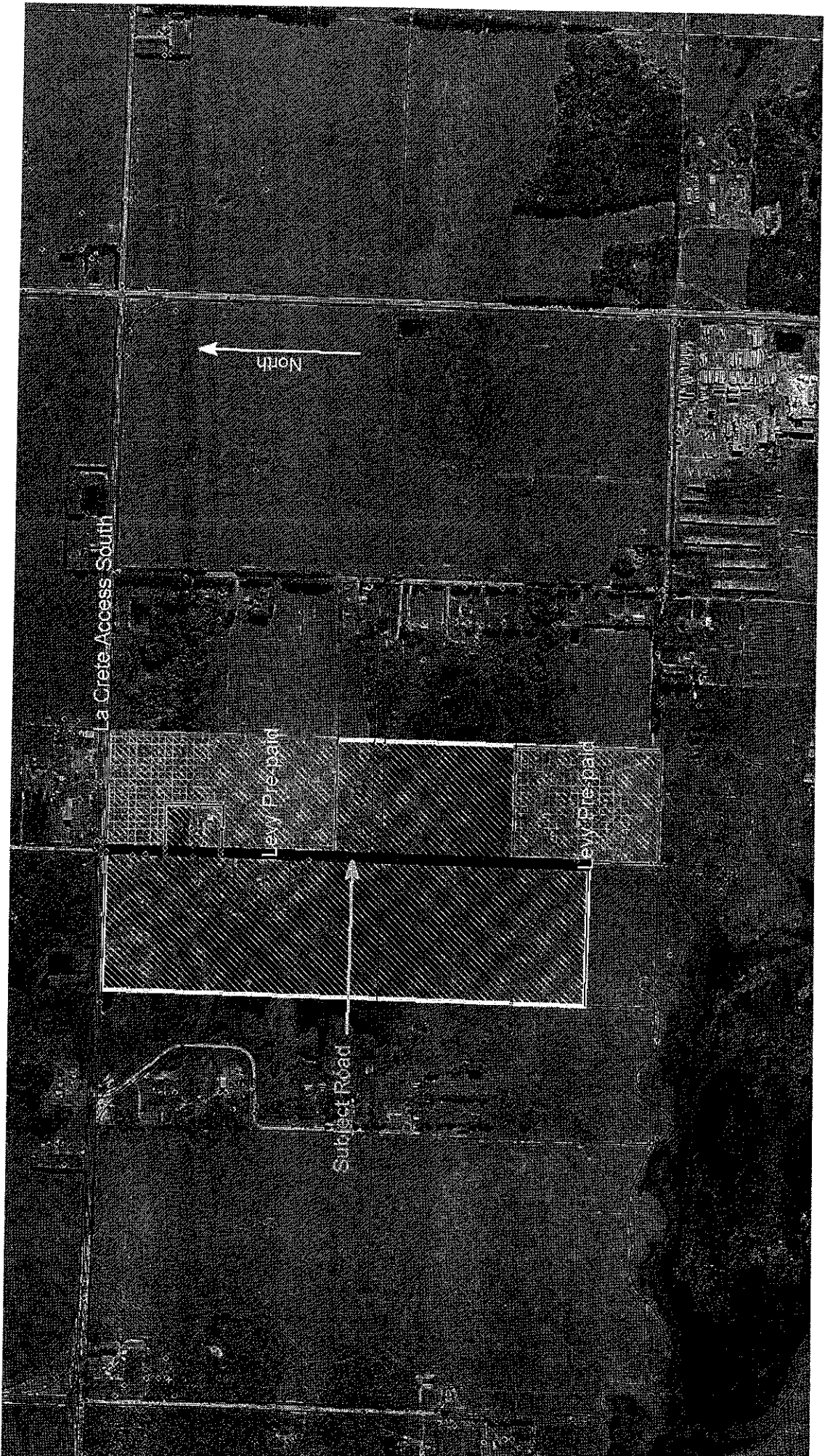
**BYLAW NO. 780-10**

**SCHEDULE "B"**

2. That the off site levy be imposed on the following areas:

<b>Land Location</b>	<b>Serviceable Acres</b>
NW 34-105-15-W5M	68.1
SE 34-105-15-W5M	59.84
<b>NW 35-105-15-W5M (PREPAID)</b>	<b>48.26</b>
Part of NW 35-105-15-W5M	8.69
Part of NW 35-105-15-W5M	2.39
Part of SW 35-105-15-W5M	31.46
Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1) <b>(PREPAID)</b>	<b>34.47</b>
Part of NE 34-105-15-W5M	9.96
Part of NW 35-105-15-W5M (Plan 992 3997, Block 1, Lot 1)	5.07
<b>TOTAL</b>	<b>268.24 acres</b>
<b>TOTAL MINUS PREPAID ACRES</b>	<b>185.51 acres</b>





North

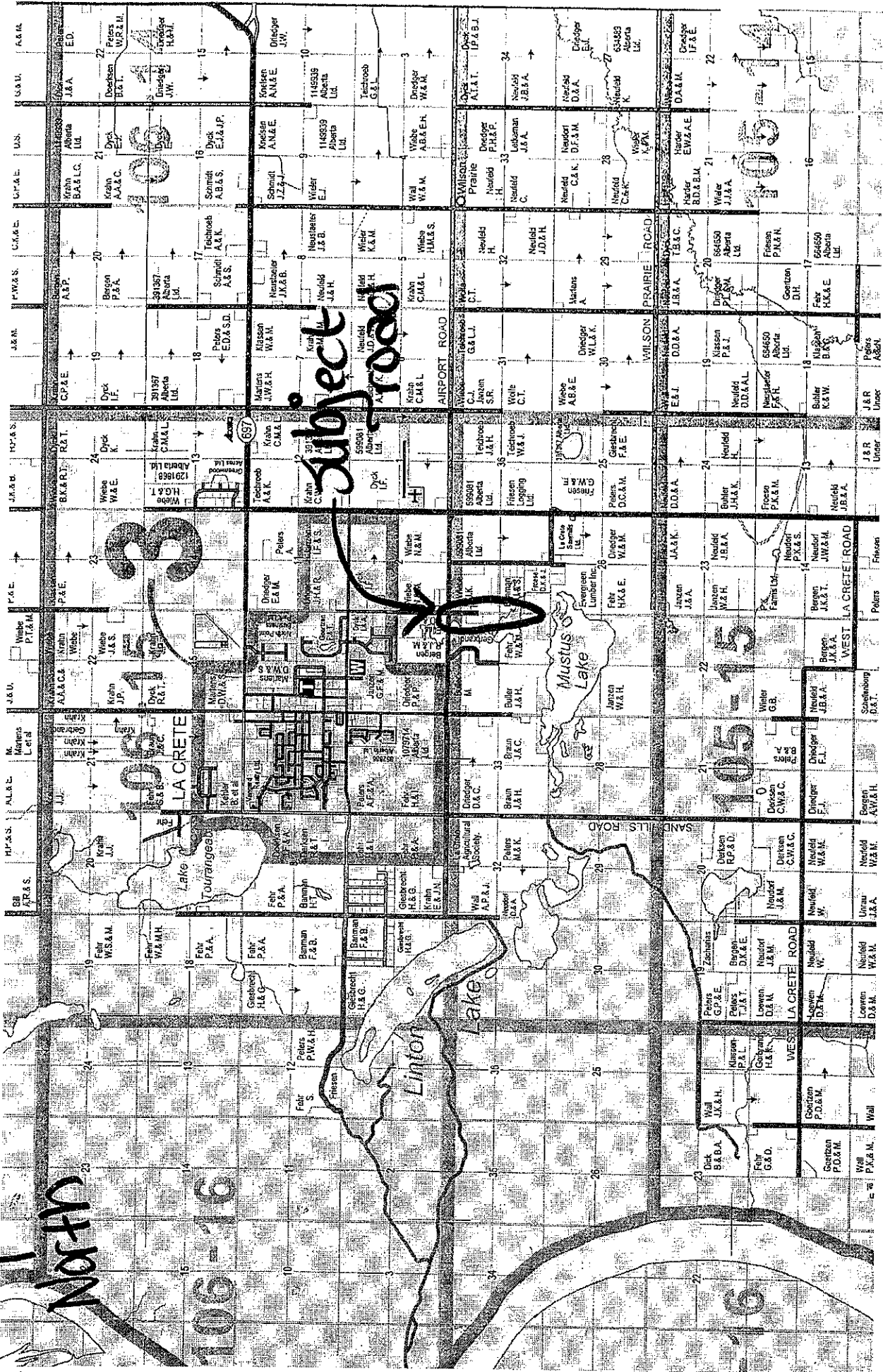
La Crete Access South

Levy Pre-paid

Levy Pre-paid

Subject Road

North ↑

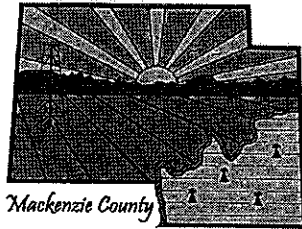


Subject

106

105

103



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Bylaw 781-10 Land Use Bylaw Amendment to Rezone Part of SW 7-109-13-W5M from Agricultural District 1 "A1" to Public/Institutional District "HP" (Fort Vermilion Rural)</b>

**BACKGROUND / PROPOSAL:**

The Planning Department received a Land Use Bylaw amendment request to rezone Part of SW 7-109-13-W5M from Agricultural District 1 (A1) to Public/Institutional District (HP) for the purpose of establishing a Rehabilitation Center. These lands are located west of Fort Vermilion, adjacent to and east of the Boyer River Indian Reserve.

This application was presented to the Municipal Planning Commission (MPC) at their October 14, 2010 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 781-10, being a Land Use Bylaw amendment to rezone Part of SW 7-109-13-W5M from Agricultural District 1 "A1" to Public/Institutional District "HP", subject to public hearing input.*

**OPTIONS & BENEFITS:**

The intent of the applicants is to establish a Rehabilitation Center however the current zoning does not allow this use. The HP zoning district includes uses similar to the proposed use and therefore is seen as a suitable zoning for the subject lands. Once the Bylaw is approved by Council, the applicants will be submitting Development Permit(s) related to the proposed use.

The Rehabilitation Center is intended to provide support, hope, and temporary residence for individuals and/or small families for healing from emotional and/or addictions bondage prior to introduction back into the community. The Center is also

**Author:** M. Krahn      **Review by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

intended to teach/encourage good work habits and/or skills and promote healthier thought patterns and positive interaction with others. Mrs. Lambert is a certified Rehabilitation Practitioner.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 781-10, being a Land Use Bylaw amendment to rezone Part of SW 7-109-13-W5M from Agricultural District 1 (A1) to Public/Institutional District (HP).

Author: M. Krahn Review by: \_\_\_\_\_ CAO: \_\_\_\_\_

**BYLAW NO. 781-10**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate public and institutional uses.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of SW 7-109-13-W5M

be rezoned from Agricultural District 1 "A1" to Public/Institutional District "HP", as outlined in Schedule "A".

READ a first time this \_\_\_ day of \_\_\_\_\_, 2010.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2010.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2010.

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Bill Neufeld  
Reeve

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William Kostiw  
Chief Administrative Officer

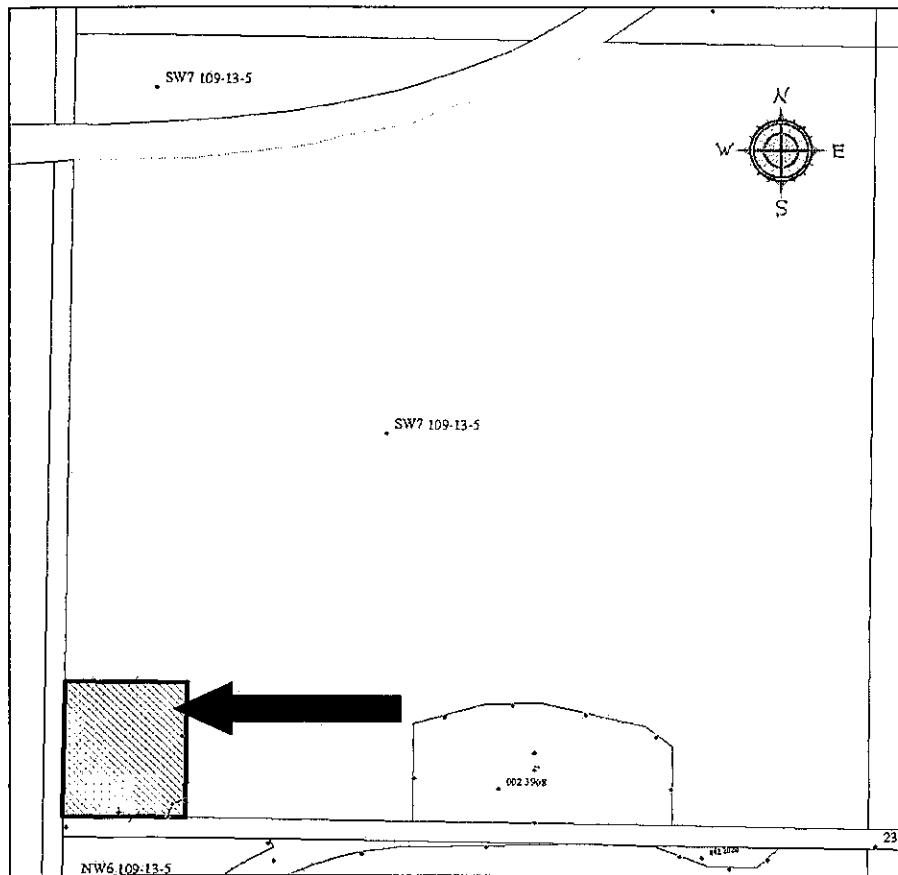
BYLAW No. 781-10

SCHEDULE "A"

1. That the land use designation of the following property known as:

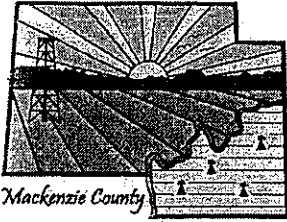
Part of SW 7-109-13-W5M

west of Fort Vermilion, be rezoned from Agricultural District 1 "A1" to Public/Institutional District "HP".



FROM: Agricultural District 1 "A1"

TO: Public/Institutional District "HP"



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <i>Ronald &amp; Donna F. Lambert</i>		
ADDRESS <i>P.O. Box 968</i>		
TOWN <i>Fort Vermilion, AB</i>		
POSTAL CODE <i>T0H 1N0</i>	PHONE (RES.) <i>(780) 927-4733</i>	BUS. <i>same</i>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <i>Same</i>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SW</i>	SEC. <i>7</i>	TWP. <i>109</i>	RANGE <i>13</i>	M. <i>5</i>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Agricultural District 1* TO: *Public/Institutional District*

REASONS SUPPORTING PROPOSED AMENDMENT:

*See attached document*

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *150.00*

RECEIPT NO. *124895*

*Donna F. Lambert*  
APPLICANT *Ronald Lambert*

*Sept. 29/10*  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER \_\_\_\_\_

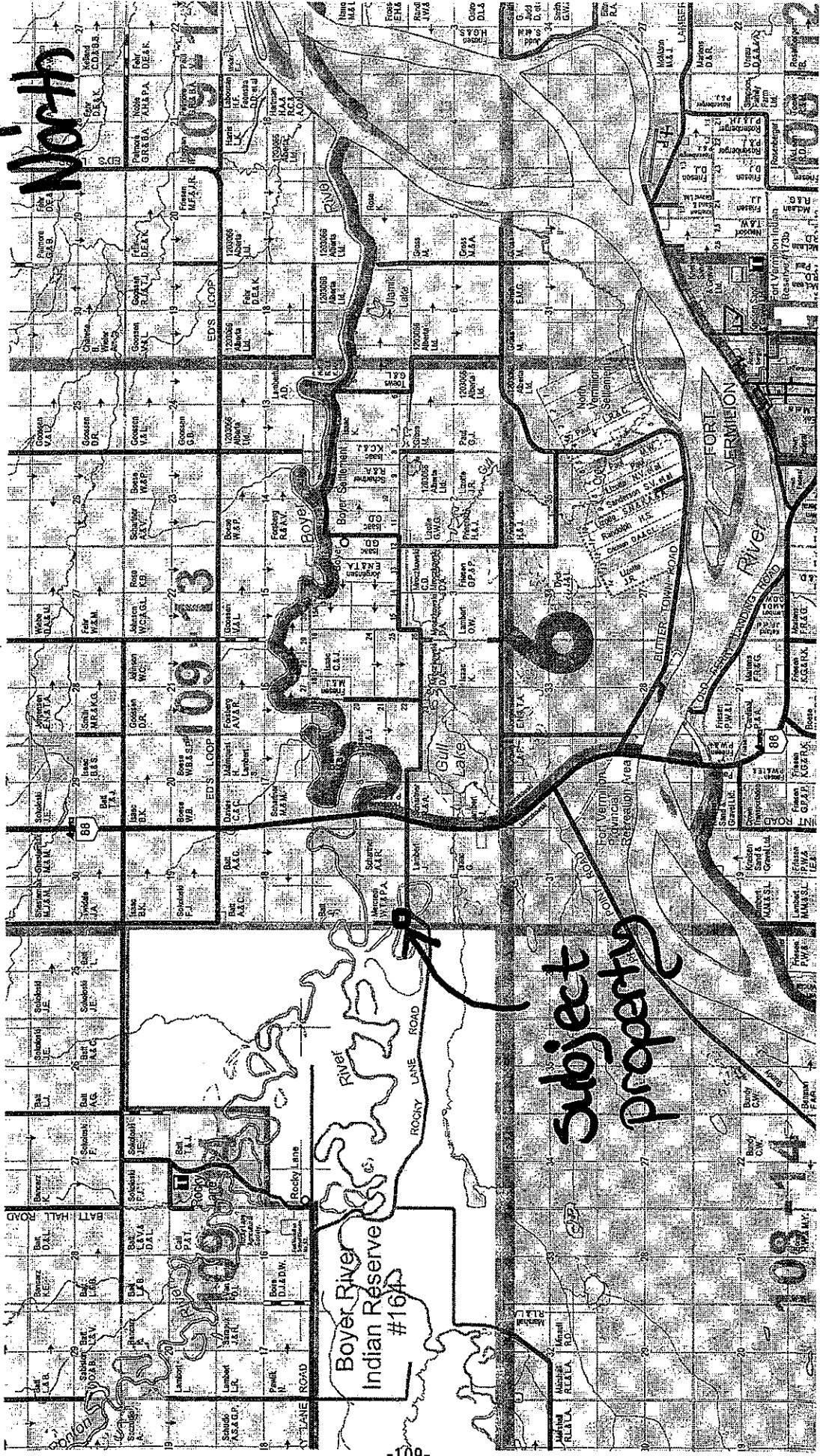
DATE \_\_\_\_\_

Purpose for Land Use Category Change from "Residential" to "Institutional"

- To provide by renovation/additions/building a Rehabilitation Center on the property based on Christian principles
- To provide an alternative to currently available services for people with needs who desire a healthier lifestyle
- To provide temporary residence to individuals/ small family units who require rest/asylum in order to return to health and usefulness in their communities
- To provide loving support, hope and healing to people in bondage whether emotionally or through addiction (substance abuse) who desire change and renewal
- To provide a listening ear and guidance based on the Word of God and life experience
- Whenever possible, to provide employment for local individuals or others (depending on qualifications) who desire to work closely with people and would fit in with the goals and objectives of the Rehabilitation Center
- To provide accountability to those who may support the Rehabilitation Center (e.g. individuals, churches, communities)
- To individuals served, we hope to provide meaningful work while attending the Rehabilitation Center to encourage good work habits/skills and to promote a healthy family environment where everyone participates in day-to-day tasks promoting healthier thought patterns, interacting in positive ways to others and for staff members to become better acquainted with individuals served in order to assist them in making wise life choices and overcoming problems
- To provide a media center/music room/library for learning/recreation and instruction
- Recreation can be provided through guided wilderness hikes/camping/ canoeing/ and snowmobiling in winter from this location

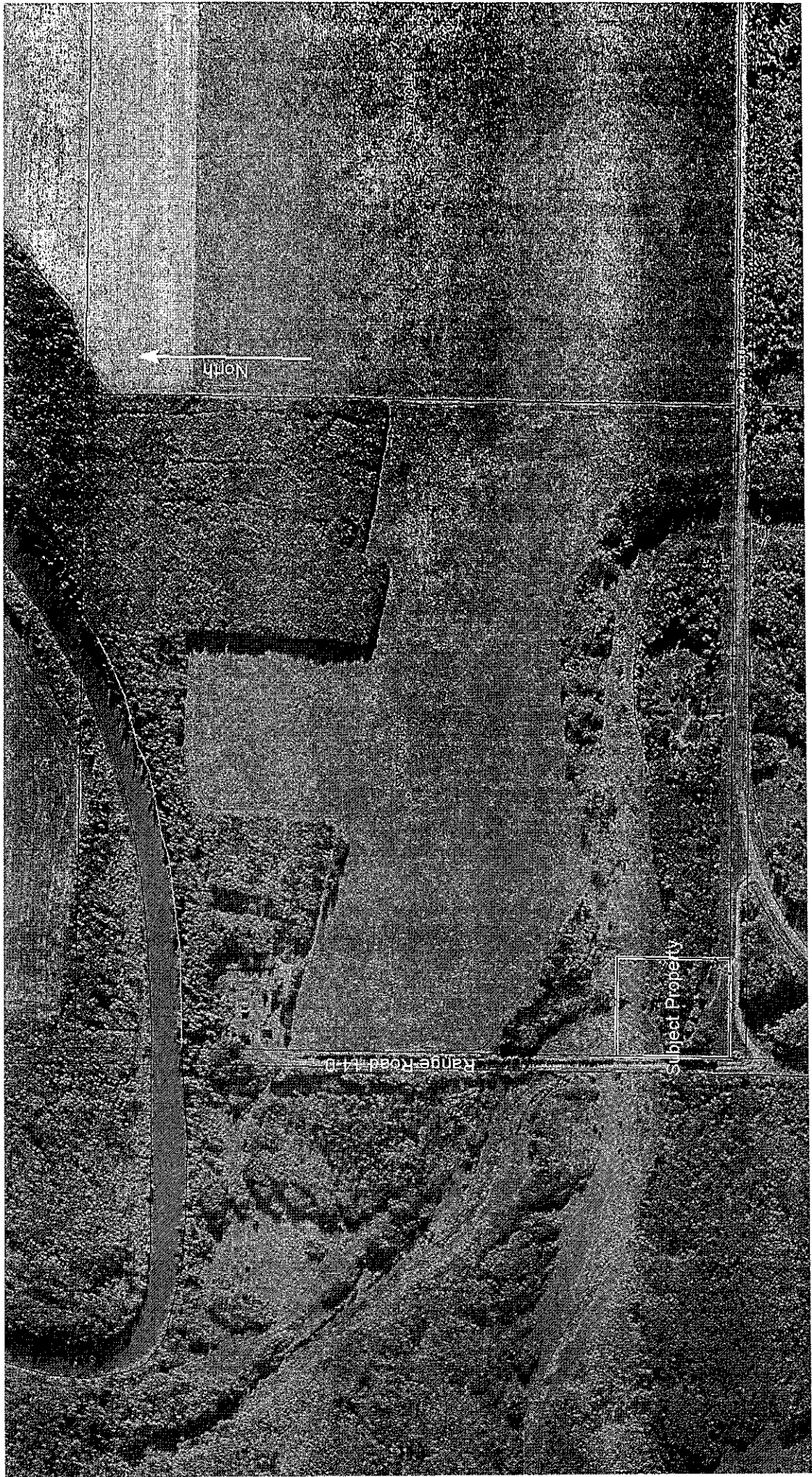


North ↑



Boyer River  
Indian Reserve #16

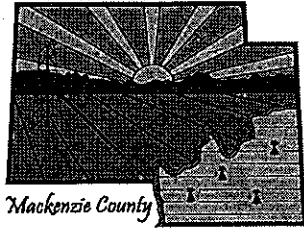
subject  
property



North

Range Road L-1-D

Subject Property



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Bylaw 782-10 Land Use Bylaw Amendment to Rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B"(La Crete)</b>

**BACKGROUND / PROPOSAL:**

The Planning Department received a Land Use Bylaw amendment request to rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision District 1 (MHS1) to Hamlet Residential District 1B (HR1B) to accommodate the construction of houses with or without attached garages.

This application was presented to the Municipal Planning Commission (MPC) at their October 14, 2010 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be for either of the following:*

- 1) *The approval of Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M (all that portion of lands lying directly adjacent to the north and south boundaries of 104A Avenue only) from Mobile Home Subdivision District 1 (MHS1) to Hamlet Residential District 1B (HR1B), subject to public hearing input, OR*
- 2) *The refusal of Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision District 1 (MHS1) to Hamlet Residential District 1B (HR1B).*

**Author:** M. Krahn

**Reviewed by:** \_\_\_\_\_

**CAO** \_\_\_\_\_

**OPTIONS & BENEFITS:**

The current zoning provides a gradual progression from Mobile Homes, south of the subject lands, to houses with attached garages, to the north. While the proposed rezoning will provide a similar progression, the MPC determined that the reduced number of Mobile Home lots in La Crete warranted leaving some of the lands within the subject area zoned MHS1. The current ratio of vacant residential lots in La Crete is 107 house lots to 10 Mobile Home lots.

Recent years have seen Mobile Home development within La Crete slow down however, consideration should be given to the affordability that these homes provide and the potential need for the same.

The applicant believes that the current number of Mobile Home lots within La Crete are sufficient to meet the needs as these lots continue to be sold as families and/or individuals upgrade to houses. The applicant further indicated that he does not agree with the MPC recommendation and feels that he should be given a yes or no answer, not an alternative to his request. (The applicants' response to the MPC recommendation is attached.) In addition, the applicant believes that the logical location for new Mobile Home lots within La Crete is directly west of La Crete Co-op.

**HISTORY:**

The subject lands were zoned Hamlet Residential District 1A (HR1A) and Hamlet Residential District 1B (HR1B) prior to Bylaw 584-06 which was initiated by the landowner and changed the zoning to MHS1.

The applicant installed water and sewer servicing within the southeast portion of the lands as part of a previous subdivision application which has since expired. The area containing services will warrant additional review at the subdivision stage if the lands are rezoned to HR1B in order to ensure that the services are in the correct location and meet the standards required for houses.

Author:  M. Krahn  Reviewed by:  CAO

## **OPTIONS**

### **OPTION 1: (Partial rezoning as recommended by the MPC)**

That first reading be given to Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M (all that portion of lands lying directly adjacent to the north and south boundaries of 104A Avenue only) from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B".

### **OPTION 2: (Refusal of rezoning application)**

That Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision 1 "MHS1" to Hamlet Residential District 1B "HR1B" be refused.

### **OPTION 3: (Approval of the rezoning as requested)**

That first reading be given to Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B".

## **COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

## **RECOMMENDED ACTION:**

### **OPTION 1: (Partial rezoning as recommended by the MPC)**

That first reading be given to Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M (all that portion of lands lying directly adjacent to the north and south boundaries of 104A Avenue only) from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B".



**BYLAW NO. 782-10**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate the construction of houses.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NW 9-106-15-W5M

be rezoned from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B", as outlined in Schedule "A".

READ a first time this \_\_\_ day of \_\_\_\_\_, 2010.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2010.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2010.

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Bill Neufeld  
Reeve

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William Kostiw  
Chief Administrative Officer

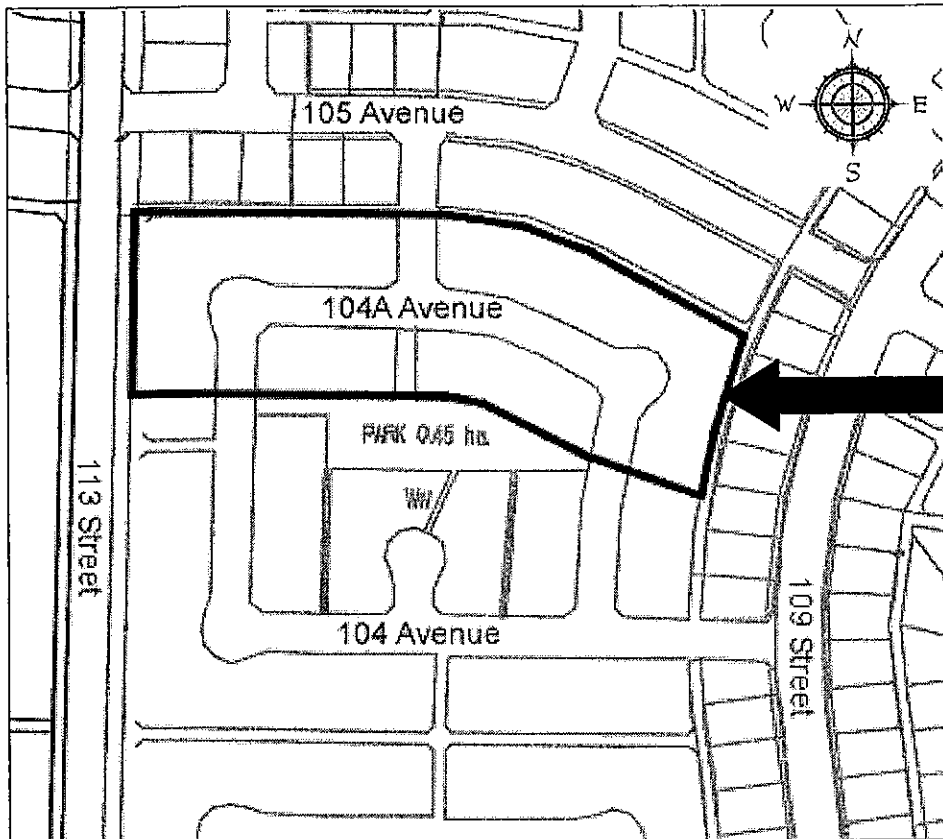
**BYLAW No. 782-10**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Part of NW 9-106-15-W5M

within the Hamlet of La Crete, be rezoned from Mobile Home Subdivision District 1 "MHS1" to Hamlet Residential District 1B "HR1B".



FROM: Mobile Home Subdivision District 1 "MHS1"

TO: Hamlet Residential District 1B "HR1B"





# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <b>Vanguard Realty Ltd.</b>		
ADDRESS <b>Box 119</b>		
TOWN <b>Rapld View SK</b>		
POSTAL CODE <b>S0M 2M0</b>	PHONE (RES.) <b>306-236-2480</b>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <b>Same</b>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. Pt. of	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
NW	9	106	15	5				

### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: MHS1 TO: HR1B

### REASONS SUPPORTING PROPOSED AMENDMENT:

*La Crete has enough mobile home lots.*

*This area will make a fine subdivision.*

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 125041

APPLICANT: *[Signature]*

DATE: Sept. 27, 2010

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER: Vanguard Realty Ltd.

DATE: \_\_\_\_\_

Vanguard Realty Ltd.  
Box 119  
Rapid View, SK.  
SOM 2MO  
Oct. 26, 2010

The Planning Commission  
Mackenzie County  
LaCrete

Att. Marion

Dear Madam:

It is with dismay that I notice that we are again at cross purposes and I have to wonder why.

When I supply the land and the funds to develop it seems reason that my plans and requests should take precedence unless they are at variance with established County policies. I know of no County policy that would seem to give your planning people the legitimate authority to override and rewrite my rezoning request.

Pardon me, but when I made my rezoning request and paid the required fee I became entitled to a yes, or no, answer. I did not empower anyone to alter the request.

Thus I request that my application be dealt with as it was made. If The Commission is not prepared to deal with it in that fashion I wish to withdraw my application and request that you refund the \$150.00 application fee.

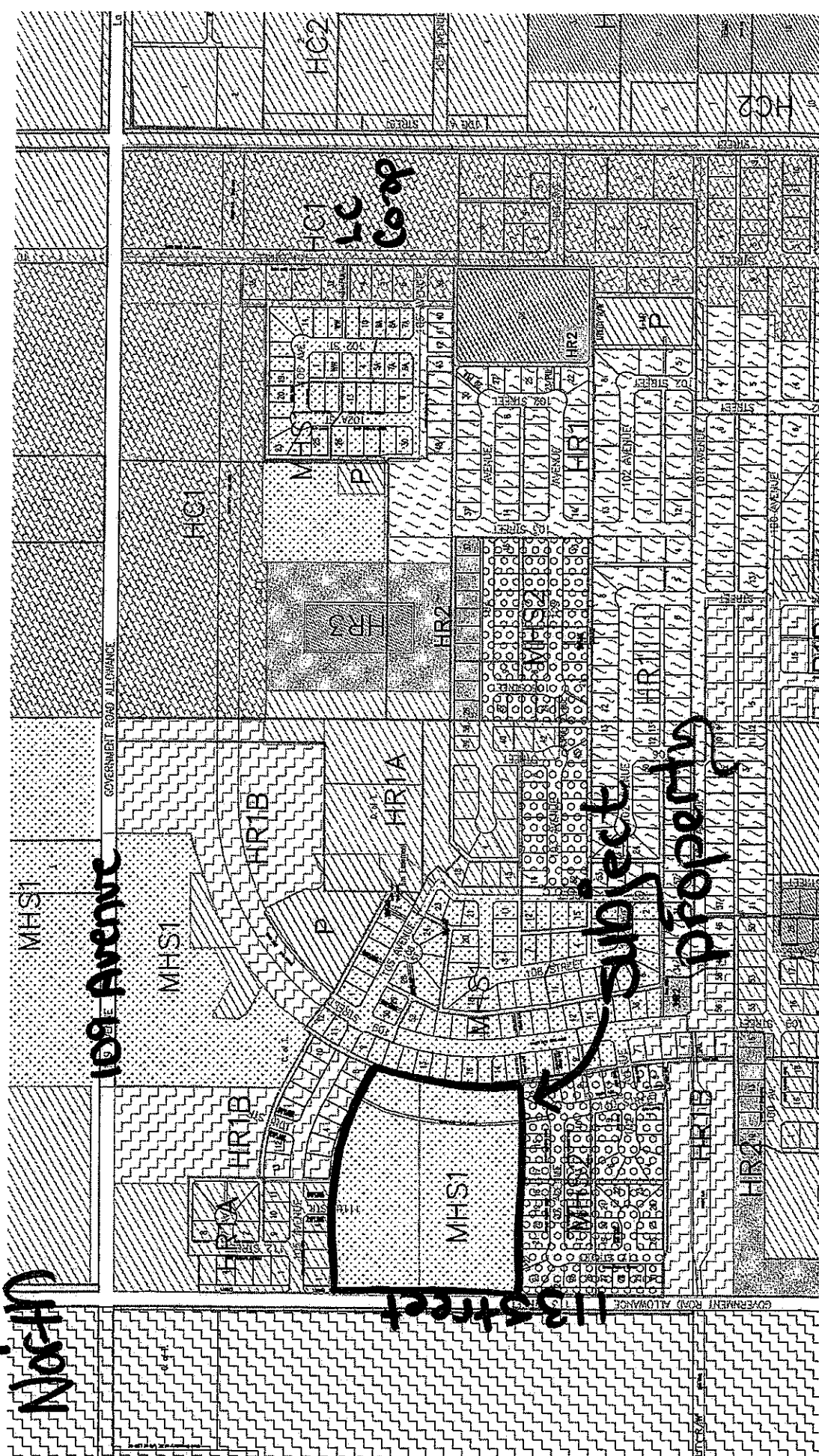
Have we overlooked the fact that seven lots on 4<sup>th</sup> Ave. already have their deep services? What happens there will set the tone for what happens in that whole general area. 4<sup>th</sup> Ave is the portal and is the most logical place to make the transition to houses. So what am I to do, leave that investment and begin another development in the area suggested by your rezoning proposal?

I have numerous mobile home lots now available. Why would I be wanting to devote the seven serviced lots to more of the same?

Should a need arise for more mobile home lots, a logical place for them would be along 105 Ave. 105 Ave. would be a very big help in accommodating traffic flow in that whole north west part of Town. But there has to be a need for building it.

Having finally buried the hatchet in the matter of the park, could we not make a real effort to avoid further and unnecessary conflict?

Sincerely,  
Henry J. Enns



North ↑

109 Avenue

113 Street

Subject Property

LC Corp

HC2

HC2

MHS1

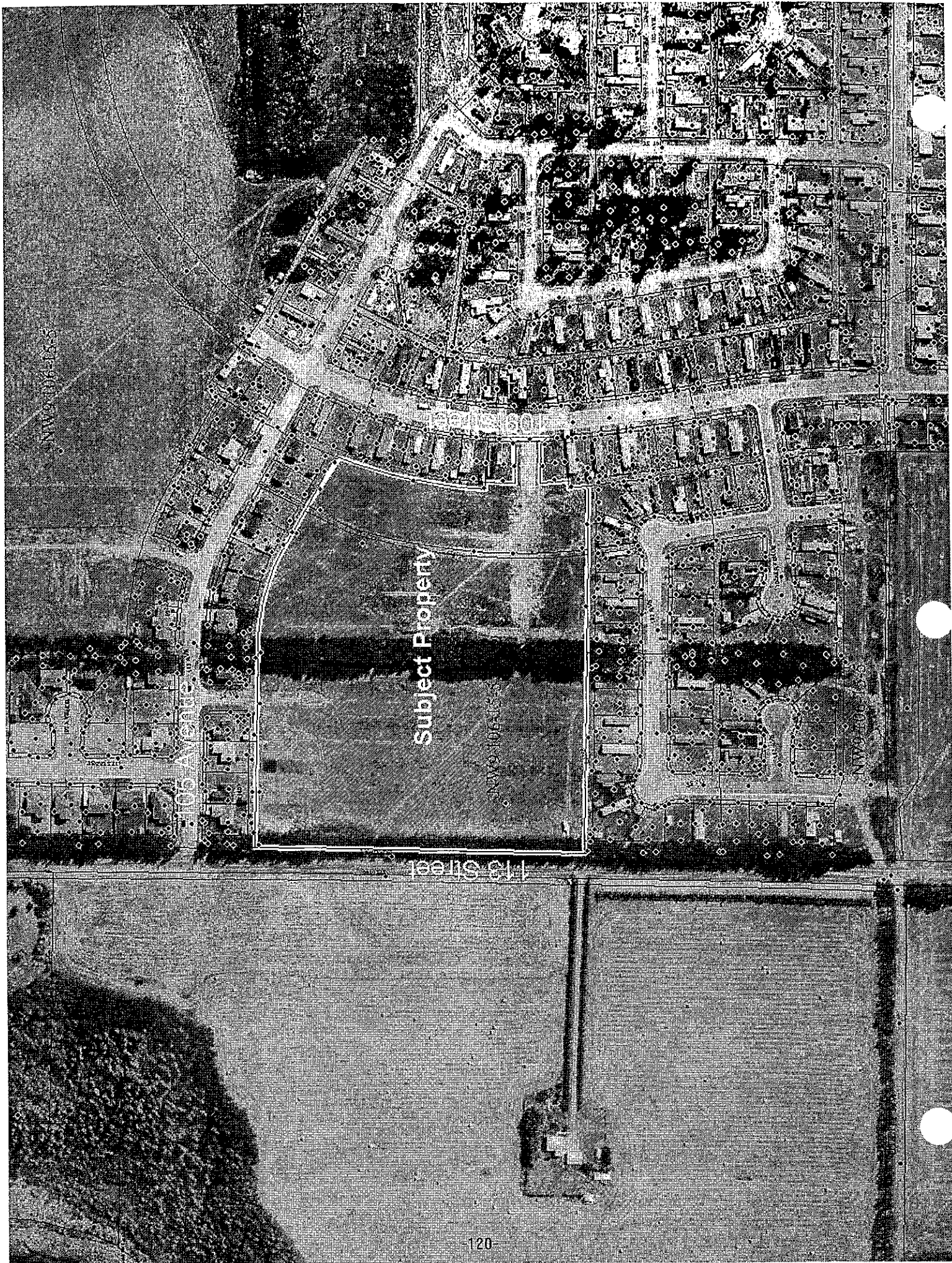
MHS1

HC1

HR3

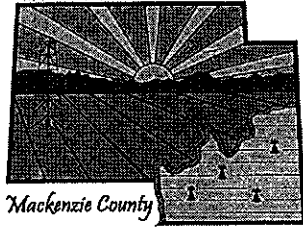
MHS1

HR3



Subject Property

1st Street



**MACKENZIE COUNTY**  
**REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Bylaw 783-10 – Temporary Road within N ½ 26-104-14-W5M to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) (Savage Prairie Area)</b>

**BACKGROUND / PROPOSAL:**

Bylaw 783-10, being a temporary road dedication Bylaw for access to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) received first reading at the October 27, 2010 Council meeting.

**OPTIONS & BENEFITS:**

In accordance with Section 26 of the Municipal Government Act (MGA), a municipality may by Bylaw open a temporary road or temporary right-of-way on private lands. A Bylaw adopted for this purpose may be adopted for a two year temporary period only and is designed to be followed with a permanent solution prior to the expiry of the two years. A permanent solution may include an agreement with the landowner, court proceedings or expropriation, if necessary.

While the MGA indicates that a municipality is not required to advertise or provide notice to the affected landowner(s) prior the adoption of this type of Bylaw, Administration has endeavored to discuss this matter with both the original developer of Plan 002 3789, Block 1, Lot 1 and the current landowner of N ½ 26-104-14-W5M. An update of these discussions will be provided at the Council meeting.

**COSTS & SOURCE OF FUNDING:**

N/A.

**Author:** M. Krahn      **Review by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 783-10, being a temporary road dedication Bylaw for the existing roadway through the N ½ 26-104-14-W5M for the purpose of access to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1).

**MOTION 2**

That third reading be given to Bylaw 783-10, being a temporary road dedication Bylaw for the existing roadway through the N ½ 26-104-14-W5M for the purpose of access to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1).

Author: M. Krahn Review by: \_\_\_\_\_ CAO: \_\_\_\_\_

**BYLAW NO. 783-10**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, pursuant to section 26 of the *Municipal Government Act*, R.S.A. 2000, c M-26, a municipal council may by bylaw open a temporary road or a temporary right of way on private land; and

**WHEREAS**, there is a roadway existing on the private lands describe below about which there is a dispute about its nature as a public or private roadway; and

**WHEREAS**, Mackenzie County deems it to be in the public interest to open a temporary road on private lands to ensure that the roadway may be used by the public until the dispute is resolved; and

**WHEREAS**, Mackenzie County is desirous of hearing the submissions of all interested parties, including the owner of the private lands upon and across which the temporary road is located;

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. A temporary road shall be opened upon and across those private lands legally described as follows:

N ½ 26-104-14-W5M  
(hereinafter referred to as the "Private Lands" )

Such temporary road to be located on and within the boundaries of the existing roadway crossing the Private Lands, veering southeast from Range Road 14-2 until it meets the boundary between NW 26-104-14-W5M and SW 26-104-14-W5M and thence runs parallel to that boundary and the boundary between NE 26-104-14-W5M and Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) until it reaches the access to Plan 002 3789, Block 1, Lot 1, (approximate distance being 3,930.4 feet (1198 meters) east of Range Road 14-2) all as shown outlined in red in the attached Schedule "A".

2. The temporary road shall be and remain open for public use up to and including November 8, 2012.

3. Mackenzie County shall develop and maintain the temporary road as is necessary from the affected date of this bylaw.
4. The owner or occupant of the Private Lands may be entitled to compensation from Mackenzie County for the use of the temporary road or for loss or damage caused by the temporary road in such amount as may be agreed upon as determined by the Land Compensation Board.

READ a first time this 27<sup>th</sup> day of October, 2010.

---

Bill Neufeld  
Reeve

---

William Kostiw  
Chief Administrative Officer

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Bill Neufeld  
Reeve

---

William Kostiw  
Chief Administrative Officer



**BYLAW NO. 783-10**

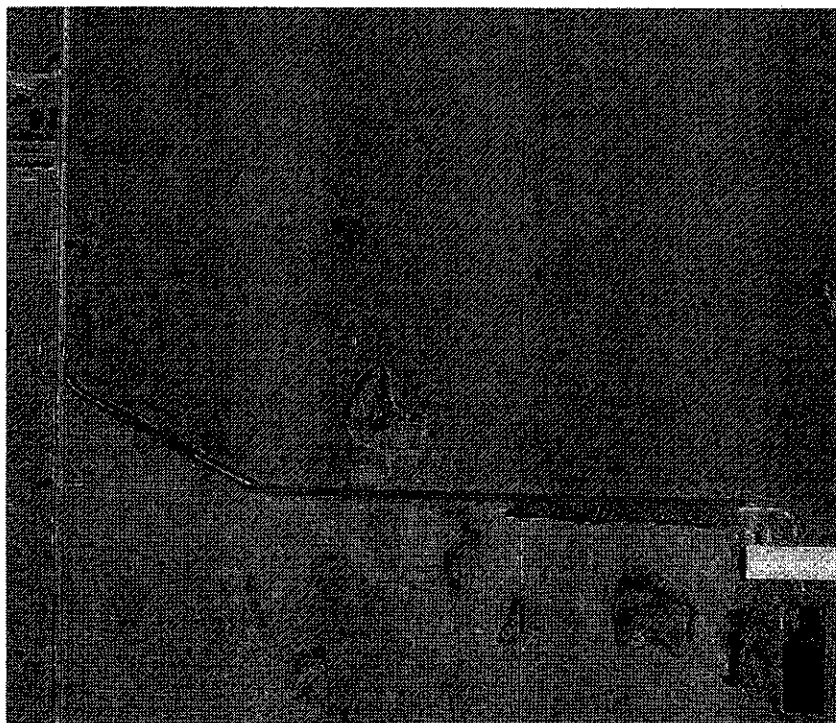
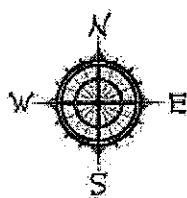
**SCHEDULE "A"**

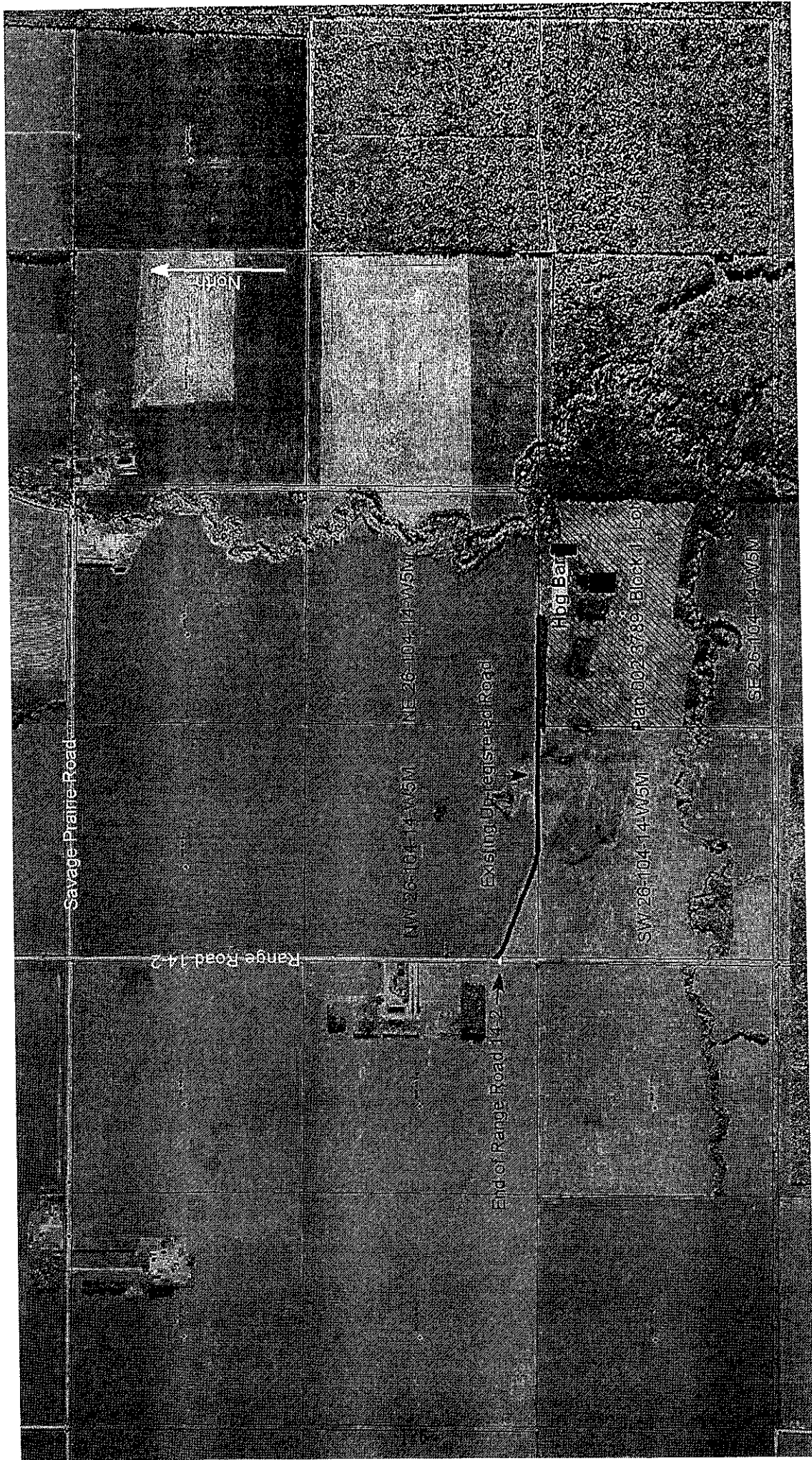
1. A temporary road shall be opened upon and across those private lands legally described as follows:

N ½ 26-104-14-W5M

(hereinafter referred to as the "Private Lands" )

Such temporary road to be located on and within the boundaries of the existing roadway crossing the Private Lands, veering southeast from Range Road 14-2 until it meets the boundary between NW 26-104-14-W5M and SW 26-104-14-W5M and thence runs parallel to that boundary and the boundary between NE 26-104-14-W5M and Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) until it reaches the access to Plan 002 3789, Block 1, Lot 1, (approximate distance being 3,930.4 feet (1198 meters) east of Range Road 14-2) all as shown outlined in red in the attached Schedule "A".





Savage Prairie Road

Range Road 142

NW 26-104-14W5M

NE 26-104-14W5M

SW 26-104-14W5M

Plan 002 3789 Block 1 Lot

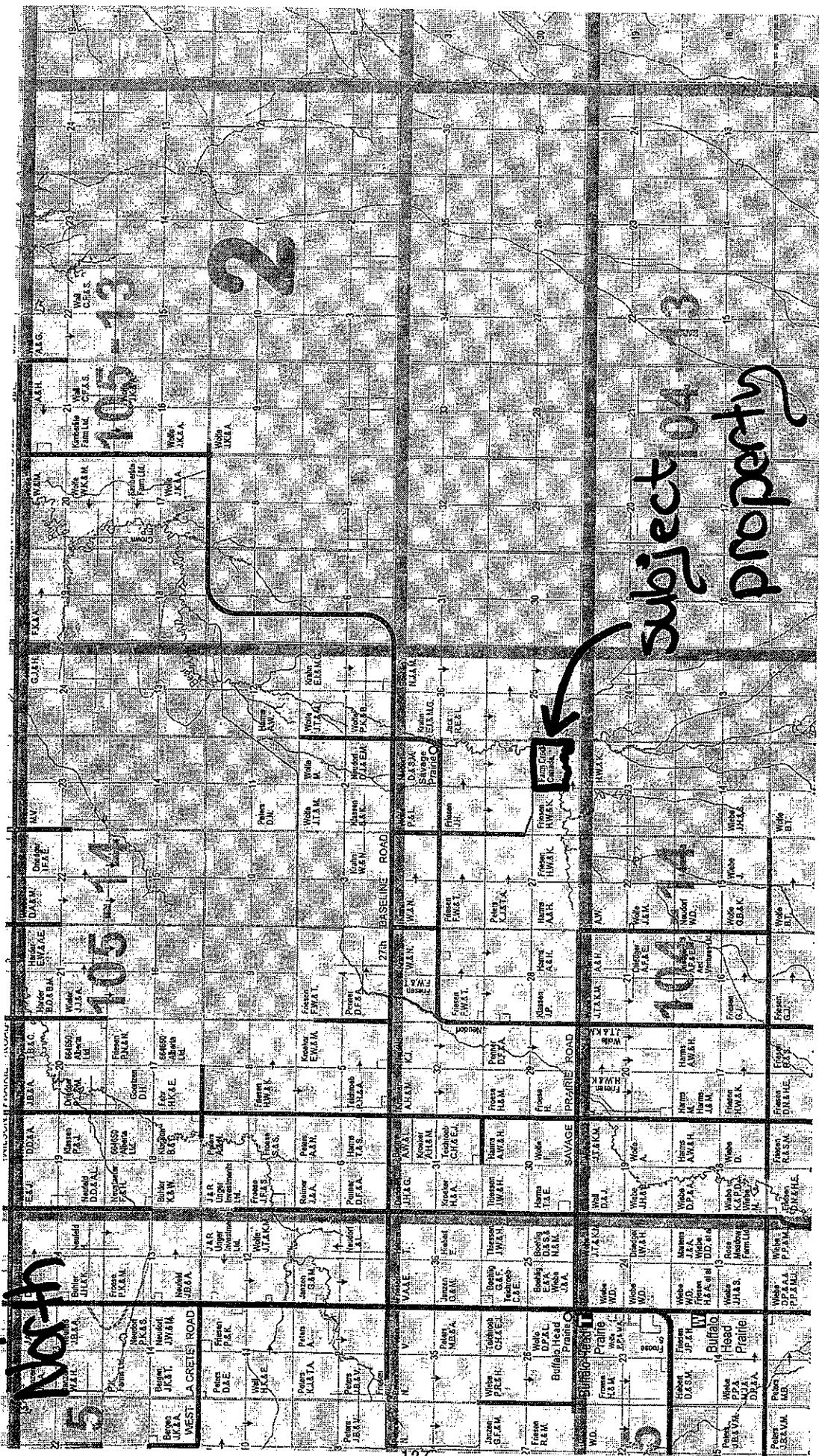
SE 26-104-14W5M

Existing Unregistered Road

End of Range Road 142

Hog Bar

North



subject property

NSA

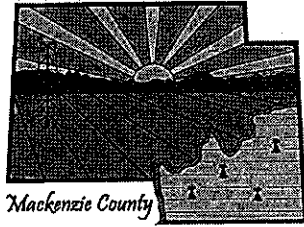
105-13

2

105-14

106-14





## MACKENZIE COUNTY REQUEST FOR DECISION

**Meeting:** Regular Council Meeting

**Meeting Date:** November 9, 2010

**Presented By:** Marion Krahn, Supervisor of Planning and Development

**Title:** Regional Land Use Framework Initiative

**BACKGROUND / PROPOSAL:**

The Regional Land Use Framework Initiative proposed by Mackenzie Municipal Services Agency (MMSA) was presented to Council at the October 13, 2010 Council meeting where the following motion was made:

***MOTION 10-10-858*** *That Mackenzie County will participate in the Regional Land Use Framework Initiative with the Mackenzie Municipal Services Agency contingent on them receiving grant funding and there be a separate position paper for the lower peace.*

Further discussions with MMSA have revealed that the combined position paper for the Upper and Lower Peace Regions would not be a paper outlining only the common facts or objectives of all the municipalities within the area and instead be a paper outlining common variables while including a separate category(s) to outline the specific variables of each region. As a result, Administration is seeking clarification as to whether Council is willing to consider involvement in the Initiative if only one position paper is written.

**OPTIONS & BENEFITS:**

MMSA is weighing the pros and cons of a combined Upper and Lower Peace Region position paper versus a separate position paper for each region in an effort to determine which will have more credibility. MMSA has not yet come to an understanding as to which will be the better choice in this process.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**OPTIONS**

**OPTION 1:**

That the October 13, 2010 Council Motion 10-10-858 be upheld.

**OPTION 2:**

That Mackenzie County will participate in the Regional Land Use Framework Initiative with the Mackenzie Municipal Services Agency contingent on them receiving grant funding and that the position paper(s) include specific variables and/or concerns related to each region.

**BACKGROUND:**

Mackenzie Municipal Services Agency (MMSA) is taking a proactive approach to the Land Use Framework by proposing to establish a Regional Land Use Framework Initiative which will research and write a position paper for the municipalities of the Upper and Lower Peace Regions. The purpose of the position paper is to present the specific matters, concerns and/or issues of the region in a collective voice for consideration in the LUF process.

**COSTS & SOURCE OF FUNDING:**

N/A.

**RECOMMENDED ACTION:**

For discussion.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_

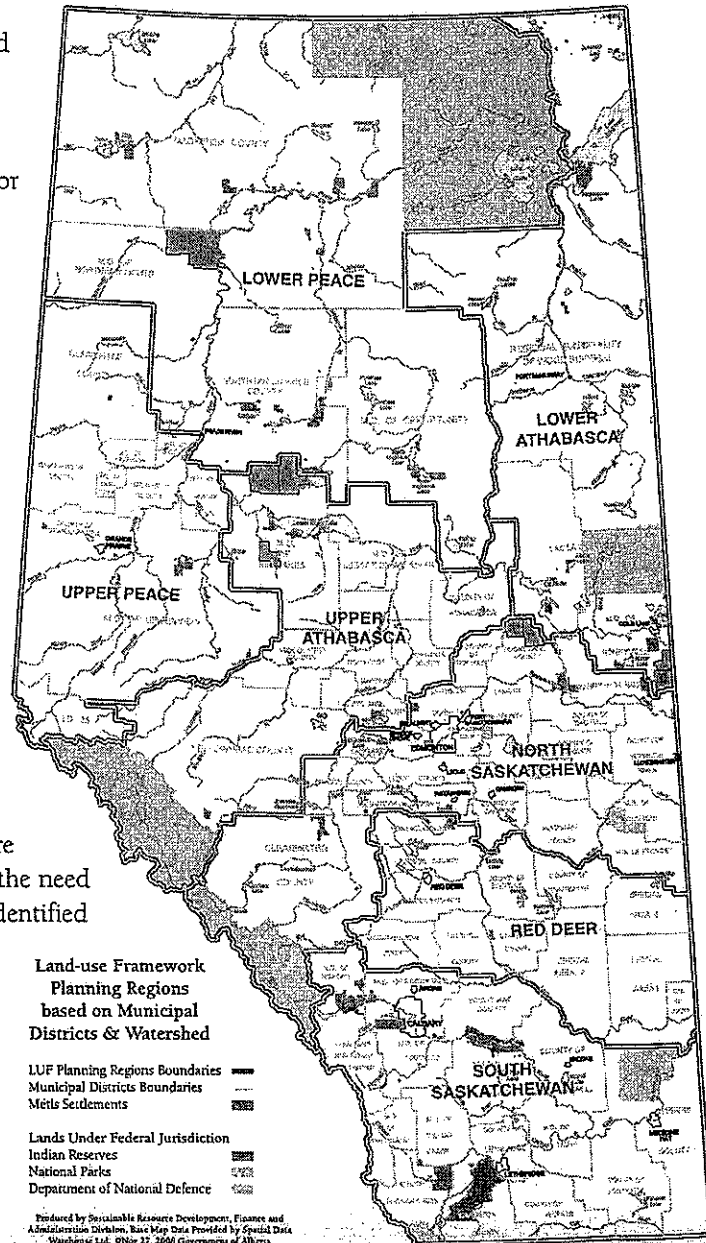
## Outcome

### People-friendly communities with ample recreational and cultural opportunities

- Settlement development and land use will focus on efficient use of land, infrastructure, public services and public facilities.
- Significant historical resources are identified and protected, and potential impacts are managed effectively. Alberta's parks inspire people to value, enjoy and discover the natural world and the benefits it provides for current and future generations.
- Stakeholders are fairly engaged in planning processes, which in turn improves the quality of land-use decisions and builds confidence in the decision-making processes.

## B. Regions defined

The Land-use Framework creates seven regions for Alberta based on the major watersheds, with boundaries aligned to best fit with existing municipal boundaries and the natural regions. These regions are large enough to work at the landscape level. However, the delineation of boundaries recognizes that not all important issues are completely addressed at one spatial scale. Where there are issues that cross regional boundaries, the need for linkages and compatible treatment will be identified in the relevant plans. For example, while the Red Deer Region will be considered a distinct region for land-use purposes, watershed management policy for the region will be aligned and set within the context of the planning for the greater South Saskatchewan River basin. The regional boundaries are illustrated on the map.



## C. Establishing a model for regional planning

The diagram on the next page illustrates the model in which land-use planning and decision-making would be conducted within the Land-use Framework. It begins with provincial policy direction guiding the development of regional plans. At times, and depending on the issue, a region will be strongly directed by provincial interests. At the regional level, plans will set the economic, environmental and social outcomes for the regions. These



RFD

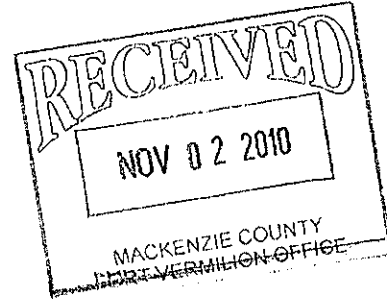
## *Mackenzie Municipal Services Agency*

P.O. Box 450, 5109 – 51 Street, Berwyn AB T0H 0E0

October 29, 2010

Mackenzie County  
Box 640  
Fort Vermilion Alberta T0H 1N0

Attention: Bill Kostiw  
Chief Administrative Officer



### **RE: Regional Land Use Framework Initiative – Request for Support**

Further to our previous correspondence and the meeting of September 30, 2010, the purpose of this letter is to request your Council's support for the application of a grant which would allow us to proceed with the Regional Land Use Framework Initiative. The specific grant being applied for is under the Alberta Municipal Affairs Regional Collaboration Program.

This initiative, which will cover both the Upper and Lower Peace Regions, includes the preparation of a position paper that collectively promotes the land use and environmental interests within each municipality. The position paper will be submitted to the Regional Advisory Council prior to the Land Use Secretariat undertaking the formulation of the Regional Plan for the two regions. This is a pro-active approach which will ensure that each participant will be able to promote its land use choices and mitigate its concerns through proper representation during the formulation of the Regional Plan process.

As a Regional Collaborative project, the participation of all municipalities within the two regions is a crucial factor in the success of the initiative in that the greater voice will carry a greater weight upon presentation to the Regional Advisory Council.

Upon discussions with the Minister of Municipal Affairs and his office, it was strongly suggested that the grant application be submitted under the Municipal District of Peace as the Project Manager. The Municipal District has agreed to take on this role providing the Agency lends its' administrative support.

.../2



Page 2

Land Use Framework Initiative – Request for Support  
October 29, 2010

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In order to proceed in a timely manner, your response would be appreciated by **December 1, 2010**. Attached is a sample resolution which will be required for the application. Thank you for your support. The Agency looks forward to working with you on this important regional initiative. If you have any questions, please contact our office at (780) 338-3862.

Yours truly;



Karen Diebert  
Manager  
**Mackenzie Municipal Services Agency**

Schedule 3 – Sample Council Resolution

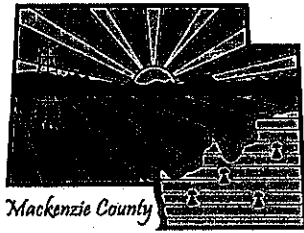
**COUNCIL RESOLUTION**

1. "Be it resolved that Council authorizes \_\_\_\_\_ *(your municipality)* \_\_\_\_\_ to  
*(Legal Status and Name of the Municipality)*  
 participate in an application for the \_\_\_\_\_ **Land Use Framework Initiative** \_\_\_\_\_ project,  
*(Project Name)*  
 submitted by \_\_\_\_\_ **the Municipal District of Peace No. 135** \_\_\_\_\_ under the  
*(Legal Status and Name of the Municipality)*  
 \_\_\_\_\_ **Strategic Initiatives** \_\_\_\_\_ component of the Regional Collaboration Program,  
*(Name of the program component)*  
 further

2. That the \_\_\_\_\_ *(your municipality)* \_\_\_\_\_ if the applicant, agrees to enter into, or  
*(Legal Status and Name of the Municipality)*  
 as a participant, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose  
 and use of the grant funds."

\_\_\_\_\_  
 Chief Elected Official or Signing  
 Officer Duly Authorized by Council

\_\_\_\_\_  
 Date



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>November 9, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

**BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

	Page
o Action List	137
• La Crete Chamber Letter to Minister Goudreau	141
o Vanguard Realty	143
• Wildrose Alliance	147
o TransCanada – Northwest System Expansion Projects	149
• Alberta Utilities Commission – Northwest Transmission Area Upgrade	159
o Alberta Historical Resources Foundation – Outstanding Achievement Award	161
• Alberta Surface Rights Federation Special Meeting	163
o Amendments guide use of carbon capture and storage technology	167
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o Let's Resolve Workshops	179
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**RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Mackenzie County  
Action List as of October 27, 2010**

***Council Meeting Motions Requiring Action***

Motion	Action Required	Action By	Status	Budget
<b>September 9, 2008 Council Meeting</b>				
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Parks & Rec John K. Bill K.	In progress	\$0.00
<b>July 23, 2009 Council Meeting</b>				
09-07-614	That administration be instructed to develop incentives for developers in Zama.	Bill K. Lisa, Don, Joulia	Under Review	2010 Budget
<b>August 11, 2009 Council Meeting</b>				
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia Eric Odell	In Progress	
<b>April 13, 2010 Regular Council Meeting</b>				
10-04-274	That Mackenzie County draft a letter to Minister Ady and Minister Knight requesting their support in the County's termination of the current Provincial Recreational Lease at Bridge Campground in order to pursue a larger SRD lease.	Bill Parks Comm. Al Eric	In progress	
<b>May 11, 2010 Regular Council Meeting</b>				
10-05-408	That Council continues to negotiate with the Town of High Level for comparable fire rates.	Council Joulia	In progress	
<b>June 8, 2010 Regular Council Meeting</b>				
10-06-510	That the airport committee investigate the pros and cons of a regional airport authority.	Bill	Under review	
<b>June 23, 2010 Regular Council Meeting</b>				
10-06-526	That Mackenzie County request that the Provincial Water and Waste Water branch amend the La Crete Lagoon discharge license to allow dual discharges per year.	John Bill	In progress	
10-06-544	That administration research the cost of Lidar photography within the County.	Bill Mark	In progress	
<b>July 8, 2010 Regular Council Meeting</b>				
10-07-595	That administration bring back a bylaw for rezoning the airport property in Fort Vermilion and La Crete.	Marion, Joulia, John, Al	In review	

Motion	Action Required	Action By	Status	Budget
10-07-605	That the draft agreements with Tallcree First Nations (Fire Protection Services Agreement, Water, Sewer and Solid Waste Agreement) be accepted subject to review by legal counsel.	Joulia Finance Committee	In progress Pending INAC review	
August 25, 2010 Regular Council Meeting				
10-08-715	That the County enter into a rental or lease agreement for the past and current use of the Wolfe Lake Water Point dugout until the scope of the road project is decided.	John	In review	
September 14, 2010 Regular Council Meeting				
10-09-746	That administration explore the option of a causeway across the sandbar at the Tompkins Ferry crossing.	Bill Bill N.	In progress	
September 29, 2010 Regular Council Meeting				
10-09-793	That administration revise the waste hauling contract and bring back to Council for approval on October 27, 2010.	John		
10-09-794	That the Waste Management Commission members, administration, and the larger transfer station operators be authorized to develop a Waste hauling contract to be brought back to Council for review.	John Don Al	In progress	
10-09-801	That Council approve tendering the Rural Water Booster Station and Truck Fill and close tenders on January 11, 2011.	Bill K.	In progress	
10-09-819	That administration proceed with the land purchase in the Hamlet of Zama with the maximum offer per lot as discussed.	Bill K. Don Joulia	In progress	
October 13, 2010 Regular Council Meeting				
10-10-837	That the auction date, for the tax forfeiture properties, be set for December 14, 2010 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.	Joulia	January	
10-10-846	That Council approve the 2011 Gravel Crushing contract as amended with the option of a one year or three year contract.	John, Mark, Al		
10-10-854	That the County prepare and submit applications for the Highway 88 Connector and the Zama Access Road under the Resource Road Program.	Bill	In progress	
10-10-857	That Mackenzie County approve the attached Request for Proposal and circulate it to Alberta accredited Safety codes agencies and enter into a contract with the successful bidder in accordance with the provisions of Section 11.0 and 12.0 of the Request for Proposal.	Marion	In progress	

Motion	Action Required	Action By	Status	Budget
10-10-858	That Mackenzie County will participate in the Regional Land Use Framework Initiative with the Mackenzie Municipal Services Agency contingent on them receiving grant funding and there be a separate position paper for the lower peace.	Marion	In progress	
10-10-866	That a bylaw be prepared, with public hearings, to adjust the electoral boundaries to split Ward 6 with Wards 7 and 8 and that an additional Councillor be added for Ward 3 and that the boundaries between Ward 1 and 2, and Ward 9 and 10 be adjusted to accommodate better geographic representation.	Council		
<b>October 27, 2010 Regular Council Meeting</b>				
10-10-953	That the County participate in the Regional Think Local Market Initiative at a start up cost of \$2,500.00 with funding coming from the general operating budget.	Joulia Bill	In progress	
10-10-969	That administration set up a meeting with Municipal Affairs and/or Safety Codes and the logging companies to discuss sewage concerns.	Bill John Marion Joulia	Nov. 9/10	
10-10-973	That the County proceed with the veterinary contract negotiations.	Bill Grant Committee	Nov. 9/10	
10-10-974	That the Committee continue to work with Sustainable Resource Development to finalize land negotiations.	Joulia	Nov. 9/10	



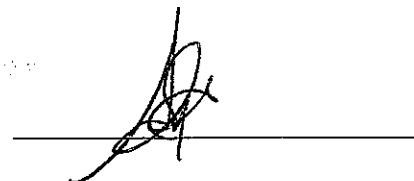


cc  
Holo

Honourable Hector Goudreau,

October 22, 2010

The La Crete & Area Chamber of Commerce is very proud of our population and economic growth that we have seen over the years. In light of this we are faced with some challenges; mainly our members feel that we are not fairly represented in our County due to the large growth in the La Crete area. Mackenzie County recently had a census done which clearly shows the population growths and or population shifts throughout our Municipality. Although our understanding was that a ward re-alignment would be completed before the election in 2010, unfortunately time did not allow this to happen. Our member's main concern is that since there is such a large population difference within our wards. Would it be possible for Alberta Municipal Affairs to change the Specialized Municipality voting status to a simple majority, until the Ward Re-Alignment has been done to more accurately represent the ratepayers? Thank You for taking the time to listen to our concern.



Andrew Fehr  
Vice President  
La Crete & Area Chamber of Commerce



CC: Honorable Frank Oberle  
Mackenzie County  
Attention: Reeve & Council



**LA CRETE & AREA  
CHAMBER OF COMMERCE**  
10406 - 100 Street  
Box 1088 La Crete, AB T0H 2H0  
Tel: 780-928-2278 Fax: 780-928-2234  
[lccoc@telusplanet.net](mailto:lccoc@telusplanet.net)  
[www.lacretechamber.com](http://www.lacretechamber.com)



*July*

Vanguard Realty, Ltd.  
Box 119  
Rapid View, SK  
SOM 2MO  
Sept. 13, 2010

Hon. Chris. Warkentine,  
M.P. Peace River,  
201, 19625 West Side Drive  
Grande Prairie, AB.  
T8V 8E6

Dear Sir:

Please allow me to briefly introduce myself:

At this time, due to family considerations, we Live at Rapid view, SK but from 1950 through 1993 we lived in Alberta. You can read about those years in my book, BECKONING HORIZONS. Most of that time was spent in Northern Alberta including thirteen years at LaCrete. Even though we moved from LaCrete in 1986, I have returned to LaCrete during most of the subsequent years in order to produce some 400 residential lots.

During a recent trip, I was again impressed by that community and interestingly, during that trip, an article in the Edmonton Journal on Sept. 4, 2010 triggered a dream of many years regarding the Mackenzie River as a shipping route for Northern Alberta.

For 25 of my Alberta years I flew a small plane over Northern Alberta. During those flights I gained a perspective not open to all. Relevant to this letter was an enhanced understanding of the huge potential of that area. There were the vast stretches of potential cattle country south of the Caribou Mountains, the huge areas of flat land east of Buffalo Head Prairie (likely drainable and arable), the almost limitless forested reaches, and then the focus of this initiative, the mighty Mackenzie River with its discharge area a relative stone's throw from the almost limitless economic potential of Asia.

But the most significant factor of the whole equation could only be ascertained at ground level viz. the unusual human potential and vibrancy of the LaCrete community. This aspect is well understood by those who will read this so I will not enlarge on that reality.

Some thirty years ago I made some preliminary inquiries into using the Mackenzie as a shipping route for Northern grain. That initiative was likely premature, but a number of factors and changes lead me to believe that the time has come for that dream to become an objective.

Factors which suggest that the Mackenzie warrants a thoughtful consideration:

1. The proximity of its discharge area to the Asian Market.
2. The proximity of its area of origin to a very productive region
3. The warming of Arctic Waters making possible shipping through the fabled

Northwest Passage. ( It is to be noted that the suggested shipping through the Mackenzie Delta region could function for some 90 to 120 days per season without the enabling of the North West Passage but increased traffic through that general traffic route would certainly enhance the suggested initiative.)

4. China has become an increasingly important trading partner of Canada. Since the economic viability of our chief trading partner to the south is no longer a given, it is important that we cultivate trade with the Pacific Rim.
5. Russia's increased flexibility on various fronts bodes well for enhanced Northern commerce.
6. The Federal Government is anxious to assert its Northern claims and presence. Money spent in promoting this initiative would certainly have a positive national economic impact as well as helping to legitimize our national claims to the Northern land and water masses.
7. The youthful population of the North is well positioned to take up the challenges of this new frontier. LaCrete, in particular, is bursting with energetic, capable, industrious people who need an expanded theater of operations close to home. (When a new opportunity presents itself at LaCrete, it immediately has six eager respondents.)

The foregoing leads me to what might best be described as:

#### A VISION STATEMENT

OBJECTIVE: To promote the economic viability of Northern Alberta in general and the LaCrete community in particular, through the use of the Mackenzie River as a shipping corridor to the Beaufort Sea and thence to the huge but convenient Asian market. ( True, the focus is localized, but the implications are National.)

How might such a huge opportunity be addressed? Let the thinking, planning, and cooperation begin with the following seminal thoughts:

- A. Enlist the cooperation of three levels of Canadian Government in addressing various concerns:
  1. Funding
  2. Marine matters
  3. International trade
  4. International shipping
  5. Environmental issues
  6. Legal, technical, regulatory matters
- B. Recognize the challenges involved and plan for their resolution.
  1. The port facilities at Hay River will have to be adapted and upgraded.
  2. Handling facilities and storage capabilities will be required where the barge route ends and the freighter route begins. Water depth and weather will be primary concerns.)  
(Might the islands already built in that region by the oil companies provide a

foot-hold? What became of Immerk 13-48 and Adgo F 28 ? If none is available, they do provide a template for what can be done.)

3. Bargaining capacities and capabilities will need to be greatly enhanced. It is to be hoped that private enterprise will come to the fore to accommodate this need.
4. A shipping company will be required for the following purposes:
  - a. It will see to the provision of handling equipment and storage facilities. Container traffic and rail requirements are a distinct possibility.
  - b. It will order the flow of goods both going and coming in.
  - c. In time brokerage services may be required. The handling of import goods for the southern market would greatly enhance the viability of this project.
  - d. The Beaufort Shipping Company will: (hypothetical name)
    - 1) Seek share capital
    - 2) Govern the ongoing affairs of the company
    - 3) Hire the personnel to execute the ongoing activities of the Company.
5. Exporters will likely be in one of two categories:
  - a. Some will be large enough to provide their own trade goods to established markets.
  - b. Smaller producers such as grain farmers will require the services of established companies to buy, ship, and sell their produce. Inland terminals at Hay River may be required. As this company cuts its teeth it may wish to load directly onto the barges.
6. The feasibility of this route for import goods to the larger centers of Central Alberta needs to be considered.

C. Production of trade goods will be promoted among the local citizenry. This will, in large measure, be a natural outcome of a viable shipping capability but will be greatly enhanced when:

1. New homesteads are opened to young families
2. Meat packing facilities are created
3. Value-added goods are produced. ( Might someone invent a new breakfast cereal ? What about pasta's ? Or dehydrated foods ? How about a cook book in Chinese suggesting how to prepare meat for the table?)
4. The forestry industry takes hold
5. It becomes public knowledge that water transportation is the cheapest method there is and that it is available within a few hours of trucking time.

D.. Liaison between Government and the private sector might best be provided by the Chambers of Commerce of such locals as LaCrete, High Level, Hay River. Peace River, Grande Prairie and Hay River. (Does Wal Mart have a Chamber?)

( E. A fringe benefit of having a viable shipping entity in place is that it would be on the ground floor should the Mackenzie pipeline go forward.)

Granted is the fact that this proposal goes well beyond our usual thought range, but is there anything here that the collective imagination of a cooperative citizenry together

with its helpful governments, could not achieve? Huge markets await what can be produced in Northern Alberta. A willing and capable workforce is available and once stirred will take up this ball and run with it. The question that I would raise is, "Why not?" If an answer is forthcoming, I am certain there will be a solution to it.

Sincerely,  
Henry Jay Enns  
[h.enns@sasktel.net](mailto:h.enns@sasktel.net)

P.S. To the Mackenzie County Council, Oct. 29, 2010  
This message has gone to numerous government type people and has been waiting for weeks at The Northern Pioneer for dissemination to the public.

In speaking with Marion Krahn we decided that your Council might be interested in this initiative. Certainly your involvement will be required if this purpose is to come to fruition.

Frankly, I have a problem imagining who would take it upon himself to begin weaving this huge tapestry together. First, the idea has to gain some exposure and acceptance. Then the entities listed earlier have to be brought together and enabled to head in the same direction.

I would gain great satisfaction in being part of this program. Since this is, in large measure, my baby, I offer my services as a liason in bringing about its birthing. I could function as a promoting consultant.

I would continue doing what I have already begun, but I could do so much more effectively were I a promoter recognized by an established authority.

H.J.E.

Carol Gabriel

mlp next Council

From: WildroseAllianceCaucus [WildroseAllianceCaucus@assembly.ab.ca]  
Sent: Thursday, October 21, 2010 10:03 AM  
Subject: Wildrose Caucus Releases Municipalities & Infrastructure Policy \* Revised\*

## WILDROSE ALLIANCE Caucus

Get it Right!

Good morning,

Today, the Wildrose Caucus released its municipalities and infrastructure policy. As an important and valued stakeholder, we wanted to make sure that you'd be among the first to see it.

Below is a note from Wildrose leader Danielle Smith. We encourage you to visit our [website](#) to see the video and the full policy.

As Alberta's economy grows, so does our population. As thousands of new Albertans arrive each year, additional roads, schools, medical facilities and public transit infrastructure are needed. I think most Albertans would agree that despite unprecedented overspending by the current Government, many of our most basic infrastructure requirements have been left unaddressed.

The Government's handling of municipalities has been equally poor. The patchwork of municipal grants and funding programs has resulted in hundreds of millions wasted on government middle-management. Municipalities are unable to implement adequate long-term infrastructure planning as money promised – then delayed – then reduced – then restored – and then promised again in a big re-announcement. Due to this type of chronic underfunding, many municipalities have increased local property taxes to the point where it has become a major financial burden on individuals and businesses.

Our municipalities **deserve better**. Local communities, not the provincial bureaucracy, are in the best position to determine where local infrastructure dollars should be spent.

Thank you for your time, and on behalf of the entire Wildrose Caucus, we look forward to working with you in the future. If you have any questions or would like to speak with us concerning this document or other issues, please feel free to contact our Legislature Office at 780-638-3576.

Sincerely,

Danielle Smith





Info sent CC [unclear]

October 20<sup>th</sup>, 2010



Bill Kostiw Chief Administrative Officer  
Mackenzie County  
4511-46 Avenue, Box 640  
Fort Vermillion AB  
T0H 1N0

**Subject: Update - TransCanada's proposed northwest system expansion projects**

In August, TransCanada informed Aboriginal communities and stakeholders about a series of environmental studies that TransCanada's wholly owned subsidiary NOVA Gas Transmission (NGTL) was commencing in September, in relation to a number of potential pipeline projects we anticipate making applications for in the next year. This letter and information package is an update to that notification earlier this summer.

Last month, TransCanada commenced Aboriginal and stakeholder outreach activities as well as some environmental field studies in relation to a number of projects we are referring to as the *Northwest System Expansion projects*. This group of projects includes several pipeline "looping" projects which would parallel existing pipelines in northeast British Columbia, and northwest Alberta, two new compressor stations in Alberta and a new pipeline project which would tie in to TransCanada's proposed Horn River Mainline pipeline in northeast British Columbia.

These proposed facilities are required for different time frames and for different customer requests and therefore will be applied for, with the National Energy Board (NEB), within several separate applications in 2011. TransCanada is seeking input from Aboriginal communities and stakeholders for consideration in all of these applications. While one or more of the proposed projects may be of particular interest to you, information on all of these proposed projects is contained within the attached brochure, including locations of the proposed facilities and information on the regulatory applications associated with each of these projects.

We invite you contact us with any questions you may have regarding any of the proposed projects outlined within this brochure and encourage you to visit our website, [www.transcanada.com](http://www.transcanada.com) to stay informed about this group of projects. You can also visit the NEB's website at [www.neg-one.gc.ca](http://www.neg-one.gc.ca) to learn more about the regulatory approval process and your opportunities for input.

If you are aware of any additional stakeholders you feel would be interested in receiving information on these projects, please contact Rebecca McElhoes, Community Relations Advisor at 403.920.6456 or 1.800.361.6522 or by email at [nwexpansion@transcanada.com](mailto:nwexpansion@transcanada.com)

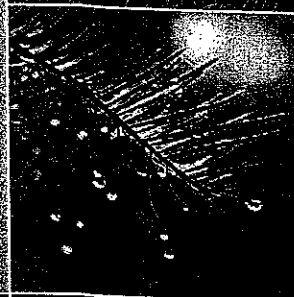
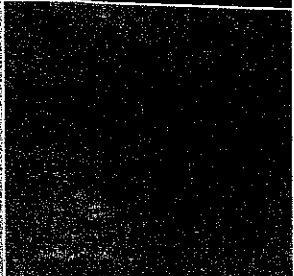
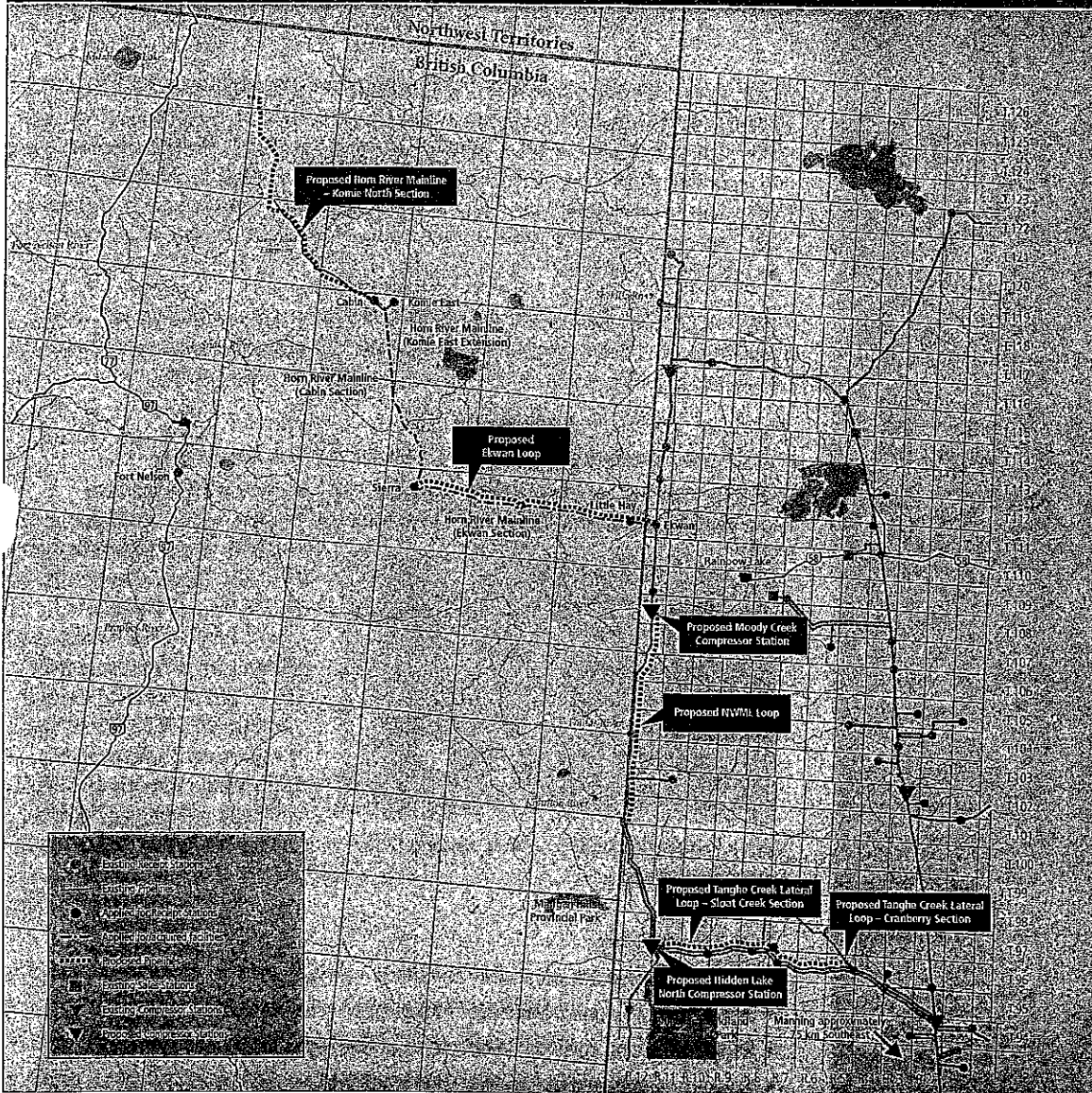
Yours truly,

Howard Backus  
Project Manager  
TransCanada  
403.920.6574 or 1.800.361.6522  
[howard\\_backus@transcanada.com](mailto:howard_backus@transcanada.com)



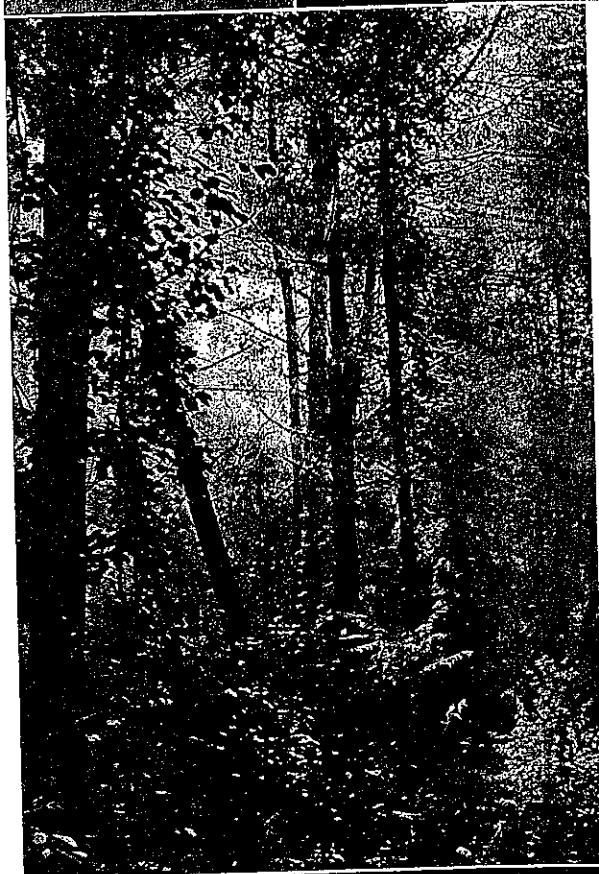
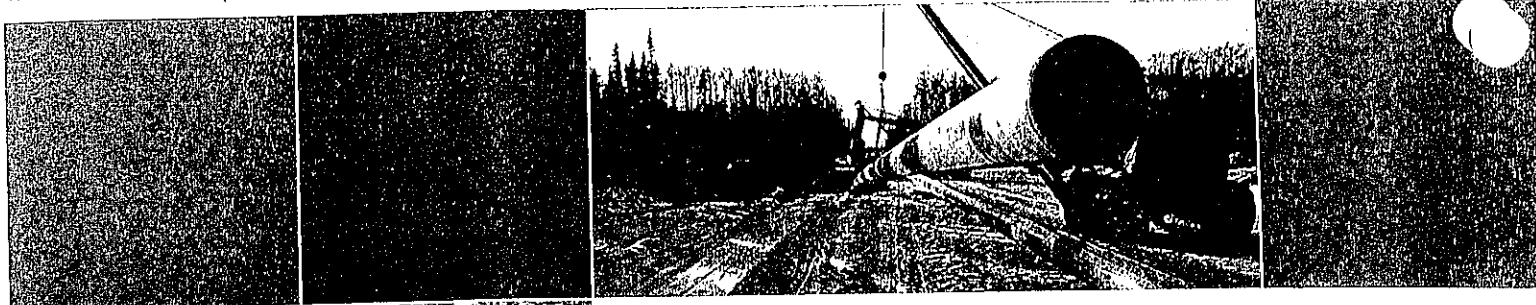


# TransCanada's Proposed Northwest System Expansion Projects



TransCanada's wholly-owned subsidiary, NOVA Gas Transmission Ltd. (NGTL), is proposing to construct and operate a number of expansions and an extension to its pipeline system in Northeast British Columbia and Northwest Alberta. The need for and timing of these projects are influenced by the pace and location of producer activity, commercial support and TransCanada's pipeline system capabilities. Based on these requirements and commercial analysis completed to-date, TransCanada anticipates applying to the National Energy Board (NEB) for the proposed projects as outlined in this informational brochure.

## TransCanada's Proposed Northwest System Expansion Projects

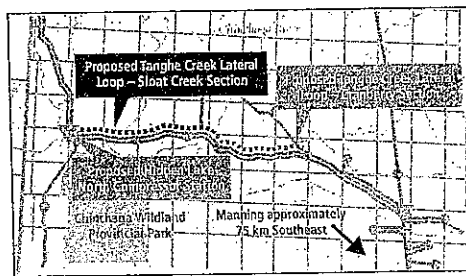


TransCanada expects to make applications pursuant to section 58 of the National Energy Board Act (Act) for the Tanghe Creek Lateral Loop (Sloat Creek Section) and for the compressor stations at Moody Creek and Hidden Lake North. TransCanada expects to apply for a certificate pursuant to section 52 of the Act for the Northwest Mainline Loop, Tanghe Creek Lateral Loop (Cranberry Section) and the Ekwana Loop. TransCanada also expects to apply for a certificate pursuant to section 52 of the Act for the Horn River Mainline (Komie North Section).

It is TransCanada's practice and an NEB regulatory requirement to provide an opportunity for public input into the development of projects through consultation and engagement by the proponent and through the NEB's regulatory process.

### Tanghe Creek Lateral Loop (Sloat Creek Section)

The proposed Tanghe Creek Lateral Loop (Sloat Creek Section) is expected to be approximately 38 kilometres (km) of 48 inch diameter pipeline, with a maximum



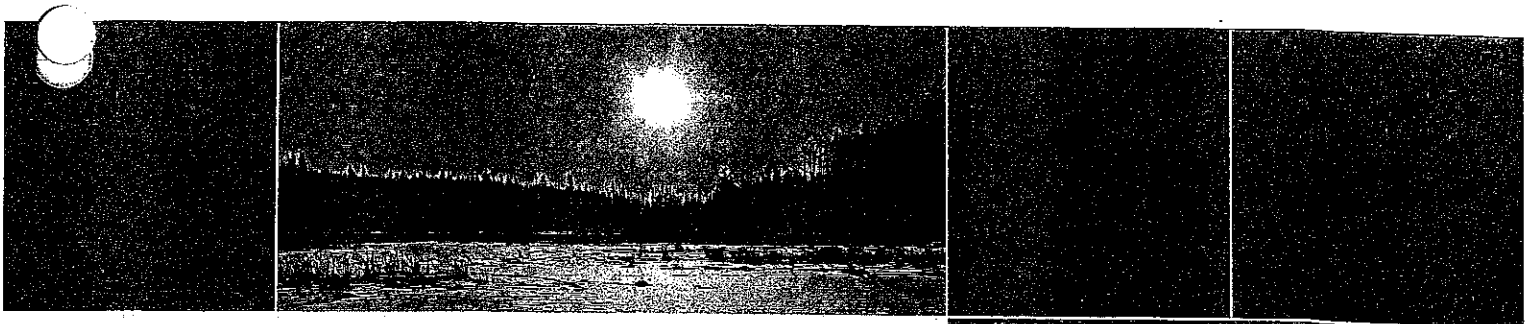
allowable operating pressure of 8450 kPa. The pipeline would parallel the existing Tanghe Creek Lateral from the proposed Hidden Lake North Compressor Station at SW 32-96-11-W6M to a tie in point SW 31-96-7W6M. The proposed pipeline route is located approximately 100 km northwest of Manning, Alberta,

and is required to meet customer demand for incremental transportation service of sweet natural gas.

#### Project Schedule:

- Begin environmental and technical analysis – August 2010
- Begin Aboriginal and stakeholder engagement – August 2010
- Begin survey and environmental field studies – September 2010
- Expect to submit section 58 application to the NEB – January 2011
- Pending regulatory approvals, pipeline construction to start – November 2011
- Pipeline to be in-service – April 2012



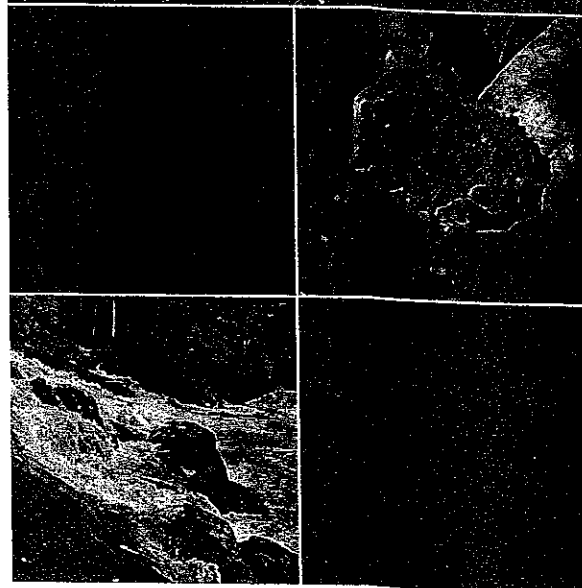
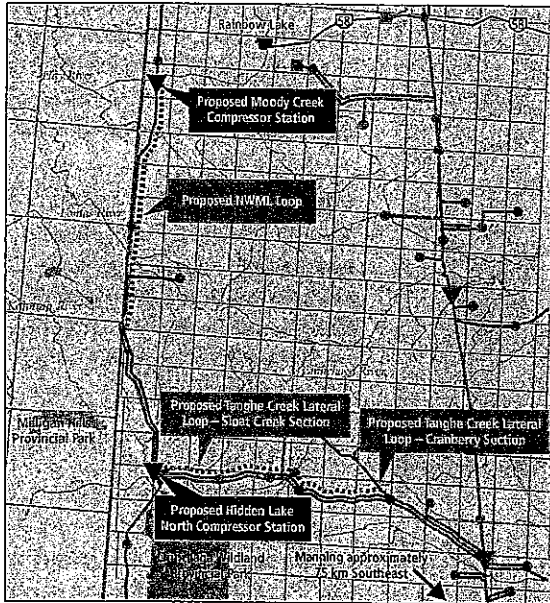


## Hidden Lake North and Moody Creek Compressor Stations

The proposed 15 megawatt Hidden Lake North Compressor Station would be located at the west end of the proposed Tanghe Creek Lateral Loop (Sloat Creek Section) located at SW 32-96-11W6M, approximately 140 km northwest of Manning, Alberta.

The proposed 15 Megawatt Moody Creek Compressor Station would be located on the Northwest Mainline at NW 03-109-12W6M, approximately 30 km southwest of Rainbow Lake, Alberta.

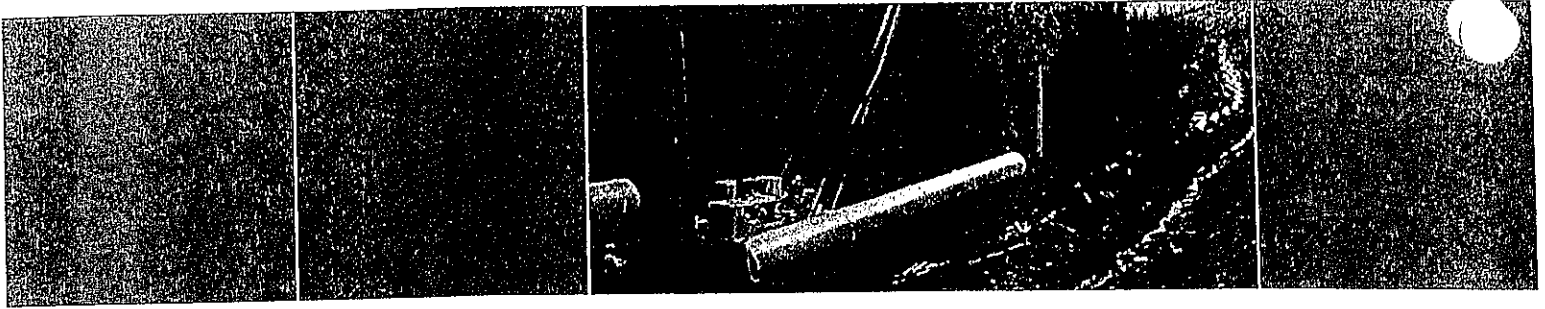
The proposed compressor station sites will be approximately 12 acres in size and for both stations, the maximum allowable operating pressure would be 8450 kPa. The compressor stations are required to compress sweet natural gas for transportation along the existing NGTL Alberta System. Both compressor stations will be applied for in one section 58 application to the NEB.



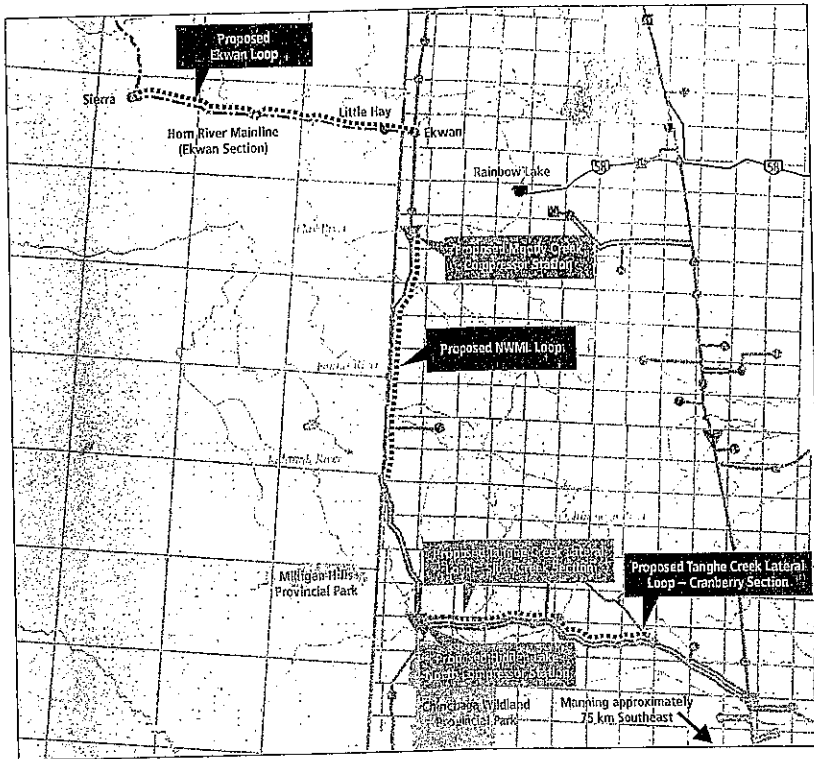
### Project Schedule:

- Begin environmental and technical analysis – August 2010
- Begin Aboriginal and stakeholder engagement – August 2010
- Begin survey and environmental field studies – September 2010
- Expect to submit section 58 application to the NEB – January 2011
- Pending regulatory approvals, expect to start early site grading – July/August 2011
- Pending regulatory approvals, construction to start – May 2012
- Compressor stations to be in-service – November 2012

## TransCanada's Proposed Northwest System Expansion Projects



### Northwest Mainline Loop, Tanghe Creek Lateral Loop (Cranberry Section), Ekwan Loop



#### Northwest Mainline Loop

The proposed Northwest Mainline Loop is expected to be approximately 79 km of 48 inch diameter pipeline, with a maximum operating pressure of 8450 kPa. The pipeline would parallel the existing Northwest Mainline from the proposed Moody Creek Compressor Station at NW 03-109-12W6M to a tie-in point at NW 01-101-13W6M. The proposed pipeline route is located approximately 30 km southwest of Rainbow Lake, Alberta.

#### Tanghe Creek Lateral Loop (Cranberry Section)

The proposed Tanghe Creek Lateral Loop (Cranberry Section) is expected to be approximately 36 km of 48 inch diameter pipeline, with a maximum allowable operating pressure of 8450 kPa. The pipeline would parallel the existing Tanghe Creek Lateral from SW 31-96-7W6M to a tie-in point at NE13-96-5W6M. The proposed pipeline route is located approximately 75 km northwest of Manning, Alberta.

#### Ekwan Loop

Based on current customer forecasts, the proposed Ekwan Loop is expected to be approximately 84 km of 42 inch diameter pipeline, with a maximum allowable operating pressure of 9930 kPa. The pipeline would parallel the existing Ekwan pipeline from the existing Sierra Gas Plant, located at Unit 26, Block K, Group 94-I-11 to an eastern end point in Alberta at NE-15-111-12-W6M.

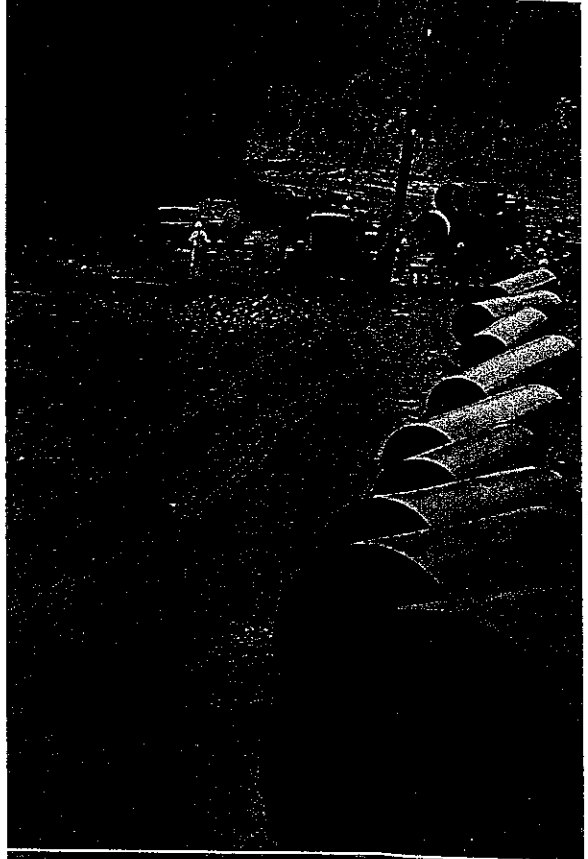
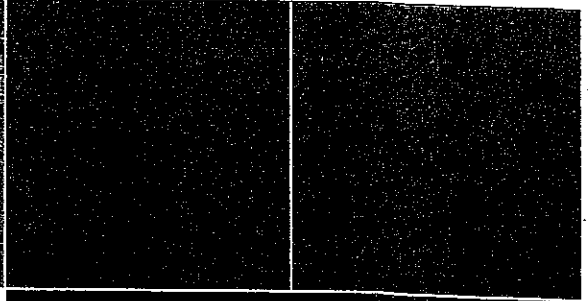
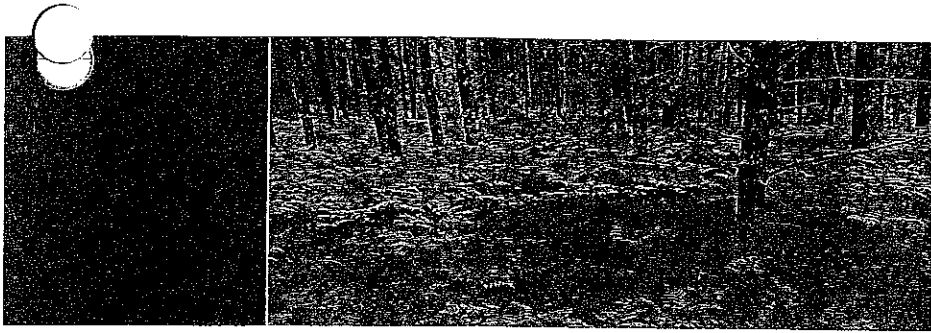
The proposed pipeline route is located approximately 80 km east of Fort Nelson, British Columbia and is required to meet customer demand to transport sweet natural gas from the Horn River area in northeast British Columbia.

The Ekwan pipeline is currently owned by Encana, but NGTL has applied to the NEB to purchase the pipeline as part of its Horn River Pipeline Project. (For more information on this project, please visit [www.transcanada.com](http://www.transcanada.com))

The Northwest Mainline Loop, Tanghe Creek Lateral Loop (Cranberry section), and Ekwan Loop are being proposed in order to address increased customer demand for transportation service for sweet natural gas and are anticipated to be applied for in one section 52 application to the National Energy Board.

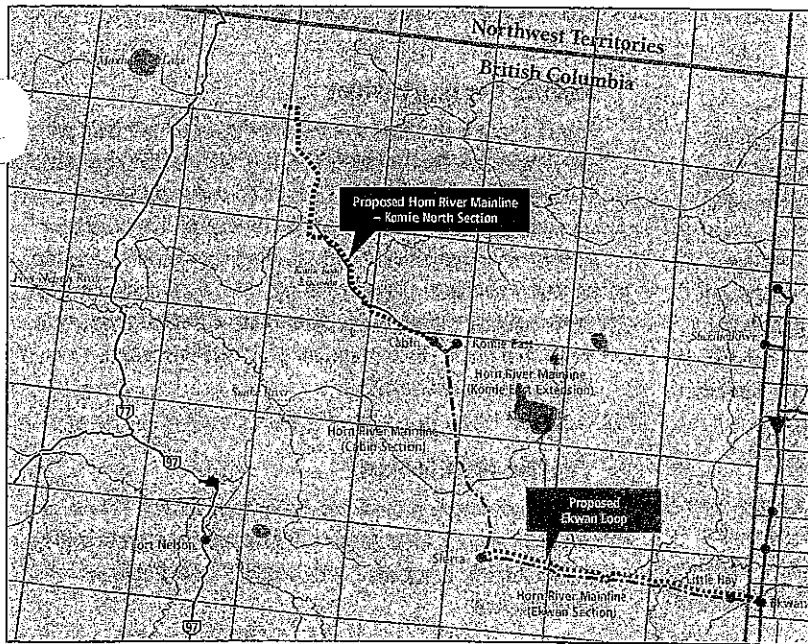
#### Project Schedule:

- Begin environmental and technical analysis – August 2010
- Begin Aboriginal and stakeholder engagement – August 2010
- Begin survey and environmental field studies – September 2010
- Expect to submit section 52 application to the NEB – April 2011
- Pending regulatory approvals, construction to start – November 2012
- Pipelines to be in-service – April 2013



### Horn River Mainline (Komie North Section)

The proposed Horn River Mainline (Komie North Section) is expected to be approximately 95 km of up to 36 inch diameter pipeline, with a maximum allowable operating pressure of 9930 kPa. The pipeline would parallel existing infrastructure for approximately 60 per cent of the route starting from the proposed Cabin Meter Station heading in a northwest direction to a producer tie-in point. The proposed pipeline route is located approximately 75 km northeast of Fort Nelson, B.C and is required to meet customer demand to transport sweet natural gas from the Horn River basin in northeast British Columbia.



### Project Schedule:

- Begin Aboriginal and stakeholder engagement – August 2010
- Begin environmental and technical analysis – September 2010
- Begin survey and environmental field studies – October 2010
- Expect to submit section 52 application to the NEB – July 2011
- Pending regulatory approvals, expect to start right-of-way clearing– January 2013, with construction expected to start in November 2013
- Pipeline to be in-service – April 2014

## TransCanada's Proposed Northwest System Expansion Projects



### Route and Site Selection

In determining potential routes for these pipelines and sites for the compressor stations, TransCanada considers a number of factors, including but not limited to; safety, constructability, environmental sensitivities, land use compatibility, economics, vegetation, archaeological and historical sites, as well as stakeholder and Aboriginal community input. To minimize project footprint, TransCanada, where possible, tries to parallel or utilize existing linear disturbances. For the proposed Horn River Mainline (Komie North Section), TransCanada will endeavour to follow existing roadways and other linear infrastructure as much as is feasibly possible –approximately 60 per cent of the proposed route. For all other proposed pipelines mentioned, TransCanada will follow existing pipeline rights-of-way for as close to 100 per cent of the route as physically possible.

### Environmental Considerations

As part of its regulatory applications, TransCanada collects and analyzes site-specific environmental information in order to understand the potential environmental effects of the Project and to develop an Environmental and Socioeconomic Assessment (ESA). Specifically, the assessment will consider impacts to soil, vegetation, wildlife, species at risk, protected areas, historical resources, traditional land use, and aquatic resources. Potential impacts to noise and air quality will also be assessed in the ESA conducted as part of our regulatory applications for the compressor stations. An Environmental Protection Plan (EPP) will also be developed to identify specific measures to mitigate any effects of the proposed facilities during the construction and operation of the facilities. TransCanada will collect socio-economic baseline data and carry out an assessment to understand the human use activities that are potentially affected by the project.

TransCanada is committed to identifying and preserving important natural and cultural landscapes near the proposed development. Aboriginal traditional land use studies are an important element in our project development process. TransCanada strives to involve local Aboriginal communities in Traditional Land Use and Traditional Ecological Knowledge studies where projects may impact traditional lands.

### Emissions and Noise:

The primary sources for emissions such as carbon monoxide and nitrogen oxides are from construction equipment and compression units. TransCanada complies with national and applicable provincial ambient air quality objectives, permit or license conditions and has a proactive program for monitoring and managing methane fugitive (greenhouse gas) emissions from its facilities during operation. Emissions will be controlled through the use of high efficiency turbines, and all emissions are modelled to ensure that provincial ambient air quality guidelines are not exceeded. Additionally, the compressor stations would be designed so that facility noise emissions under normal operating conditions would not exceed the applicable regulatory requirements. The

proposed compressor station sites are not located near to any permanent residences.

### Aboriginal Engagement:

Building and maintaining relationships with Aboriginal communities near our proposed projects and existing facilities is an integral part of TransCanada's business and has been for over 30 years. It is TransCanada's policy to work with communities to identify potential effects of company activities on each community's values and needs in order to find mutually satisfactory solutions and benefits.

### Public Consultation

TransCanada is proud of the relationships we have built with our neighbours for the last 50 years. Our proactive approach to community engagement is based on communication, engagement and commitment. We believe it's important to continually communicate with affected communities, engage on our activities and follow through on our commitments. We invite public input on our proposed activities and encourage interested parties to contact our project teams (contact information listed below).

### Traffic and Noise:

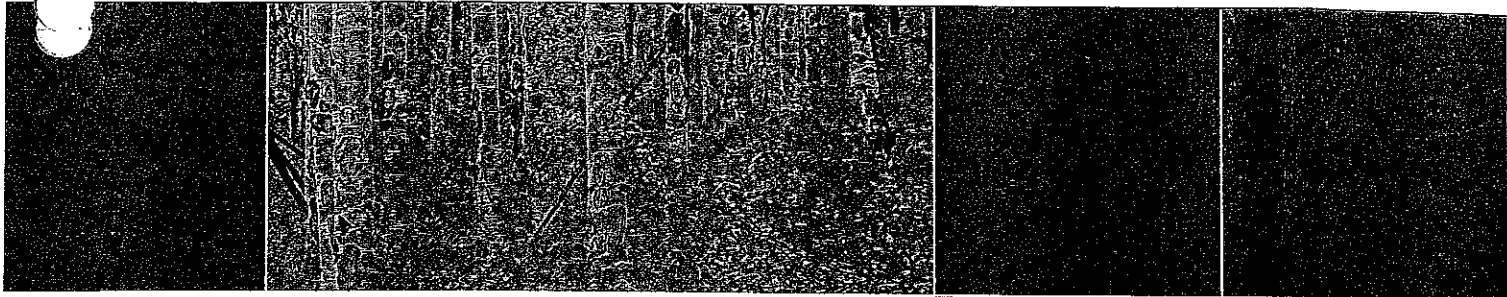
During construction there will be increased traffic flow in and around the area. After construction is complete, there will be minimal traffic associated with ongoing facility operation and maintenance.

Construction operations typically generate a certain amount of noise. TransCanada will comply with applicable noise limits throughout construction and the ongoing operations of the proposed projects.

### Equipment On-Site:

During construction, there will be heavy equipment on-site for use in clearing, grading, excavation, material handling/hauling, welding and testing. Equipment may include bulldozers, backhoes, graders, wheel ditchers, sidebooms, trucks, generators and compressors.





### **Clean-Up and Reclamation:**

Once pipeline construction has been completed, the land surface will be reclaimed to an equivalent land capability. Measures will be taken to prevent topsoil/surface material loss from wind and water erosion, restore contours, re-establish drainage patterns, and a vegetative cover that is compatible with surrounding vegetation and land use, with a commitment to natural recovery in forested lands.

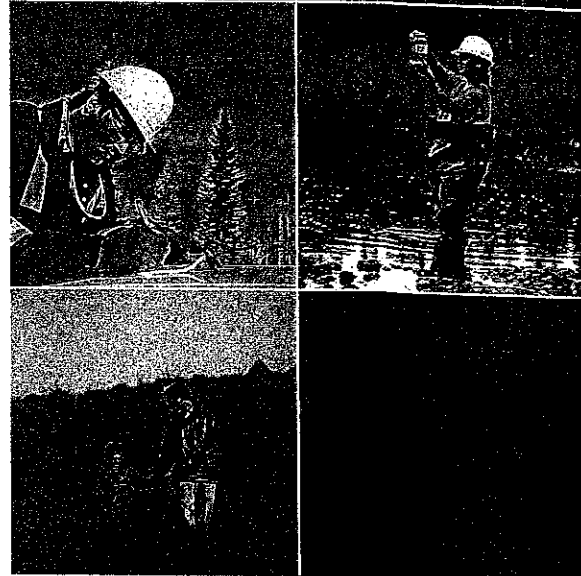
### **Operations:**

Once the facilities have been constructed, there will be minimal impacts to people or the environment. The proposed facilities will comply with Federal and Provincial regulations. There are no restrictions to development adjacent to the pipeline right-of-way. However, authorization from the company is required for any crossing or construction on the right-of-way.

### **Emergency preparedness and response:**

The proposed facilities will be designed, built and operated in a safe and environmentally responsible manner. In the unlikely event of an emergency, our comprehensive Emergency Response Program would be activated. We train our staff to know exactly what to do in the event of an emergency-both during construction and ongoing operations and work with area emergency responders to ensure a coordinated response in the event of an incident.

**In case of emergency, call TransCanada 1.888.982.7222**



### **Contact us**

We invite you to contact TransCanada with any questions or comments you have in reference to the proposed Projects:

Rebecca McElhoes, Community Relations Advisor  
403.920.6456 or 1.800.361.6522  
nwexpansion@transcanada.com

Or write to:

TransCanada  
450 1st Street SW  
Calgary, Alberta T2P 5H1

Attn: Rebecca McElhoes

If you would like further information regarding the National Energy Board's approval process, we would be pleased to provide you with information or you can contact the regulator directly:

National Energy Board  
444, Seventh Avenue S.W.  
Calgary, Alberta T2P 0X8

Phone 1.800.899.1265  
Email: info@neb-one.gc.ca  
www.neb-one.gc.ca





# Notice of Application

Fifth Avenue Place  
#400, 425 - 1 Street SW  
Calgary, Alberta T2P 3L8  
Canada

## Northwest Transmission Area Upgrade Rainbow Lake Area, Alberta

Application No. 1606293 and 1606332

Proceeding ID No. 700

The Alberta Utilities Commission (AUC or Commission) is a quasi-judicial regulatory body responsible for making decisions about utility-related applications. The AUC is also responsible for making decisions about the need for transmission system reinforcements, including the need for new or rebuilt transmission lines and substations.

The Alberta Electric System Operator (AESO) is responsible for planning electric facility development in Alberta. The AESO has applied to the AUC for approval for an amendment to AUC Needs Identification Document (NID) Approval No. U2008-318 for the Northwest Transmission area upgrade for the Rainbow Lake-area transmission system.

ATCO Electric Ltd. is the transmission facility owner in these regions and has applied to the AUC for approval to construct facilities to meet the needs identified in the Northwest Transmission Area Upgrade Amendment NID application.

### Submission deadline:

Any person or group having concerns with the above-mentioned applications should file a statement of intent to participate (SIP) with the AUC by **November 9, 2010**. If no objections are received by the above date, the AUC will make a decision on the applications without any further notice or process.

### Description of the AESO's needs application (Application No. 1606293):

Pursuant to section 34 of the *Electric Utilities Act*, the AESO filed Application No. 1606293 with the AUC on June 23, 2010, requesting approval to amend AUC Needs Identification Document Approval No. U2008-318 to include the following development:

- addition of two single-circuit 144-kV transmission lines between Rainbow Lake 791S substation and new Arcenciel 930S substation;
- re-termination of 144-kV transmission lines 7L93 and 7L64 at Arcenciel 930S substation;
- addition of seven 144-kV circuit breakers at Arcenciel 930S substation; and
- re-alignment of 144-kV transmission line from Arcenciel 930S substation to Ring Creek 853S substation.

### Description of ATCO Electric Ltd.'s facility application (Application No. 1606332):

Pursuant to section 14 and 15 of the *Hydro and Electric Energy Act*, ATCO Electric Ltd. filed Application No. 1606332 with the AUC on June 30, 2010, seeking approval to:

- construct a new substation designated as Arcenciel 930S substation;
- alter existing Ring Creek 853S substation;
- construct new 144-kV transmission lines designated as 7L113, 7L109, 7L122; and
- alter existing 144-kV transmission lines 7L93 and 7L64.

### Additional information:

Details of the application are available on the AUC website ([www.auc.ab.ca](http://www.auc.ab.ca)). To access the application on the AUC's electronic filing services (e-filing services), click on the *E-Filing Services and Regulatory Document Search* button on the home page, and then click *Digital Data Submissions* on the following page and search for Proceeding ID No. 700. Information on how to view the application through e-filing services is available in the *AUC Electronic Filings Services brochure* which can be found in the Newsroom section of the AUC website.

The following URL link goes directly to the public record for the proceeding:

[https://www.auc.ab.ca/eub/dds/EPS\\_Query/ProceedingDetail.aspx?ProceedingID=700](https://www.auc.ab.ca/eub/dds/EPS_Query/ProceedingDetail.aspx?ProceedingID=700)

To obtain detailed application information or a paper copy of the application, contact the applicants as follows:  
Application No. 1606293: Application No. 1606332:

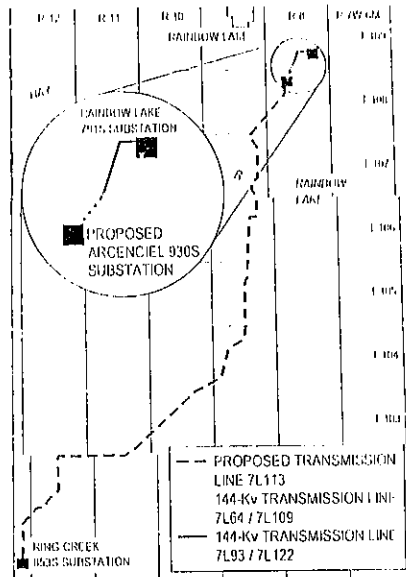
#### Alberta Electric System Operator

2500, 330 Fifth Avenue S.W.  
Calgary, Alberta T2P 0L4  
Attention: Jill Grassi  
Telephone: 403-539-2948  
Facsimile: 403-539-2524  
Email: [need.applications@aes0.ca](mailto:need.applications@aes0.ca)

#### ATCO Electric Ltd.

10035 - 105 Street  
PO Box 2426 Station Main  
Edmonton, Alberta T5J 2V6  
Attention: Laurie Jenkin  
Telephone: 780-420-5535  
Facsimile: 780-420-5030  
Email: [facilityapp@atcoelectric.com](mailto:facilityapp@atcoelectric.com)





### Becoming a registered participant:

If you have any concerns or objections respecting the applications, please submit a statement of intent to participate (SIP) to the AUC by November 9, 2010 to become a registered participant. See below for details of what to include in a SIP.

The AUC would appreciate receiving SIPs through our e-filing services on our website ([www.auc.ab.ca](http://www.auc.ab.ca)). Guidelines on how to access and use the e-filing services are the AUC Electronic Filings Services brochure, available in the Newsroom section of our website. For assistance with e-filing services contact the AUC at 780-643-1055. Submissions can also be filed using the contact information provided below.

Electronic copies of SIPs can be sent to:	Paper copies of SIPs can be sent to:
Email: <a href="mailto:filings@auc.ab.ca">filings@auc.ab.ca</a>	Alberta Utilities Commission
Subject: Proceeding ID No. 700	Facilities Division
	Re: Proceeding ID No. 700
	Fifth Avenue Place,
	#400, 425 First Street S.W.
	Calgary, Alberta T2P 3L8

### Statement of intent to participate:

Your SIP should contain the following information:

AESO NID Application No. 1606293:

- your name or organization name, address and/or legal land description, telephone number, and email address (if available);
- state your position and whether in your view the NID application is contrary to the public interest, or is technically deficient, and the reasons for your position; and
- the decision that you would like the AUC to make in regard to the NID application.

ATCO Electric Ltd. Application No. 1606332:

- your name or organization name, address and/or legal land description, telephone number, and email address (if available);
- the manner in which you may be directly and adversely affected by a decision of the Commission on the application; and
- an explanation of your position including the reasons why you believe the AUC should decide in the manner you recommend and information in support of your position.

If you are represented by another person, please include the contact information for your representative. If you are part of a group, provide a contact person for the group and provide details on the group members.

Details on intervener funding to assist in presenting your concerns in a well-prepared, well-reasoned and well-documented way are available on the AUC website under Involving Albertans, or can be obtained by contacting the AUC as indicated at the end of this notice.

### Freedom of Information and Protection of Privacy Act:

Subject to the *Freedom of Information and Protection of Privacy Act*, all documents filed in this proceeding, including any documents filed prior to the start of this proceeding, must be placed on the public record. Your SIP and any other documents you file will be accessible to other participants in the proceeding through the Proceeding Search system on the AUC website. If you do not want your documents or parts thereof placed on the public record, you must apply to the Commission under section 13 of the *AUC Rules of Practice* for a confidentiality order **before** you file your document.

### AUC Contact information:

For information about AUC procedures, contact the lead application officer as follows:

Rita Chan  
Facilities Division  
Telephone: 403-592-4422  
Email: [rita.chan@auc.ab.ca](mailto:rita.chan@auc.ab.ca)



*Working with Albertans to preserve and interpret our heritage*

October 25, 2010

Mr. William Kostiw  
Chief Administrator Officer  
Mackenzie County  
Box 640  
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw:

On behalf of the Board of Directors of the Alberta Historical Resources Foundation, I am pleased to inform you that the nomination you submitted to the Heritage Awards has been selected. The Foundation is proud to present the Outstanding Achievement Award to Ms. Marilee Cranna Toews for her exceptional contribution to public understanding and appreciation of Alberta's heritage.

You are cordially invited to attend the Awards Ceremony on Friday, November 26, 2010 from 6:00 to 9:00 p.m. It will be held at the MacDonald Hall, Heritage Hall Building, Southern Alberta Institute of Technology, 1301-16 Avenue NW, Calgary.

Program: 6:00 - 7:00 p.m. Greetings & cocktails  
Hot and cold hors d'oeuvres and beverages will be served  
7:00 - 9:00 p.m. Presentation of awards

Please confirm your attendance by contacting Valerie Clark at 780-431-2317 or [valerie.clark@gov.ab.ca](mailto:valerie.clark@gov.ab.ca), by November 17.

We look forward to seeing you.

Sincerely,

A handwritten signature in cursive script, appearing to read "C. Pollock".

Carolee Pollock, Ph.D.  
Chair, Alberta Historical Resources Foundation





*Next agenda into*

**FAX TRANSMISSION**

**News Release of Special Meeting**

TO; All Counties & M.D's

From; Alberta Surface Rights Federation  
Tom Nahirniak, Executive Secretary,  
Box 55, Round Hill, AB.,  
T0B-3Z0  
Ph/fax -780-672-6021

Number of pages - 2 (includes this cover page).

Please pass on to all your Councillors and/or put on your  
bulletin board for other land owners to see.

Thank you;

*Tom Nahirniak*

Tom Nahirniak.





**ALBERTA SURFACE RIGHTS FEDERATION**  
Box 55, Round Hill, AB., T0B 3Z0., Ph/fax 780-672-6021

**SPECIAL MEETING NOTICE**

**Monday, November 22, 2010**

At the Norsemen Inn, 6505-48 Ave., Camrose AB., (Hiway 13, west end).

All Acreage and Landowners and Interested Persons WELCOME

**9:00 –am –Registration-** \$20.00, includes lunch, Coffee.

**9:30 - am - Opening of meeting,**

**10:00 – Resolutions:** Appointment of Resolution chairman???

\*-Update on 2010 Reclamation for wellsites & Associated Facilities  
– Dalton Trenholm & Karl Zages.

**10:30 – am - Coffee.**

**10:45 – am - Daryl Bennett & Associates; from My Land Man Group;**

\*- on Power lines, Pipelines & Lease Agreements

**12:00 – pm – Lunch.**

**1:15 – pm - Resolutions on hand.**

**1:30 - pm – Speaker-** Keith Wilson, from The Wilson Law Office

\*- It is vitally important that ALBERTANS understand how far the current government has gone in taking away their property rights: Bills # 19, 36 and 50.

\*- and entitlements to fair COMPENSATION.

**3:30 – pm – New Business, ? Annual Meeting in February, 2011.**

**For more information -**

President Tony Nichols, Ph.-403-882-2343, Fax 882-2373

[tnichols@wildroseinternet.ca](mailto:tnichols@wildroseinternet.ca)

Executive Secretary - Tom Nahirniak, Ph/fax-780-672-6021:

[tnahir@telus.net](mailto:tnahir@telus.net)

Vice-President,- Perry Nelson, Ph/fax-780-753-6860

The Norsemen Inn has a special room rate of \$ 99.00 plus tax=\$ 108.90, Please phone ahead if possible for reservations 780-672-9171, Toll free 1-877-477-9171, Fax 780-672-0130

**BRING, Your Neighbors and Friends**



Carol Gabriel

Carol Gabriel

**From:** ACNMail@gov.ab.ca  
**Sent:** Monday, November 01, 2010 3:00 PM  
**To:** Carol Gabriel  
**Subject:** News Release - Amendments guide use of carbon capture and storage technology ~29432~

## News Release

November 1, 2010

### Amendments guide use of carbon capture and storage technology

Edmonton... The province has introduced legislation that will guide how large-scale carbon capture and storage (CCS) projects will proceed in Alberta. This makes Alberta the first province in Canada to introduce comprehensive legislation for this greenhouse gas reduction technology.

"This legislation ensures we are on track to reduce greenhouse gas emissions," said Energy Minister Ron Liepert. "By using some of the captured CO<sub>2</sub> for enhanced oil recovery, we expect it to double Alberta's conventional oil recovery generating tens of billions of dollars in provincial royalties and taxes."

The Carbon Capture and Storage Statutes Amendment Act, 2010, Bill 24, clarifies ownership of pore space, which is tiny holes in porous rock where carbon would be stored. Under the proposed legislation, the Alberta government would accept long-term liability for injected carbon dioxide once the operator provides data showing that the stored CO<sub>2</sub> is contained. It would also establish a fund financed by CCS operators for ongoing monitoring costs and any required remediation. The legislation does not propose any changes to ownership of mine and minerals resources.

Carbon capture and storage is a process that captures carbon dioxide emissions from large industrial emitters and stores them in secure geological formations kilometres below surface. The captured CO<sub>2</sub> can also be used for EOR to increase production from depleting conventional reservoirs. The Alberta Carbon Capture and Storage Development Council estimates that carbon captured and used in enhanced oil recovery could produce an additional 1.4 billion barrels of oil from conventional reservoirs generating up to \$25 billion dollars in provincial royalties and taxes.

The Government of Alberta committed \$2 billion to large-scale carbon capture and storage (CCS) projects in 2008, including \$440 million dollars over the next three years.

**To find out more information on CCS, visit [www.energy.alberta.ca](http://www.energy.alberta.ca). This includes:**

How CCS works <http://www.youtube.com/watch?v=R0i6dhEPSwU>

Graphics of pore space <http://www.energy.alberta.ca/Initiatives/2383.asp>

Alberta's commitment to CCS <http://www.energy.alberta.ca/Initiatives/2382.asp>

**Media inquiries may be directed to:**  
Karen Karbasheski, Public Affairs Officer  
Energy Communications  
780-644-1773  
[karen.karbasheski@gov.ab.ca](mailto:karen.karbasheski@gov.ab.ca)

To call toll free within Alberta dial 310-0000.

The following document has been posted to the Government of Alberta website to view this document online and/or additional information/background  
<http://www.alberta.ca/acn/201011/294320918CA1C-D461-CFF6-EABAF536F30F0DC.html>

Visit the Government of Alberta newsroom <http://newsroom.alberta.ca>.

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<http://alberta.ca/home/newsSubscriptions.cfm?xID=17667&strEmail=cgabriel@mackenziecounty.com>  
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=====  
This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.  
=====

cc inf



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister

MLA: Dunvegan - Central Peace

AR48840

October 26, 2010

Reeve Greg Newman  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Newman:

Thank you for your letter of August 24, 2010, regarding property used in connection with Alberta Health Services.

Section 362(1)(g.1) has been included in the *Municipal Government Act (MGA)* since October 2, 1995. Two questions must be satisfied before granting a property tax exemption under this section:

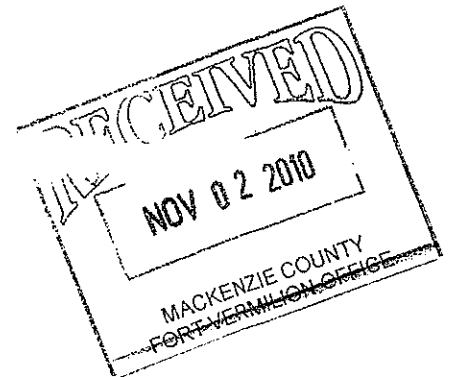
1. Is the property used in connection with health region purposes and held by a health region under the *Regional Health Authorities Act*? and;
2. Does that health region receive financial assistance from the Crown (provincial and federal) under any act?

We have reviewed your request and it has been added to our database of requested amendments to be considered when the *MGA* is open for review.

Thank you for writing.

Sincerely,

Hector Goldbread  
Minister of Municipal Affairs  
MLA, Dunvegan-Central Peace



cc: Honourable Gene Zwozdesky, Minister of Health and Wellness  
Honourable Frank Oberle, Solicitor General and Minister of Public Security

Alberta

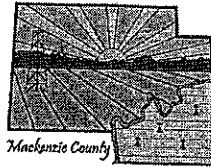
104 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

P.O. Box 1054, 035- 1 Avenue SW, Falher, Alberta T0H 1M0 Canada Telephone 780-837-3846 Fax 780-837-3849  
Toll Free From All Areas 1-866-835-4988





10511-103 Street  
High Level, Alberta T0H 1Z0



Box 640  
Fort Vermilion, Alberta T0H 1N0



Box 149  
Rainbow Lake, Alberta T0H 2Y0

August 24, 2010

Honourable Hector Goudreau  
Legislature Office  
#104 Legislature Building  
10800-97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister Goudreau:

The municipalities of Rainbow Lake, High Level and Mackenzie are concerned about the recent actions of Alberta Health Services requesting to have health related residential properties exempt from property taxes. The requests are being made under section 362(1)(g.1) of the Municipal Government Act.

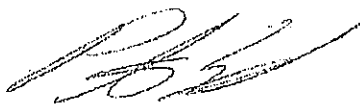
For decades, health services have paid property taxes on residential properties which makes the recent requests surprising. Tax exemption of these properties shifts the burden onto other ratepayers which in effect means the residents of our communities pay higher for health services. While all municipalities in Alberta provide services to health facilities such as hospitals with no tax revenue, tax exemption for apartments and houses is probably not a typical situation.

Another concern is that a majority of the properties being requested are leased on a month to month basis. As assessment and property taxes are only performed and levied once a year, it is not possible to provide tax exemption on a month to month basis. The situation actually creates the possibility of a property being tax exempt for an entire year but only used by Health Services for a portion of this time period. This also creates the difficulty of assessing an apartment building with one of the suites of a multiple unit building being tax exempt.

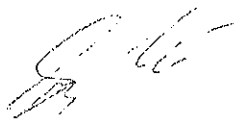
We don't believe the Municipal Government Act intended that these residential properties be tax exempt under section 362. This would seem to be reinforced by the fact that Health Services paid residential property taxes since the adoption of the MGA in 1995.

The municipalities respectfully request that clarification of the MGA be provided in this matter. In the event that section 362(1)(g.1) can be interpreted to include residential properties, that an amendment to the MGA occur to exclude such properties from tax exemption. This would help ensure that residents of northern communities are not burdened with higher taxes than other Albertans and that municipal services are provided on an equitable basis to all beneficiaries.

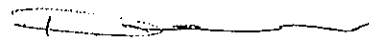
Sincerely,



Mayor Peter Ernst  
Town of High Level



Reeve Greg Newman  
Mackenzie County



Mayor Kelly Drover  
Town of Rainbow Lake

Cc:

Minister Frank Oberle  
Minister Gene Zwozdesky  
High Level Town Council  
Mackenzie County Council  
Rainbow Lake Town Council



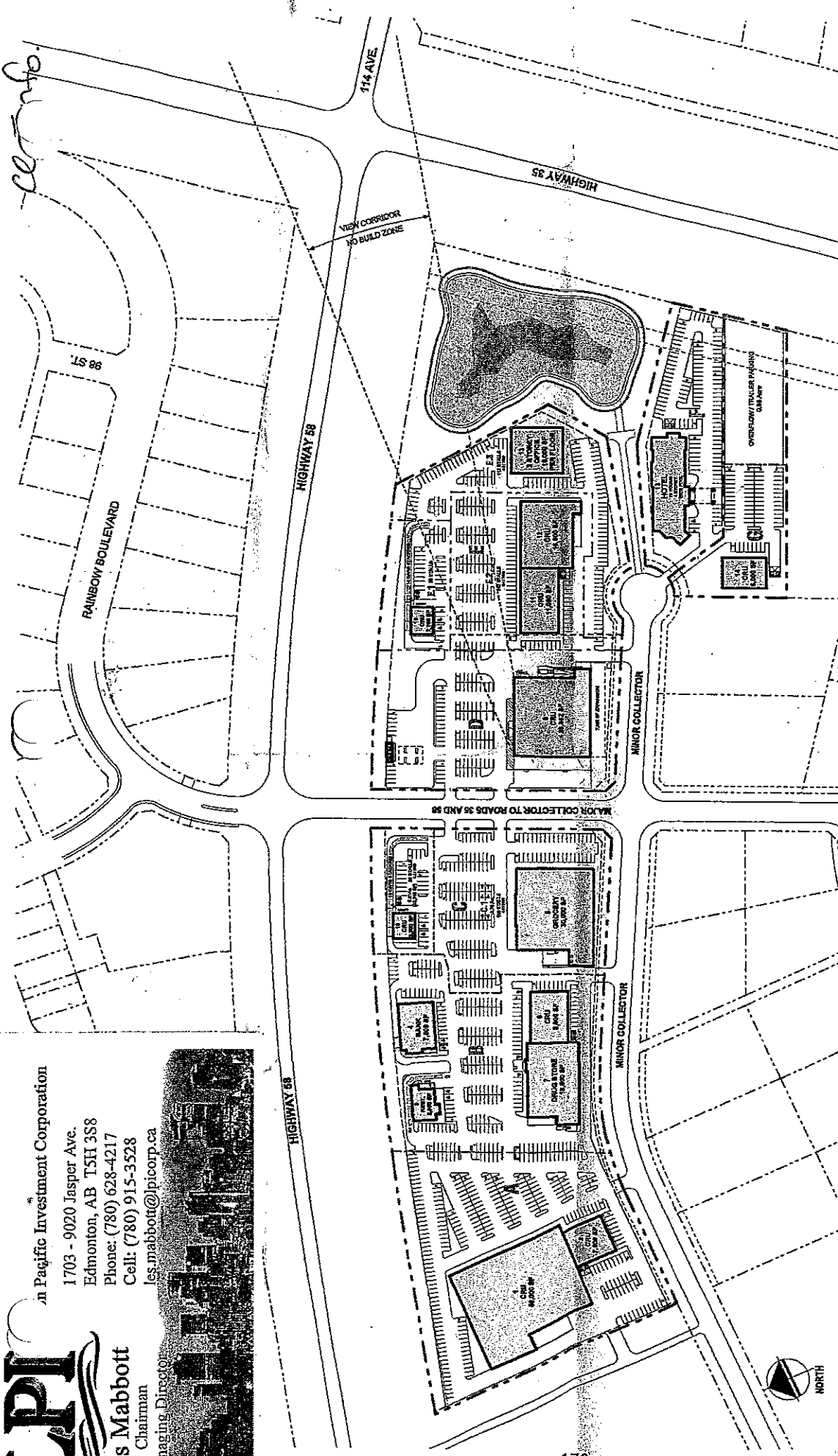


LPI Pacific Investment Corporation

1703 - 9020 Jasper Ave.  
Edmonton, AB T5H 3S8  
Phone: (780) 628-4217  
Cell: (780) 915-3528  
les.mabbott@picorp.ca

Les Mabbott  
Chairman

Managing Director



SITE 'A'	SITE 'B'	SITE 'C'	SITE 'D'	SITE 'E'	SITE 'F'	SITE 'G'
<b>SITE AREA:</b> 20,460 SF (0.46 ACRES) <b>BUILDING AREA:</b> 87,400 SF <b>SITE COVERAGE:</b> 24.9% <b>PARKING STALLS PROVIDED:</b> 276 <b>PARKING RATIO:</b> 4.8 STALLS / 1000 SF	<b>SITE AREA:</b> 10,868 SF (0.25 ACRES) <b>BUILDING AREA:</b> 38,100 SF <b>SITE COVERAGE:</b> 20.9% <b>PARKING STALLS PROVIDED:</b> 210 <b>PARKING RATIO:</b> 8.5 STALLS / 1000 SF	<b>SITE AREA:</b> 118,877 SF (2.72 ACRES) <b>BUILDING AREA:</b> 52,000 SF <b>SITE COVERAGE:</b> 20.9% <b>PARKING STALLS PROVIDED:</b> 171 <b>PARKING RATIO:</b> 5.2 STALLS / 1000 SF	<b>SITE AREA:</b> 19,333 SF (0.44 ACRES) <b>BUILDING AREA:</b> 63,000 SF <b>SITE COVERAGE:</b> 17.8% <b>PARKING STALLS PROVIDED:</b> 190 <b>PARKING RATIO:</b> 3.4 STALLS / 1000 SF	<b>SITE AREA:</b> 256,841 SF (5.87 ACRES) <b>BUILDING AREA:</b> 83,000 SF <b>SITE COVERAGE:</b> 17.8% <b>PARKING STALLS PROVIDED:</b> 289 <b>PARKING RATIO:</b> 4.8 STALLS / 1000 SF	<b>SITE AREA:</b> 85,494 SF (1.94 ACRES) <b>BUILDING AREA:</b> 45,300 SF <b>SITE COVERAGE:</b> 17.8% <b>PARKING STALLS PROVIDED:</b> 78 <b>PARKING RATIO:</b> 1.3 STALLS PER ROOM	<b>SITE AREA:</b> 47,213 SF (1.08 ACRES) <b>BUILDING AREA:</b> 45,300 SF <b>SITE COVERAGE:</b> 17.8% <b>PARKING STALLS PROVIDED:</b> 84 <b>PARKING RATIO:</b> 10.6 STALLS / 1000 SF

### High Level Commercial Development - HIGH LEVEL, ALBERTA

LPI Corporation

HODGSON SCHILFI  
ARCHITECTS INC.

August 26, 2010  
PR: 10006



# Finding Balance



October 25, 2010

## Re: Seniors' Falls Prevention Month

Dear Mayor/Reeve and Members of Council,

We are writing to inform you that the annual seniors' falls prevention awareness program, entitled *Finding Balance*, is just around the corner – launching on November 2, 2010 across Alberta. At the same time, we also seek your Council's support by recognizing November as *Seniors' Falls Prevention Month*.

The Alberta Centre for Injury Control & Research (ACICR) and the Alberta Medical Association (AMA), with an advisory committee representing seniors' groups, health zones and health care professions, has developed this multi-year program. The provincial campaign includes television advertisements, which will air on Global TV across Alberta, print advertisements in weekly newspapers, and a variety of printed educational materials such as posters and flyers, in addition to a wide variety of local activities.

In 2010, the campaign's third year, the program continues to focus on 'well seniors' living in the community and encourages them to take preventative measures to avoid falls. Other groups of seniors will be targeted in future years.

Below are some of the surprising statistics, which prompted the development of this program:

- Falls are the most common cause of injury for seniors;
- 1 in 3 seniors in the community will experience a fall each year, while up to 50% of those in institutions will fall;
- Annual hospitalization costs resulting from falls are estimated to be \$96 million and will reach \$228 million by 2031 if left unchecked; these statistics do not include emergency department costs, payments to physicians and physiotherapists; home care or the costs to the patient and families.

If you would like further information on the program or examples of the promotional materials, please do not hesitate to contact ACICR Communications Coordinator, Liza Sunley: (780) 492-9759 or [liza.sunley@ualberta.ca](mailto:liza.sunley@ualberta.ca).

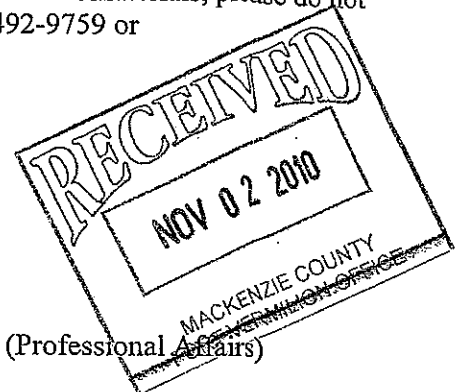
Sincerely,

A handwritten signature in black ink that reads "Kathy Belton".

Kathy Belton  
Associate Director  
Alberta Centre for Injury Control & Research

A handwritten signature in black ink that reads "William S. Hnydyk".

William S. Hnydyk, MD  
Assistant Executive Director (Professional Affairs)  
Alberta Medical Association





# Finding Balance

## Internet use among seniors

The *Canadian Internet Use Survey* (Statistics Canada, 2007) found that both baby boomers (aged 45-64) and seniors (aged 65 and over) are enthusiastic internet users. Research has shown seniors are using the computer for internet use, staying connected to loved ones using e-mail, and for playing games.

## Benefits of using a computer

Did you know that seniors receive great benefits from using a computer? Here are some of the benefits they receive according to recent studies:

- Fulfilling lifelong learning
- Gaining independence
- Enriching of quality of life
- Increasing feelings of empowerment
- Reducing of feelings of depression, anxiety, isolation and loneliness
- Increasing hand dexterity

## Referring seniors to the *Finding Balance* website

It is important when speaking with a senior about falls prevention that they are aware that there are many resources available to them on the internet, especially on the *Finding Balance* website.

### Tips in promoting internet usage in seniors:

- Let clients know that there is valid health information that can be obtained using the internet. It is important to lead by example and let your clients know that you use the internet to obtain health information, research and articles of interest.
- Advise seniors to look for websites that they find easy to use and are designed for seniors (e.g. large font options).
- If possible, assist in reducing seniors' fear of technology or computer anxiety by showing them how easy it is to obtain information on the internet.
- Direct seniors to [www.findingbalancealberta.ca](http://www.findingbalancealberta.ca) as a first step in obtaining health information on the web. The site is designed to be easy to navigate for everyone, including seniors who may have challenges with fine motor skills, vision or inexperience with the internet.



## What is *Finding Balance*?

*Finding Balance* is a campaign that aims to educate and empower Albertans to take an active role in preventing falls among older adults. It was created to raise awareness about falls in Alberta, and educate older adults on the actions they can take to stay active and independent.

## Are falls that serious?

- Research shows that falls are the leading cause of injury for older adults in Alberta.
- 1 in 3 older adults in the community will experience a fall each year, while up to 50% of those in institutions will fall.

## Tips for handing out *Finding Balance* materials

The following points may be helpful to use when you distribute *Finding Balance* materials:

- Did you know that every year, 1 in 3 seniors in Alberta will fall?
- Anyone can fall, but as you age the risk increases.
- Falls often result in a loss of independence.
- Falls are not a normal part of aging. You can take steps to prevent falls.
- Some of the best ways to reduce your risk of falling are:
  - Check your medications: Have your doctor or pharmacist review your medications each year.
  - Keep active: Exercise for strength and balance.
  - Watch your step wherever you are.
- Here is some more information about how you can reduce your risk of falling.
- Have you had a fall recently? Tell your doctor or healthcare provider if you've had a fall.
- If you want more information, you can call Health Link Alberta at 1-866-408-LINK (5465) or visit [www.findingbalancealberta.ca](http://www.findingbalancealberta.ca).

## More information about *Finding Balance*

If you would like more information about the *Finding Balance* campaign, contact Liza Sunley at 780-492-9759 or [liza.sunley@ualberta.ca](mailto:liza.sunley@ualberta.ca).

# Workshops

2010 - 2011

## Alberta Municipal Affairs Dispute Resolution Workshops

These days, the subject of dispute resolution is a hot topic in the workplace. Dispute resolution is a key skill for all employees and managers. This workshop provides an overview of the various options available to resolve workplace disputes. It also provides an overview of the various options available to resolve workplace disputes. It also provides an overview of the various options available to resolve workplace disputes.

**Labour Relations and Conflict Management** (2-day course)  
This workshop provides an introduction to labour relations and conflict management and is geared to municipal human resource professionals. Some of the topics include supervisor-employee conflict, supervisor-union representative conflict, integrating collective agreements into conflict management, and presenting a model for conflict management.

**Dispute Resolution**  
This workshop provides an overview of the various options available to resolve workplace disputes. It also provides an overview of the various options available to resolve workplace disputes.

Monday December 2-3, 2010

### Workplace Conflict (3-day course)

This workshop is specifically designed for municipal managers and human resource professionals. It is intended to develop skills in resolving personnel conflicts where a participant is not a party to the conflict or is responsible for the staff involved in the conflict. The workshop provides the necessary skills to enable managers to create a collaborative conflict resolution process to resolve human resource issues and looks at conflict dynamics in the workplace.

Instructors

Shirley Chitcanot and the co-instructors at ADR Education are nationally recognized in the field of dispute resolution and have developed and taught workshops for federal and provincial governments, the RCMP, major law firms and First Nations. They are effective, engaging and highly interactive instructors.

Monday October 27-28-29, 2010

Registration policy:

Registrations must be received 5 working days prior to the start date and are subject to a \$25 administration fee.

## CONTACT US

For more information on any of our courses, please contact us at 403-291-2222 or visit our website at [www.alberta.ca](http://www.alberta.ca).

10000 Jasper Avenue, Edmonton, Alberta T5J 0S6

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## Municipal Dispute Resolution Services

10000 Jasper Avenue, Edmonton, Alberta T5J 0S6

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## NEGOTIATION SERIES

Finding Agreement

Negotiating Effectively

Negotiation Skills Refresher

## PUBLIC INPUT SERIES

Public Input

Public Input for Planners

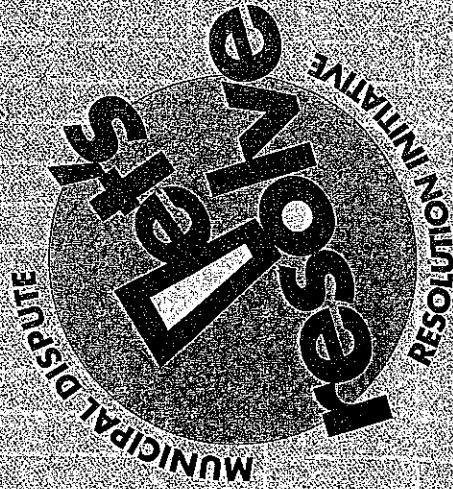
Group Facilitation

## WORKPLACE SERIES

Coaching for Conflict Resolution

Labour Relations and Conflict Management

Workplace Conflict



Government of Alberta  
Municipal Affairs

Registration fees are \$125 per participant per workshop. Workshops run from 8:30am - 4:30pm daily. Register at [www.municipalaffairs.alberta.ca/1489.cfm](http://www.municipalaffairs.alberta.ca/1489.cfm) Registration opens August 16th, 2010 and closes 5 business days prior to each workshop start date.

**Finding Agreement** (2-day course)

As the first in the series, this introductory course is designed specifically for community leaders, including administrative and elected officials. The objective of the workshop is to assist participants in gaining an understanding of conflict sources, dynamics and attitudes and the impact this has on the conflict resolution process. This course will give participants the skills to better collaborate with others, resolve difficult issues, and reach effective agreements.

**Instructor**

Barbara McNeil brings a wealth of knowledge and experience in teaching a variety of conflict management courses, such as mediation, negotiation, and effective communication.

Edmonton December 16-17, 2010  
 Canmore January 27-28, 2011  
 Peace River March 3-4, 2011

**Negotiating Effectively** (3-day course)

As the second in the series, this three-day workshop introduces participants to the principled, interest-based negotiation model and delves into the communication skills introduced in *Finding Agreement*. Building on theory articulated by Harvard educators Fisher and Ury in their book *Getting to Yes*, this workshop provides hands-on negotiation training. This model is based on clarifying and understanding the issues, interests and feelings of parties involved in negotiation or conflict.

**Recommended prerequisite: Finding Agreement**

**Instructor**

Jessica McNamara and the co-instructors at ADR Education are nationally recognized in the field of dispute resolution and have developed and taught workshops for federal and provincial governments, the RCMP, major law firms and First Nations. They are effective, engaging and highly interactive instructors.

Edmonton November 3-4-5, 2010

**Negotiation Skills Refresher** (2-day course)

This workshop is designed for those looking to refresh their skills and build on the interest-based principles learned in Finding Agreement and Negotiating Effectively. Ample time will be given to participants to sharpen their negotiation micro skills with particular attention spent on providing feedback in practice sessions.

**Recommended prerequisites:**

*Finding Agreement and Negotiating Effectively*

**Instructors**

Gordon Sloan, ADR Education (see *Negotiating Effectively*)  
 Edmonton March 17-18, 2011

*There are no prerequisites for the Public Input series.*

**Public Input**

This workshop is designed to provide municipal leaders with the tools and skills to design, deliver, and facilitate effective public input on events within a municipal setting. Alberta Municipal Affairs worked with five municipal partners to create this course and related toolkit. The toolkit materials, specifically designed for use by small and mid-sized Alberta municipalities, are particularly relevant for staff involved in land-use planning, development approvals, recreation, and other areas where there is the potential for a high level of public interest and involvement in a project. Copies of the toolkit will be provided to all participants.

**Instructor**

Andrew Fulton and the co-instructors at ADR Education are nationally recognized in the field of dispute resolution and have developed and taught workshops for federal and provincial governments, the RCMP, major law firms and First Nations. They are effective, engaging and highly interactive instructors.

Edmonton September 30-October 1, 2010

**Public input for Planners** (2-day course)

This workshop is designed specifically for municipal planners and builds on the Public Input workshop to cover additional topics related to planning legislation under the *Municipal Government Act* and issues to consider when implementing an effective public engagement process.

**Instructor**

Andrew Fulton, ADR Education (see *Public Input*)

Edmonton February 10-11, 2011

**Group Facilitation** (3-day course)

This workshop begins with a one day refresher of facilitation principles. Days two and three provide in-depth information and use a participative and interactive format to discuss the focused conversation and the consensus workshop methods in detail. The course gives participants ample opportunity to practice what they have learned and will be of specific interest to municipal staff that are called upon to lead/facilitate public forums.

**Instructor**

Gene Roach brings experience in the area of public engagement and is an associate with the Institute of Cultural Affairs, an international organization specializing in organizational and community development in over 35 countries worldwide.

Edmonton March 9-10-11, 2011

**Coaching for Conflict Resolution** (2-day course)

Conflict resolution coaching is an informal approach in situations where people are drawn into conflict as third parties. They typically become involved because they are close to the conflict and one of the conflicted parties has approached them for help. This informal role is the most common third party role played in conflict and yet few people have had the opportunity to focus on this role and learn what works effectively. Participants will learn and hone the skills and attitudes needed to coach, not mediate, and hone through a conflict

**Instructors**

Co-instructors Lynn Parish, Lisa Awid-Goltz, and Michael Scheid have extensive experience in workplace coaching and facilitation. Lynn is a chartered mediator, lawyer and sessional instructor at the University of Alberta, Faculty of Law. Lisa and Michael are Mediation Coordinators with Alberta Municipal Affairs and have certificates in conflict management.

Edmonton December 9-10, 2010  
 Peace River January 13-14, 2011  
 Canmore February 17-18, 2011  
 Edmonton March 28-29, 2011



LA CRETE MEALS FOR SENIORS SOCIETY

BOX 1775, LA CRETE, ALBERTA, T0H 2H0

August 30, 2010

Mackenzie County  
Box 640  
Fort Vermilion AB T0H 1N0

Attention: Mackenzie County Council

On behalf of the La Crete Meals for Seniors Society and the residents of the La Crete Altenheim, I thank you for your grant of \$4,000 received earlier this year for the ongoing cost to operate the Altenheim kitchen. The Society is pleased that we are able to keep the kitchen in operation by your ongoing support and the generous donations of our community.

The grant is very much appreciated by the members of the Board as well as the Altenheim residents as it is vital to the program.

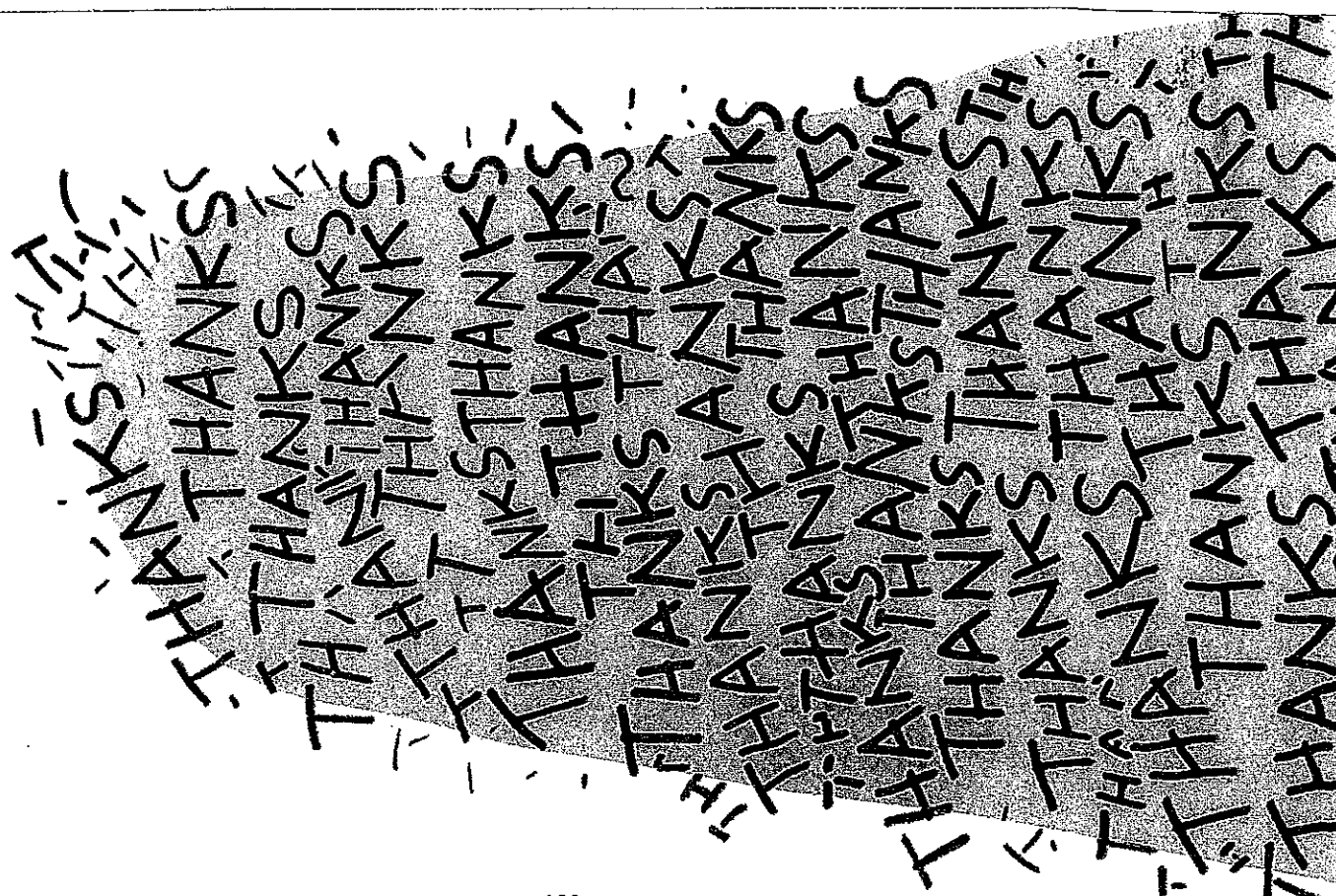
Yours truly,

*Schmidt*

for William Fehr  
President







# MANY THANKS!

Dear Mackenzie County,

Thank-you so much for your financial assistance through my second year of college. It is greatly appreciated!! ☺

Sincerely,

Brooke Wheeler

